

Davenport Memorial Woodlands

Habitat Enhancement and Restoration

REQUEST FOR PROPOSALS

Proposals Due – February 20th, 2026 at 4pm

E-mail proposals to Jannah Wilson –

jwilson@ottawacountyparksoh.org



The Request for Proposals (RFP) seeks experienced ecological restoration contractors for habitat enhancement and restoration on 17 acres of woodlands in Catawba Island Township, Ohio. The property is owned and managed by the Park District of Ottawa County, and will be a future county public park area. The selected contractor or team of contractors shall furnish all necessary labor, facilities, equipment, and incidentals to complete the Scope of Services requested.

Background

The Park District of Ottawa County (“the Park District”) acquired the 17-acre woodlands in 2025 with Park District and Clean Ohio funds. The Park District received additional funds from the Clean Ohio program for invasive species removal and habitat restoration. The Park District is managing this proposal process and will manage the contract and project with the selected contractor.

Davenport Memorial Woodlands contains 17 acres of woodlands less than a ¼ mile from the Lake Erie coastline. The woodlands contain a wide variety of native successional species including Elm, Hickory, Dogwood, Black Walnut, Black Cherry, Redbud, Hackberry, Basswood, and a variety of Oak and Maple species. Invasive species are prevalent including, but not limited to, various Honeysuckle species, Multi-flora Rose, Common Privet, and fragmented areas of Garlic Mustard. The property also contains a wide variety of native spring ephemerals including various Trillium species, Blue Cohosh, a variety of Violet species, May Apple, Trout Lily, Bloodroot, False Solomon Seal, Jack-in-the-Pulpit, and Dutchman’s-Breeches. Late summer and fall species include a wide variety of Goldenrods and Asters in the open edges of the property. A list of plant species can be found on Exhibit B. Geological features of the property include limestone rocky outcroppings, areas of glacial till, granite boulders, rock pilings from historical farming practices, and a rolling terrain.

Park District staff and volunteers have cleared the trail routes found on map/Exhibit A. This project will mainly address the removal of woody invasive species throughout the trail corridor while prioritizing and optimizing the succession of existing native plant species. The selected contractor will also be expected to re-seed in necessary areas after the invasive species control.

Scope of Services Requested

Task 1: Control Invasive Plant Populations throughout Woodland Property

1. Implement an integrated pest management (IPM) approach combining chemical and mechanical control methods, to manage invasive plant species in the target plant communities. The target species include, but are not limited to:
 - a. Amur Honeysuckle
 - b. Japanese Honeysuckle
 - c. Morrow's Honeysuckle
 - d. Multi-flora Rose
 - e. Common Privet
 - f. Garlic Mustard
 - g. Ground Ivy
2. Prioritize treatment plans in trail corridor areas. Radiate to internal and border portions of the property if funding mechanisms allow for wider treatment areas.
3. Apply appropriate herbicide to invasive species. Both non-selective and selective herbicides may be used, depending on the species and location.
4. Chemical treatments should be applied using backpack sprayers or targeted application methods that minimize impact to no-target species and the environment.
5. Mechanical methods include cutting, uprooting, and stump treatment to prevent regrowth.
6. Implement follow-up treatments as necessary throughout the growing season to maintain control over invasive populations.
7. Shrub debris must not be placed in trail corridor.

Task 2: Post-treatment Re-seeding

1. After invasive treatments and follow-up treatments are completed throughout the woodland, reseed with native seed mixture. Seed mixture will be determined with selected contractor and the Park District.
2. Guarantee of 60% germination and survival after 2 years, or the contract will re-seed at no additional cost.

Expected Timing

Initial treatments to start spring 2026 and continue through 2026. All treatments, including seedings and follow-ups must be completed by January 2027. Include a proposed timeline for all invasive treatments, seedings, and follow-ups in your response.

Prices/Costs

The total maximum cost for the project is \$43,000.00. This max must cover Tasks 1 and 2. Clean Ohio funding is supporting this project.

RFP Instructions

Questions on RFP:

All questions may be sent via e-mail to Jannah Wilson – jwilson@ottawacountyparksoh.org. The Park District will distribute all questions received and its responses to those questions to all firms that have expressed an interest in submitting a proposal. All questions must be received by February 18th at 4pm. Questions received after that deadline will not be answered.

All firms interested in submitting a proposal and being included on the question and response distribution list should notify Jannah Wilson at jwilson@ottawacountyparksoh.org

Site Visits:

The Park District will host site visits for interested firms on Wednesday, February 11th from 1-3pm and Friday, February 13th from 10am-Noon. E-mail Jannah Wilson at jwilson@ottawacountyparksoh.org to request a site visit, and she will assign a time/provide parking instructions.

Submitting Proposal:

Submit written responses to the RFP to Jannah Wilson, Executive Director via e-mail at jwilson@ottawacountyparksoh.org no later than **February 20th, 4pm.**

Submittal Contents:

Please respond with a brief quote (3-6 pages) that includes:

1. A detailed plan for managing the invasive species targets within the project area, including specific strategies and methods you will use to ensure effective control.
2. A detailed project schedule, including frequency and time for each type of treatment and seeding.
3. A list of equipment expected to be used for the project.
4. A simple table/bid sheet quote for delivery of the scope of services (e.g., staff time, materials), broken down by task and cost per treatment. This MUST include a separate cost for each task listed in this RFP Scope of Services.

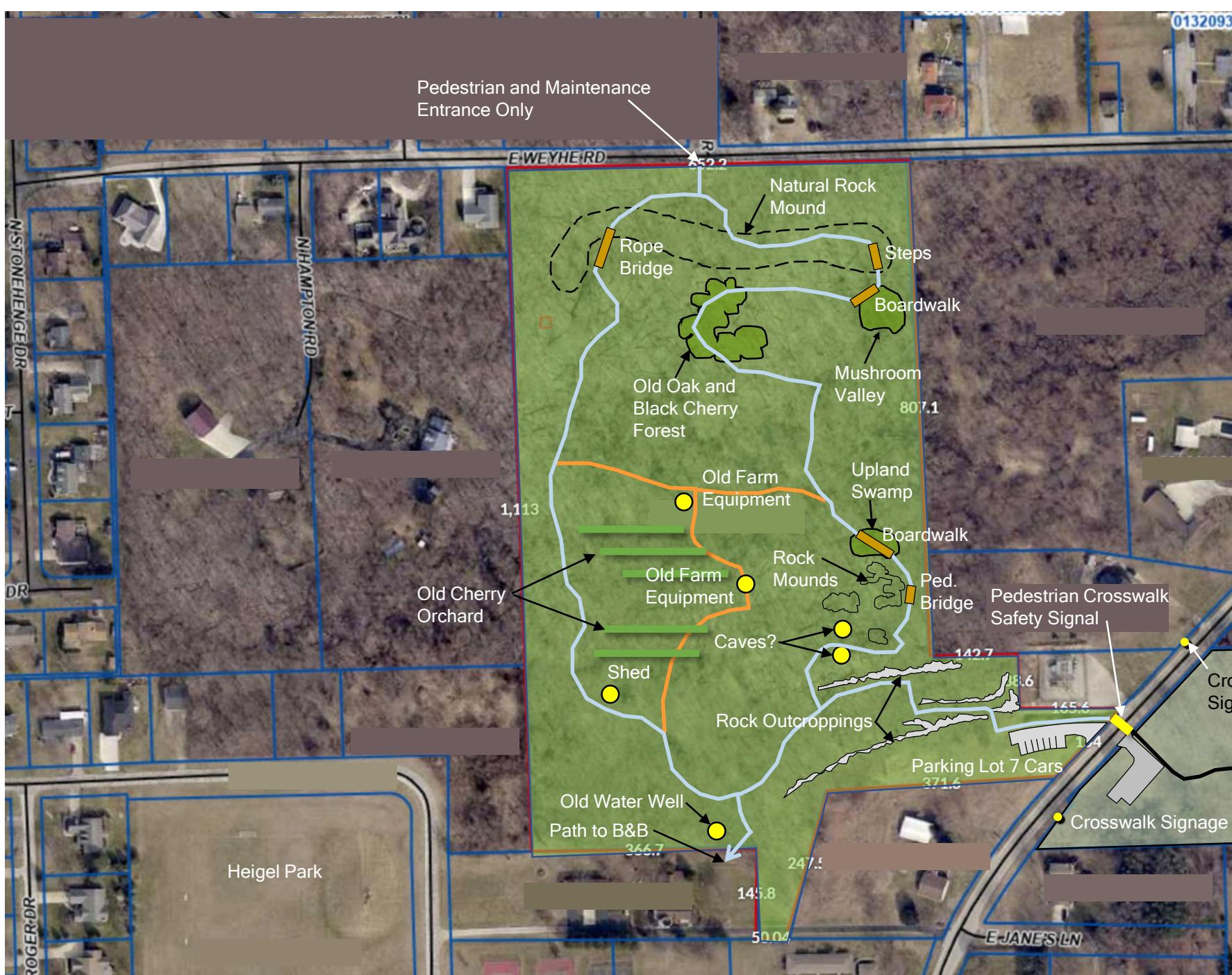
Selection Process

The selection process will involve screening of proposals and possible interviews. The Park District will select its top candidate on the basis of contractor qualifications and experience, quantity and quality of work to be performed for the budget, understanding of the scope of services, and comprehensive work plan to fulfill the scope of services. The selected contractor must also be approved by the Park District Board of Park Commissioners at the March 3rd, 2026 Park District of Ottawa County public meeting. The selected contractor will be contacted by March 6th, 2026 for work to begin early spring 2026.

Exhibits

Exhibit A – Davenport Memorial Woodlands master plan map

Exhibit B – Species list

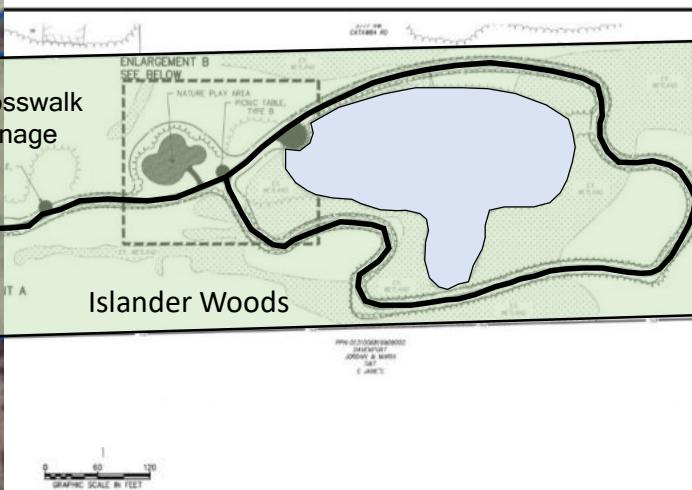


Davenport Memorial Woods Trail Master Plan January 2026

Park District
of Ottawa County
770 SE Catawba Rd.
Port Clinton, Ohio

Legend

-  Nature Trail
-  Farm Heritage Trail



Scientific Name	Common Name	CofC	Wet Indicator	Status	Rank	Origin
<i>Acer rubrum</i>	RED MAPLE	2	FAC	S5	native	
<i>Acer saccharinum</i>	SILVER MAPLE	3	FACW	S5	native	
<i>Acer saccharum</i>	SUGAR MAPLE	5	FACU-	S5	native	
<i>Agrimonia gryposepala</i>	TALL AGRIMONY	3	FACU	S5	native	
<i>Agrostis stolonifera</i>	CREEPING BENT GRASS	0	FACW		adventive	
<i>Alliaria petiolata</i>	GARLIC MUSTARD	0	FACU-		adventive	
<i>Allium tricoccum</i>	WILD LEEK	5	FACU+	S5	native	
<i>Allium vineale</i>	FIELD GARLIC	0	FACU-		adventive	
<i>Arisaema triphyllum</i> subsp. <i>triphyllum</i>	JACK-IN-THE-PULPIT	3	(FACU-)	S5	native	
<i>Barbarea vulgaris</i>	GARDEN YELLOW ROCKET	0	FACU		adventive	
<i>Botrychium virginianum</i>	RATTLESNAKE FERN	4	FACU	S5	native	
<i>Cardamine concatenata</i>	CUT-LEAVED TOOTHWORT	3	FACU	S5	native	
<i>Carex blanda</i>	COMMON WOOD SEDGE	1	FAC	S5	native	
<i>Carex cephaloidea</i>	THIN-LEAVED SEDGE	7	FAC+		native	
<i>Carex cephalophora</i>	oval-headed sedge	5	FACU	S5	native	
<i>Carex grisea</i>	NARROW-LEAVED SEDGE	4	(FAC)	S5	native	
<i>Carex jamesii</i>	JAMES' SEDGE	6	(UPL)	S5	native	
<i>Carex oligocarpa</i>	FEW-FRUITED SEDGE	6	(UPL)	S5	native	
<i>Carex radiata</i>	RADIATE SEDGE	6	(FAC)	S5	native	
<i>Carex rosea</i>	ROSE SEDGE	3	(UPL)	S5	native	
<i>Carex sparganioides</i>	BUR-REED SEDGE	3	FACU	S5	native	
<i>Carya ovalis</i>	SWEET PIGNUT HICKORY	5	(UPL)	S5	native	
<i>Celtis occidentalis</i>	HACKBERRY	4	FACU	S5	native	
<i>Cerastium vulgatum</i>	COMMON CHICKWEED	0	FACU-		adventive	
<i>Cercis canadensis</i>	REDBUD	3	FACU-	S5	native	
<i>Circaea lutetiana</i>	BROAD-LF ENCHANTER'S-NIGHTSH.	3	FACU	S5	native	
<i>Cirsium arvense</i>	CANADA THISTLE	0	FACU		adventive	
<i>Claytonia virginica</i>	VIRGINIA SPRING-BEAUTY	2	FACU	S5	native	
<i>Cornus drummondii</i>	ROUGH-LEAVED DOGWOOD	3	FAC	S5	native	
<i>Dactylis glomerata</i>	ORCHARD GRASS	0	FACU		adventive	
<i>Daucus carota</i>	QUEEN-ANNE'S-LACE	0	(UPL)		adventive	
<i>Elymus hystrix</i>	BOTTLEBRUSH GRASS	4	UPL	S5	native	
<i>Elymus villosus</i>	HAIRY WILD RYE	4	FACU-	S5	native	
<i>Erigeron philadelphicus</i>	PHILADELPHIA FLEABANE	2	FACU	S5	native	
<i>Erodium cicutarium</i>	REDSTEMMED-FILAREE	0	(UPL)		adventive	
<i>Euonymus alatus</i>	WINGED WAHOO	0	(UPL)		adventive	
<i>Euonymus fortunei</i>	WINTERCREEPER	0	(UPL)		adventive	
<i>Eupatorium rugosum</i>	WHITE SNAKEROOT	3	(FACU)	S5	native	
<i>Floerkea proserpinacoides</i>	FALSE MERMAID-WEED	5	FAC		native	
<i>Fraxinus pennsylvanica</i>	GREEN ASH	3	FACW		native	
<i>Fraxinus quadrangulata</i>	BLUE ASH	7	(UPL)		native	
<i>Galium aparine</i>	CLEAVERS	0	FACU		native	
<i>Galium circaeans</i>	WILD LICORICE	4	(UPL)		native	
<i>Geranium maculatum</i>	WILD GERANIUM	4	FACU		native	
<i>Geranium robertianum</i>	HERB ROBERT	4	(UPL)		native	
<i>Geum canadense</i>	WHITE AVENS	2	FACU		native	
<i>Geum laciniatum</i>	ROUGH AVENS	2	FAC+		native	
<i>Geum vernum</i>	SPRING AVENS	2	FACU		native	
<i>Glechoma hederacea</i>	GROUND IVY	0	FACU		adventive	
<i>Hackelia virginiana</i>	VIRGINIA STICKSEED	2	FACU		native	
<i>Holcus lanatus</i>	VELVET GRASS	0	FACU		adventive	
<i>Hybanthus concolor</i>	GREEN VIOLET	7	FACU-	S5	native	
<i>Hydrophyllum canadense</i>	MAPLE-LEAVED WATERLEAF	5	FACU	S5	native	
<i>Juglans nigra</i>	BLACK WALNUT	5	FACU		native	
<i>Juniperus virginiana</i>	EASTERN RED CEDAR	3	FACU		native	
<i>Lepidium virginicum</i>	COMMON PEPPER-GRASS	1	FACU-		native	
<i>Ligustrum vulgare</i>	COMMON PRIVET	0	FACU		adventive	

<i>Lonicera dioica</i>	WILD HONEYSUCKLE	5	FACU	native
<i>Lonicera japonica</i>	JAPANESE HONEYSUCKLE	0	FAC-	adventive
<i>Lonicera maackii</i>	AMUR HONEYSUCKLE	0	(UPL)	adventive
<i>Lonicera morrowii</i>	MORROW'S HONEYSUCKLE	0	FACU	adventive
<i>Maianthemum canadense</i>	FALSE SOLOMON'S-SEAL	4	FACU-	native
<i>Maianthemum canadense</i>	STARRY FALSE SOLOMON'S-SEAL	7	FACW	native
<i>Morus alba</i>	WHITE MULBERRY	0	UPL	adventive
<i>Muhlenbergia schreberi</i>	NIMBLEWILL	0	FAC	native
<i>Myosotis verna</i>	SPRING FORGET-ME-NOT	4	FAC-	native
<i>Narcissus pseudonarcissus</i>	DAFFODIL	0	(UPL)	adventive
<i>Osmorhiza claytonii</i>	WOOLLY SWEET CICELY	4	FACU-	native
<i>Ostrya virginiana</i>	HOP-HORNBEAM	5	FACU-	native
<i>Oxalis stricta</i>	COMMON YELLOW WOOD-SORREL	0	UPL	native
<i>Parthenocissus quinquefolia</i>	VIRGINIA CREEPER	2	FACU	native
<i>Parthenocissus vitacea</i>	THICKET CREEPER	1	FACU	native
<i>Persicaria virginiana</i>	JUMPSEED	3	FAC	native
<i>Plantago rugelii</i>	RUGEL'S PLANTAIN	0	FACU	native
<i>Poa alsodes</i>	WOODLAND BLUEGRASS	5	FACW-	native
<i>Poa annua</i>	ANNUAL BLUEGRASS	0	FACU	adventive
<i>Poa nemoralis</i>	FOREST BLUEGRASS	0	FAC	adventive
<i>Poa pratensis</i>	KENTUCKY BLUEGRASS	0	FACU	adventive
<i>Poa trivialis</i>	ROUGH BLUEGRASS	0	FACW	adventive
<i>Podophyllum peltatum</i>	MAYAPPLE	4	FACU	native
<i>Polygonatum pubescens</i>	DOWNY SOLOMON'S-SEAL	5	(UPL)	native
<i>Potentilla indica</i>	INDIAN-STRAWBERRY	0	FACU-	adventive
<i>Prosartes lanuginosa</i>	YELLOW MANDARIN	7	(UPL)	native
<i>Prunus serotina</i>	BLACK CHERRY	3	FACU	native
<i>Prunus virginiana</i>	CHOKE CHERRY	2	FACU	native
<i>Pyrus malus</i>	APPLE	0	(UPL)	adventive
<i>Quercus muehlenbergii</i>	CHINQUAPIN OAK	7	UPL	native
<i>Quercus palustris</i>	PIN OAK	5	FACW	native
<i>Quercus rubra</i>	RED OAK	6	FACU-	native
<i>Ranunculus abortivus</i>	KIDNEY-LEAVED BUTTERCUP	1	FACW-	native
<i>Ranunculus sceleratus</i>	CURSED CROWFOOT	1	OBL	native
<i>Ribes cynosbati</i>	DOGBERRY	3	(UPL)	native
<i>Rosa multiflora</i>	MULTIFLORA ROSE	0	FACU	adventive
<i>Rubus occidentalis</i>	BLACK RASPBERRY	1	(UPL)	native
<i>Rumex crispus</i>	CURLY DOCK	0	FACU	adventive
<i>Sanicula gregaria</i>	CLUSTERED SNAKERoot	3	FACU	native
<i>Scutellaria ovata</i>	HEART-LEAVED SKULLCAP	5	FACU	native
<i>Smilax ecirrhata</i>	UPRIGHT CARRION-FLOWER	5	(UPL)	S5 native
<i>Solidago canadensis</i>	CANADA GOLDENROD	1	FACU	S5 native
<i>Sympyotrichum lateriflorum</i>	CALICO ASTER	2	FACW-	native
<i>Sympyotrichum shortii</i>	SHORT'S ASTER	4	(UPL)	native
<i>Taraxacum officinale</i>	COMMON DANDELION	0	FACU-	adventive
<i>Thalictrum dioicum</i>	EARLY MEADOW-RUE	5	FAC	native
<i>Tilia americana</i>	AMERICAN BASSWOOD	6	FACU	native
<i>Toxicodendron radicans</i>	POISON-IVY	1	FAC	native
<i>Trifolium repens</i>	WHITE CLOVER	0	FACU-	adventive
<i>Ulmus americana</i>	AMERICAN ELM	2	FACW-	native
<i>Ulmus rubra</i>	SLIPPERY ELM	3	FAC	native
<i>Veronica hederifolia</i>	IVY-LEAVED SPEEDWELL	0	(UPL)	adventive
<i>Veronica peregrina</i> subsp. <i>xalapensis</i>	HAIRY PURSLANE SPEEDWELL	0	FACU-	adventive
<i>Viburnum lantana</i>	WAYFARING TREE	0	(UPL)	adventive
<i>Vinca minor</i>	PERIWINKLE	0	(UPL)	adventive
<i>Viola sororia</i>	COMMON BLUE VIOLET	1	FAC-	native
<i>Vitis riparia</i>	RIVERBANK GRAPE	3	FACW	native