

Davenport Memorial Woodlands
Habitat Enhancement and Restoration
REQUEST FOR PROPOSALS

Proposals Due – February 20th, 2026 at 4pm

E-mail proposals to Jannah Wilson –
[**jwilson@ottawacountyparksoh.org**](mailto:jwilson@ottawacountyparksoh.org)



The Request for Proposals (RFP) seeks experienced ecological restoration contractors for habitat enhancement and restoration on 17 acres of woodlands in Catawba Island Township, Ohio. The property is owned and managed by the Park District of Ottawa County, and will be a future county public park area. The selected contractor or team of contractors shall furnish all necessary labor, facilities, equipment, and incidentals to complete the Scope of Services requested.

Background

The Park District of Ottawa County (“the Park District”) acquired the 17-acre woodlands in 2025 with Park District and Clean Ohio funds. The Park District received additional funds from the Clean Ohio program for invasive species removal and habitat restoration. The Park District is managing this proposal process and will manage the contract and project with the selected contractor.

Davenport Memorial Woodlands contains 17 acres of woodlands less than a ¼ mile from the Lake Erie coastline. The woodlands contain a wide variety of native successional species including Elm, Hickory, Dogwood, Black Walnut, Black Cherry, Redbud, Hackberry, Basswood, and a variety of Oak and Maple species. Invasive species are prevalent including, but not limited to, various Honeysuckle species, Multiflora Rose, Common Privet, and fragmented areas of Garlic Mustard. The property also contains a wide variety of native spring ephemerals including various Trillium species, Blue Cohosh, a variety of Violet species, May Apple, Trout Lily, Bloodroot, False Solomon Seal, Jack-in-the-Pulpit, and Dutchman’s-Breeches. Late summer and fall species include a wide variety of Goldenrods and Asters in the open edges of the property. A list of plant species can be found on Exhibit B. Geological features of the property include limestone rocky outcroppings, areas of glacial till, granite boulders, rock pilings from historical farming practices, and a rolling terrain.

Park District staff and volunteers have cleared the trail routes found on map/Exhibit A. This project will mainly address the removal of woody invasive species throughout the trail corridor while prioritizing and optimizing the succession of existing native plant species. The selected contractor will also be expected to re-seed in necessary areas after the invasive species control.

Scope of Services Requested

Task 1: Control Invasive Plant Populations throughout Woodland Property

1. Implement an integrated pest management (IPM) approach combining chemical and mechanical control methods, to manage invasive plant species in the target plant communities. The target species include, but are not limited to:
 - a. Amur Honeysuckle
 - b. Japanese Honeysuckle
 - c. Morrow's Honeysuckle
 - d. Multi-flora Rose
 - e. Common Privet
 - f. Garlic Mustard
 - g. Ground Ivy
2. Prioritize treatment plans in trail corridor areas. Radiate to internal and border portions of the property if funding mechanisms allow for wider treatment areas.
3. Apply appropriate herbicide to invasive species. Both non-selective and selective herbicides may be used, depending on the species and location.
4. Chemical treatments should be applied using backpack sprayers or targeted application methods that minimize impact to no-target species and the environment.
5. Mechanical methods include cutting, uprooting, and stump treatment to prevent regrowth.
6. Implement follow-up treatments as necessary throughout the growing season to maintain control over invasive populations.
7. Shrub debris must not be placed in trail corridor.

Task 2: Post-treatment Re-seeding

1. After invasive treatments and follow-up treatments are completed throughout the woodland, reseed with native seed mixture. Seed mixture will be determined with selected contractor and the Park District.
2. Guarantee of 60% germination and survival after 2 years, or the contract will re-seed at no additional cost.

Expected Timing

Initial treatments to start spring 2026 and continue through 2026. All treatments, including seedings and follow-ups must be completed by January 2027. Include a proposed timeline for all invasive treatments, seedings, and follow-ups in your response.

Prices/Costs

The total maximum cost for the project is \$43,000.00. This max must cover Tasks 1 and 2. Clean Ohio funding is supporting this project.

RFP Instructions

Questions on RFP:

All questions may be sent via e-mail to Jannah Wilson – jwilson@ottawacountyparksoh.org. The Park District will distribute all questions received and its responses to those questions to all firms that have expressed an interest in submitting a proposal. All questions must be received by February 18th at 4pm. Questions received after that deadline will not be answered.

All firms interested in submitting a proposal and being included on the question and response distribution list should notify Jannah Wilson at jwilson@ottawacountyparksoh.org

Site Visits:

The Park District will host site visits for interested firms on Wednesday, February 11th from 1-3pm and Friday, February 13th from 10am-Noon. E-mail Jannah Wilson at jwilson@ottawacountyparksoh.org to request a site visit, and she will assign a time/provide parking instructions.

Submitting Proposal:

Submit written responses to the RFP to Jannah Wilson, Executive Director via e-mail at jwilson@ottawacountyparksoh.org no later than **February 20th, 4pm.**

Submittal Contents:

Please respond with a brief quote (3-6 pages) that includes:

1. A detailed plan for managing the invasive species targets within the project area, including specific strategies and methods you will use to ensure effective control.
2. A detailed project schedule, including frequency and time for each type of treatment and seeding.
3. A list of equipment expected to be used for the project.
4. A simple table/bid sheet quote for delivery of the scope of services (e.g., staff time, materials), broken down by task and cost per treatment. This MUST include a separate cost for each task listed in this RFP Scope of Services.

Selection Process

The selection process will involve screening of proposals and possible interviews. The Park District will select its top candidate on the basis of contractor qualifications and experience, quantity and quality of work to be performed for the budget, understanding of the scope of services, and comprehensive work plan to fulfill the scope of services. The selected contractor must also be approved by the Park District Board of Park Commissioners at the March 3rd, 2026 Park District of Ottawa County public meeting. The selected contractor will be contacted by March 6th, 2026 for work to begin early spring 2026.

Exhibits

Exhibit A – Davenport Memorial Woodlands master plan map

Exhibit B – Species list



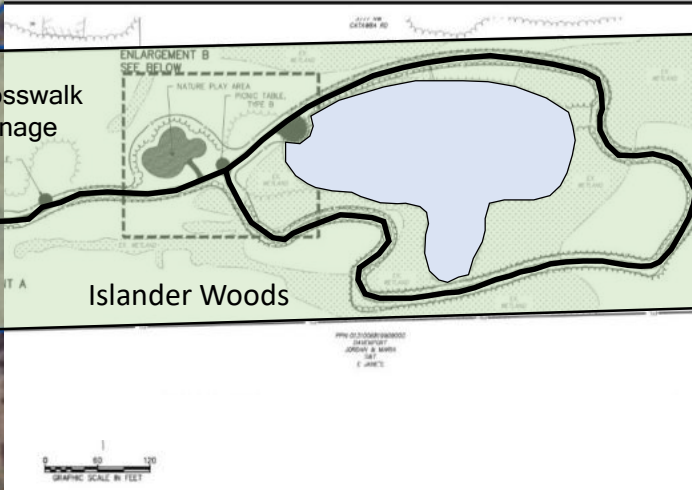
Davenport Memorial Woods Trail Master Plan

January 2026

Park District
of Ottawa County
770 SE Catawba Rd.
Port Clinton, Ohio

Legend

- Nature Trail
- Farm Heritage Trail



Scientific Name	Common Name	CofC	Wet Indicator	Status	Rank	Origin
<i>Acer rubrum</i>	RED MAPLE	2	FAC		S5	native
<i>Acer saccharinum</i>	SILVER MAPLE	3	FACW		S5	native
<i>Acer saccharum</i>	SUGAR MAPLE	5	FACU-		S5	native
<i>Agrimonia gryposepala</i>	TALL AGRIMONY	3	FACU		S5	native
<i>Agrostis stolonifera</i>	CREEPING BENT GRASS	0	FACW			adventive
<i>Alliaria petiolata</i>	GARLIC MUSTARD	0	FACU-			adventive
<i>Allium tricoccum</i>	WILD LEEK	5	FACU+		S5	native
<i>Allium vineale</i>	FIELD GARLIC	0	FACU-			adventive
<i>Arisaema triphyllum</i> subsp. <i>triphyllum</i>	JACK-IN-THE-PULPIT	3	(FACU-)		S5	native
<i>Barbarea vulgaris</i>	GARDEN YELLOW ROCKET	0	FACU			adventive
<i>Botrychium virginianum</i>	RATTLESNAKE FERN	4	FACU		S5	native
<i>Cardamine concatenata</i>	CUT-LEAVED TOOTHWORT	3	FACU		S5	native
<i>Carex blanda</i>	COMMON WOOD SEDGE	1	FAC		S5	native
<i>Carex cephaloidea</i>	THIN-LEAVED SEDGE	7	FAC+			native
<i>Carex cephalophora</i>	OVAL-HEADED SEDGE	5	FACU		S5	native
<i>Carex grisea</i>	NARROW-LEAVED SEDGE	4	(FAC)		S5	native
<i>Carex jamesii</i>	JAMES' SEDGE	6	(UPL)		S5	native
<i>Carex oligocarpa</i>	FEW-FRUITED SEDGE	6	(UPL)		S5	native
<i>Carex radiata</i>	RADIATE SEDGE	6	(FAC)		S5	native
<i>Carex rosea</i>	ROSE SEDGE	3	(UPL)		S5	native
<i>Carex sparganioides</i>	BUR-REED SEDGE	3	FACU		S5	native
<i>Carya ovalis</i>	SWEET PIGNUT HICKORY	5	(UPL)		S5	native
<i>Celtis occidentalis</i>	HACKBERRY	4	FACU		S5	native
<i>Cerastium vulgatum</i>	COMMON CHICKWEED	0	FACU-			adventive
<i>Cercis canadensis</i>	REDBUD	3	FACU-		S5	native
<i>Circaea lutetiana</i>	BROAD-LF ENCHANTER'S-NIGHTSH.	3	FACU		S5	native
<i>Cirsium arvense</i>	CANADA THISTLE	0	FACU			adventive
<i>Claytonia virginica</i>	VIRGINIA SPRING-BEAUTY	2	FACU		S5	native
<i>Cornus drummondii</i>	ROUGH-LEAVED DOGWOOD	3	FAC		S5	native
<i>Dactylis glomerata</i>	ORCHARD GRASS	0	FACU			adventive
<i>Daucus carota</i>	QUEEN-ANNE'S-LACE	0	(UPL)			adventive
<i>Elymus hystrix</i>	BOTTLEBRUSH GRASS	4	UPL		S5	native
<i>Elymus villosus</i>	HAIRY WILD RYE	4	FACU-		S5	native
<i>Erigeron philadelphicus</i>	PHILADELPHIA FLEABANE	2	FACU		S5	native
<i>Erodium cicutarium</i>	REDSTEMMED-FILAREE	0	(UPL)			adventive
<i>Euonymus alatus</i>	WINGED WAHOO	0	(UPL)			adventive
<i>Euonymus fortunei</i>	WINTERCREEPER	0	(UPL)			adventive
<i>Eupatorium rugosum</i>	WHITE SNAKEROOT	3	(FACU)		S5	native
<i>Floerkea proserpinacoides</i>	FALSE MERMAID-WEED	5	FAC			native
<i>Fraxinus pennsylvanica</i>	GREEN ASH	3	FACW			native
<i>Fraxinus quadrangulata</i>	BLUE ASH	7	(UPL)			native
<i>Galium aparine</i>	CLEAVERS	0	FACU			native
<i>Galium circaezans</i>	WILD LICORICE	4	(UPL)			native
<i>Geranium maculatum</i>	WILD GERANIUM	4	FACU			native
<i>Geranium robertianum</i>	HERB ROBERT	4	(UPL)			native
<i>Geum canadense</i>	WHITE AVENS	2	FACU			native
<i>Geum laciniatum</i>	ROUGH AVENS	2	FAC+			native
<i>Geum vernum</i>	SPRING AVENS	2	FACU			native
<i>Glechoma hederacea</i>	GROUND IVY	0	FACU			adventive
<i>Hackelia virginiana</i>	VIRGINIA STICKSEED	2	FACU			native
<i>Holcus lanatus</i>	VELVET GRASS	0	FACU			adventive
<i>Hybanthus concolor</i>	GREEN VIOLET	7	FACU-		S5	native
<i>Hydrophyllum canadense</i>	MAPLE-LEAVED WATERLEAF	5	FACU		S5	native
<i>Juglans nigra</i>	BLACK WALNUT	5	FACU			native
<i>Juniperus virginiana</i>	EASTERN RED CEDAR	3	FACU			native
<i>Lepidium virginicum</i>	COMMON PEPPER-GRASS	1	FACU-			native
<i>Ligustrum vulgare</i>	COMMON PRIVET	0	FACU			adventive

Lonicera dioica	WILD HONEYSUCKLE	5	FACU		native
Lonicera japonica	JAPANESE HONEYSUCKLE	0	FAC-		adventive
Lonicera maackii	AMUR HONEYSUCKLE	0	(UPL)		adventive
Lonicera morrowii	MORROW'S HONEYSUCKLE	0	FACU		adventive
Maianthemum racemosum	FALSE SOLOMON'S-SEAL	4	FACU-		native
Maianthemum stellatum	STARRY FALSE SOLOMON'S-SEAL	7	FACW		native
Morus alba	WHITE MULBERRY	0	UPL		adventive
Muhlenbergia schreberi	NIMBLEWILL	0	FAC		native
Myosotis verna	SPRING FORGET-ME-NOT	4	FAC-		native
Narcissus pseudonarcissus	DAFFODIL	0	(UPL)		adventive
Osmorhiza claytonii	WOOLLY SWEET CICELY	4	FACU-		native
Ostrya virginiana	HOP-HORNBEAM	5	FACU-		native
Oxalis stricta	COMMON YELLOW WOOD-SORREL	0	UPL		native
Parthenocissus quinquefolia	VIRGINIA CREEPER	2	FACU		native
Parthenocissus vitacea	THICKET CREEPER	1	FACU		native
Persicaria virginiana	JUMPSEED	3	FAC		native
Plantago rugelii	RUGEL'S PLANTAIN	0	FACU		native
Poa alsodes	WOODLAND BLUEGRASS	5	FACW-		native
Poa annua	ANNUAL BLUEGRASS	0	FACU		adventive
Poa nemoralis	FOREST BLUEGRASS	0	FAC		adventive
Poa pratensis	KENTUCKY BLUEGRASS	0	FACU		adventive
Poa trivialis	ROUGH BLUEGRASS	0	FACW		adventive
Podophyllum peltatum	MAYAPPLE	4	FACU		native
Polygonatum pubescens	DOWNY SOLOMON'S-SEAL	5	(UPL)		native
Potentilla indica	INDIAN-STRAWBERRY	0	FACU-		adventive
Prosartes lanuginosa	YELLOW MANDARIN	7	(UPL)		native
Prunus serotina	BLACK CHERRY	3	FACU		native
Prunus virginiana	CHOKE CHERRY	2	FACU		native
Pyrus malus	APPLE	0	(UPL)		adventive
Quercus muehlenbergii	CHINQUAPIN OAK	7	UPL		native
Quercus palustris	PIN OAK	5	FACW		native
Quercus rubra	RED OAK	6	FACU-		native
Ranunculus abortivus	KIDNEY-LEAVED BUTTERCUP	1	FACW-		native
Ranunculus sceleratus	CURSED CROWFOOT	1	OBL		native
Ribes cynosbati	DOGBERRY	3	(UPL)		native
Rosa multiflora	MULTIFLORA ROSE	0	FACU		adventive
Rubus occidentalis	BLACK RASPBERRY	1	(UPL)		native
Rumex crispus	CURLY DOCK	0	FACU		adventive
Sanicula gregaria	CLUSTERED SNAKEROOT	3	FACU		native
Scutellaria ovata	HEART-LEAVED SKULLCAP	5	FACU		native
Smilax ecirrhata	UPRIGHT CARRION-FLOWER	5	(UPL)	S5	native
Solidago canadensis	CANADA GOLDENROD	1	FACU	S5	native
Symphyotrichum lateriflorum	CALICO ASTER	2	FACW-		native
Symphyotrichum shortii	SHORT'S ASTER	4	(UPL)		native
Taraxacum officinale	COMMON DANDELION	0	FACU-		adventive
Thalictrum dioicum	EARLY MEADOW-RUE	5	FAC		native
Tilia americana	AMERICAN BASSWOOD	6	FACU		native
Toxicodendron radicans	POISON-IVY	1	FAC		native
Trifolium repens	WHITE CLOVER	0	FACU-		adventive
Ulmus americana	AMERICAN ELM	2	FACW-		native
Ulmus rubra	SLIPPERY ELM	3	FAC		native
Veronica hederifolia	IVY-LEAVED SPEEDWELL	0	(UPL)		adventive
Veronica peregrina subsp. xalapensis	HAIRY PURSLANE SPEEDWELL	0	FACU-		adventive
Viburnum lantana	WAYFARING TREE	0	(UPL)		adventive
Vinca minor	PERIWINKLE	0	(UPL)		adventive
Viola sororia	COMMON BLUE VIOLET	1	FAC-		native
Vitis riparia	RIVERBANK GRAPE	3	FACW		native