



Meeting Minutes for Working Meeting of the Park District of Ottawa County

Date: 08/21/2020

Time: 9:00 AM

1. Call to Order by Gary Kohli
2. Roll Call
 - a. Gary Kohli – Chairman Present - Y
 - b. Angela LeForce – Secretary Present - Y
 - c. Mike Shadoan – Treasurer Present - Y
 - d. Judy Indorf Present - Y
 - e. Jack Madison Present - Y
 - f. Others:
 - i. Linda Amos Present - Y
 - ii. Michael Bassett Not Present
 - iii. Beki HineLine Not Present
 - iv. Denny Patthoff Present – Part-time
 - v. Becky Quisno Not Present
3. Minutes for approval:

August 7, 2020



OCPD Meeting
Minutes August 7, 20

Mike Shadoan moved to approve the August 7, 2020 minutes.

Gary Kohli seconded the motion to approve the August 7, 2020 minutes.

A vote was held to approve the minutes with the following outcome:

Gary Kohli – Yes

Angela LeForce – Yes

Jack Madison – Yes

Mike Shadoan - Yes

Judy Indorf – Yes

The motion carries

4. Fiscal Report: No change to the Fiscal Report, with \$245 in the Park District's bank account.

5. Tax Levy Campaign:

We continue to wait to hear from the Ottawa County Board of Elections that the State of Ohio Board of Elections has endorsed our levy documents for inclusion on the November 3, 2020 election ballot.

Becky Quisno and Judy Indorf will record Gary's levy introduction vignette today, August 21 at 11:00 AM.

Becky Quisno drafted the solicitation letter and insert. Gary has talked to Priesman Printery and they would like a copy of the documents we would like printed to provide a quote. Judy will provide Gary with a copy.

Becky also drafted the letter of support for the Genoa, Elmore and Oak Harbor mayors to issue. The letter has been sent to the board and the levy committee for comments.

Judy will provide small vignettes with instructions for the board members to record themselves and send to Becky Quisno and Judy Indorf for use on social media.

We will inform the following contacts of the Park District's levy:

- Linda and Jack will talk to Mike Snyder
- Judy will talk to Diane Rozak and Jackie Bird
- Gary will talk to the Port Clinton, Catawba and Put-in-Bay Park Committees
- Gary will talk to D'arcy Eagen at the Beacon and former Outdoor writer for the Plain Dealer

- a. The Ottawa County Board of Elections has endorsed the Resolution of Necessity, the Resolution to Proceed, the County Auditor's Certificate of Estimated Property Tax Revenue and the Ballot Form. They have forwarded these documents to the State of Ohio Board of Elections for certification and inclusion in Ottawa County's November 3, 2020 ballot. We are awaiting a response from the Ottawa County Board of Elections that they have received the certification from the State of Ohio Board of Elections.
- b. The Levy Committee continues to plan our campaign. We will be ramping up activity as November 3rd approaches.
 - i. We continue to see quite a bit of activity on our Facebook page and posts. This is an ongoing effort, so your input and ideas are welcome.
 - ii. Becky Quisno, Beki Hineline and Judy Indorf met on August 10, 2020 to finalize the Levy Committee's Solicitation Letter, Insert, Fact Sheet and vignettes. The Letter, Fact Sheet, Insert and the levy introduction vignette are all complete. We are in the process of identifying a printing option. We will be asking the board members to participate in a vignette in the near future. We are putting together a schedule for rolling out vignettes between now and November 3, 2020. We plan to record the first vignette with Gary Kohli introducing the levy on Thursday August 20, 2020.
 1. Becky Quisno has written a letter we can use to solicit various types of support such as use of their name in a supporter list, willingness to display a yard sign and financial support for use in a targeted mailing. We will probably include a version of Beki Hineline's Fact Sheet (below).
 2. Beki Hineline has created a Fact Sheet describing our accomplishments to date and our next steps so that we can all speak a common message to:
 - a. Communicate our vision
 - b. Generate enthusiasm
 - c. Respond to negative input
 3. Judy Indorf has drafted vignettes that we will post on FB either with the person speaking or a voiceover with pictures of parks, etc.
 4. Becky Quisno has asked her niece Farrin Blackburn to help design a logo for the PAC. We will use the logo on our letterhead and signs. We discussed but have not finalized large sign locations.
 - iii. Doug Rogers, Denny's neighbor, has finished the first pass of our website. Judy Indorf has aggregated the comments received in an email to Doug. Doug will make the changes over the next week or so. He will then make the website public.
- c. Gary would like the board to meet in the next several weeks to put together our plan that builds on the Active Transportation Plan and learnings from the poll results. Our plan should indicate our priorities for projects now and in the future. Does the PowerPoint presentation summarize it adequately?
- d. The PAC has been officially formed, through filing the Designation of Treasurer form with the Ottawa County Board of Elections. The PAC's name is Citizens for Ottawa County Park District. The PAC has an EIN and a checking account at Genoa Bank.
- e. The Genoa, Elmore and Oak Harbor mayors have agreed to issue a letter of support on behalf of the levy. Mike Shadoan provided a couple examples of this type of letter and Becky Quisno drafted a letter for our and the Mayors' review using Mike's examples.
- f. The Levy Tool spreadsheet that Linda worked with Michael to create has been updated (Aug 5, 2020).



Levy Tools Aug 5,
2020.xlsx

- g. Levy Committee has changed their meeting time to Wednesdays at 11:30 to better accommodate conflicts.
4. Current Efforts:

We can send a Letter of Interest for the ODOT Transportation Alternative Program before the deadline of October 31, 2020 even though we won't know if the levy has passed until after the November 3, 2020 election. We will need a letter from Wood County indicating their interest in working with the Park District of Ottawa County to develop and complete the Genoa to Millbury trail. We could rescind our interest in funds if the levy does not pass. Mayor Bergman and Gary agreed that we would wait until after the election to take any action that commits/requires funds. L. J. Overmeyer's work load is reducing and Jack will talk to him about our request for a sketch of his ideas to improve the Magsig Farm for Boy Scout use. We will also ask L.J. if we can have a list of Boy Scout parents for the Levy Committee to solicit their support of the levy.

There hasn't been any communication regarding the Portage River Water Trail designation. There are many steps in the process to receive designation as a water trail and the process is currently approximately 90% complete with expected completion in 2021.

Denny Patthoff participated in the virtual Danbury Twp. Roundabout meeting with ODOT. We should submit our comments/request during the current 30 day comment period. Construction of the roundabout is scheduled to occur in 2022. In addition to submitting comments, Denny suggested we also send a letter to Theresa Gavarone (Ottawa County's District 2 Senator) and D. J. Searingen (Ottawa County's representative in the Ohio House of Representatives). Jack will draft a letter.

- a. North Coast Inland Trail/Genoa/Millbury: The Letter of Interest link for the ODOT Transportation Alternative Program will go live October 1, 2020 and will be due October 31, 2020. Letters of Interest will be reviewed during November to confirm eligibility. The TAP application link will go live December 1, 2020 and applications will be due January 31, 2021. Angela will work with Tom Bergman and Linda to understand the current status of the Genoa to Millbury project and to determine what we need to have in place to submit a Letter of Interest to ODOT TAP.

- i. Any update?

- b. Magsig Farm: next step to contact ODOT; Judy sent L.J. Overmeyer an email on June 1, 2020 and hasn't received a response.

It was noted that L.J. is very busy with his business. We will wait until he has time to work with us on the development of the Magsig Farm. No update

- c. Friends of The Ottawa Co. Park District (FoOCPD):

- i. The event at Gideon Owen on July 9, 2020 at 6:30 PM went well. The sign-in sheet has been put in an Excel spreadsheet.

- ii. TPL continues to move forward with a possible purchase of the land north of the Rt. 269 and Rt. 163 intersection west of Fort Firelands, with the intention to have the Park District manage it. We would need to leave all but 10% of it as wetlands. Denny requested we think about a name for the land.

- d. ODOT/Danbury Township will hold a virtual public meeting regarding a proposed roundabout at the intersection of Rt. 163 and Englebeck Rd. on August 20, 2020 from 4:00 to 5:00 PM with a presentation at 4:00 PM. Jack Madison will represent the Park District at the public meeting and chair the Park District's work providing our input into the roundabout work. Judy Indorf sent the links to the meeting information to Jack Madison.

- i. Any update regarding Jack, Gary and Denny meeting with Patrick McColley, the ODOT District 2 Deputy Director in Bowling Green?

- e. Danbury Twp/Lafarge:

- i. Any update?

5. Adjournment

? moved we adjourn

? seconded the motion

Meeting Adjourned

Next regular meeting will be **September 2, 2020**

Next working meeting will be **September 16, 2020**

1st Friday= regular meetings
Room 109 Telephone 734-6762.

3rd Friday=working meetings
*Denotes Action Item

