



Meeting Minutes for Working Meeting of the Park District of Ottawa County

Date: 05/15/2020

Time: 9:00 AM

1. Call to Order by Gary Kohli
2. Roll Call
 - a. Gary Kohli – Chairman Present - Y
 - b. Angela LeForce – Secretary Present – Part-time
 - c. Mike Shadoan – Treasurer Present - Y
 - d. Judy Indorf Present - Y
 - e. Jack Madison Present - Y
 - f. Others:
 - i. Linda Amos Present - Y
 - ii. Beki Hinline Not Present
 - iii. Denny Patthoff Present - Y
 - iv. Becky Quisno Present - Y
3. Minutes for approval:

March 27, 2020



OCPD Meeting
Minutes March 27, 20

Angela LaForce motioned the March 27, 2020 meeting minutes be approved
Mike Shadoan seconded the motion

April 17, 2020



OCPD Meeting
Minutes April 17, 202

Angela LaForce motioned the March 27, 2020 meeting minutes be approved
Mike Shadoan seconded the motion

May 1, 2020



OCPD Meeting
Minutes May 1, 2020.

Angela LaForce motioned the March 27, 2020 meeting minutes be approved
Mike Shadoan seconded the motion

4. Current Efforts:
 - a. Magsig Farm: next step to contact ODOT; Has LJ Overmeyer sent Mike the sketches/ideas of the barn, existing entrance, parking and new building ideas he indicated he had in his April 23 email?

Mike hasn't received any sketches from LJ.

Judy will contact LJ via email to determine if the sketches are available.

b. Friends of The Ottawa Co. Park District (FoOCPD):

- i. We haven't heard from ODOT regarding our request to consider including a bike lane in the widening of Rt. 53 between Rt. 2 and Rt. 163. Denny will continue to try to discuss this with someone.
- ii. What does the FoOCPD use their website for? Where is it hosted?

The Friends of Ottawa County Park District uses their website to display pictures and communicate forward plans

- iii. What is the activity level on the FoOCPD Facebook page?
Not discussed

c. North Coast Scenic Inland Trail/Genoa/Millbury:

- i. Mayor Bergman communicated that the Genoa Council stated a willingness to provide funds for the appraisal portion of the purchase of the Norfolk and Southern property to facilitate the Genoa to Millbury trail if a suitable annexation agreement is put before them and approved. They are interested in annexing the property up to Fostoria Rd. with the Park District of Ottawa County still holding ownership.

1. Next step to create a draft annexation agreement? Whose action?

We need confirmation from the Ottawa County Commissioners that Genoa can annex the property that the trail will be on. Gary will confirm.

Linda will call WE Realty and work with them to obtain a cost estimate for appraisal work.

- ii. Attached below are older cost estimates for the Survey and Right of Way work for the Genoa to Millbury trail extension, along with the overall cost estimate for the trail extension project.



Ottawa Co Genoa to
Millbury Probable_Prc



Probable_Proj_CostEs
t_120519 (1) Genoa tc

iii. Tax Levy Campaign:

The wording of the Resolution of Necessity for the OCPD levy needed to be revised slightly. This has been done. The first reading of the revised Resolution of Necessity took place.

Jack Madison motioned that the Resolution of Necessity for the OCPD levy be approved
Judy Indorf seconded the motion

A vote was held to approve the Resolution of Necessity with the following outcome:

Gary Kohli - Yes
Jack Madison – Yes
Mike Shadoan – Yes
Judy Indorf – Yes
Angela LeForce – Not present, no vote
The motion carries

Agreed we should develop a calendar for our Levy plan and actions we should take between now and August 2020 and from August 2020 to November 2020. Linda has a start to this.

1. Levy Committee established: Gary Kohli, Linda Amos, Beki Hineline, Becky Quisno, Judy Indorf.
We have met the last two Thursdays and will continue to meet on Thursdays.

2. Determined we need to create a PAC. Michael Bassett is willing to help with the creation. We need to identify a Treasurer.

Jack will work with Michael Bassett to form the PAC.

3. Awaiting update from Will Abberger from Trust for Public Lands. He was scheduled to meet with the Nature Conservancy/Doris Duke Foundation yesterday regarding a potential grant for polling. If we are interested in working with TPL, TPL needs a letter from OCPD requesting technical assistance from the Trust for Public Lands and The Nature Conservancy; example attached



Ottawa County, OH
Draft TA letter.doc

4. Discussed the drafted letter to the Steering Committee at yesterday's Levy meeting. Gary will work with Linda to update the letter per the committee's discussion.

- a. Intent is to provide an update
- b. Acknowledge the help and support the Steering Committee has already provided
- c. Provide a vision of the potential projects we could undertake
- d. To bring to fruition we would need a levy
- e. We will be communicating with them again soon
- f. Beki H will create a Facebook page and Becky Q will take the lead in monitoring the page and developing responses, when appropriate. We will need help in making the Facebook page active and using it to spread our vision, the positive impact we can have, the benefit to individual residents, the county and its tourism attraction

- iv. We will quickly be creating a Fact Sheet describing our accomplishments to date and our next steps

1. We will need to speak a common message to:

- a. Communicate our vision
- b. Generate enthusiasm
- c. Respond to negative input

5. Unfinished Business:

- a. Have learned that our website cannot be hosted on the Ottawa County servers. In discussions with Doug Rogers, we will need to purchase a host site via a third party such as NameCheap or GoDaddy. Cost estimate is typically ~\$30 per year. NameCheap currently is offering a special price of \$22/yr. The county will add a link on the left side menu of the Ottawa County website, named "Park District" when we are ready to "go live" with the website
 - i. Judy is working with Doug Rogers to create and develop a website; will need to ensure consistency with our Facebook page
 - ii. Do we need to pass a resolution changing our meeting notification protocol when the website is up and running?

Board agreed Judy should work with Doug Rogers to develop a website for the OCPD.

Currently our bylaws require us to post meeting notices at the Courthouse, at our Office and in the Beacon. If we want to change this, we will need to formally change our bylaws.

6. New Business:

- a. Confirm we are on the "list" to receive the ODOT money, ~\$10k? Timing?

7. Adjournment:

Judy Indorf moved we adjourn

Mike Shadoan seconded the motion

Meeting Adjourned

Next regular meeting will be **June 5, 2020**

Next working meeting will be **June 19, 2020**

1st Friday= regular meetings
Room 109 Telephone 734-6762.

3rd Friday=working meetings
*Denotes Action Item