



Meeting Minutes for Working Meeting of the Park District of Ottawa County

Date: 11/20/2020

Time: 9:00 AM

At 9:00 AM, Mike Shadoan and Judy Indorf were connected to Zoom with citizen participant, Tim Feller. Tim and his extended family own property in Danbury Twp. through which a potential trail has been suggested. As we did not have a quorum, Mike and I held a very amicable discussion with Tim Feller regarding his concerns and views and the Park District of Ottawa County's vision and ongoing efforts. While Tim voiced his concerns, he also voiced a willingness to work with the Park District to identify mutually acceptable options for consideration. Tim exited our Zoom meeting at 9:21 AM.

1. Call to Order by Mike Shadoan at 9:49 AM after Jack Madison joined, a quorum was reached and Jack was updated on our meeting status to that point.

2. Roll Call

a. Gary Kohli – Chairman	Not Present
b. Angela LeForce – Secretary	Not Present
c. Mike Shadoan – Treasurer	Present
d. Judy Indorf	Present
e. Jack Madison	Present – joined 9:33 AM
f. Others:	
i. Linda Amos	Not Present
ii. Denny Patthoff	Not Present
iii. Tim Feller	Present – 9:00 AM to 9:21 AM

3. Minutes for Approval



OCPD Meeting
Minutes November 6,

Jack Madison moved to approve the November 6, 2020 Meeting Minutes

Judy Indorf seconded the motion to approve the November 6, 2020 Meeting Minutes

A vote was held to approve the Meeting Minutes with the following outcome:

Gary Kohli	Not Present
Angela LeForce	Not Present
Jack Madison	Yes
Mike Shadoan	Yes
Judy Indorf	Yes

The motion to approve the Meeting Minutes carries.

4. Fiscal Report

Mike Shadoan gave the Fiscal Report – no change since last meeting

\$245 in Checking Account

\$ 5 in Savings Account

TOTAL \$250

5. New Business

- Agreed to update our bylaws which were written in the early 1990s; Gary Kohli agreed to draft and send to the board for review and comments. Done – Gary has drafted our updated bylaws and sent to the board members for review and comments.

Action: *Board members to review revised bylaws and send comments to Gary*

b. Charting our path forward

i. Staff

1. We have job descriptions from Erie Metroparks for reference
2. Agreed the primary objective for an employee will be to write grant requests
3. Timing will depend on cashflow and numbers of employees based on need

ii. Finances

1. Current understanding is that we will receive tax dollars beginning in 2022
 - a. Will this a single check or multiple checks?

iii. Office location options

1. Ottawa County Resource Center across from the fairgrounds
2. County Offices on Lake St. in Oak Harbor
3. Room in courthouse; or continue to use the conference room in the courthouse as needed
4. Work from home with access to the courthouse as needed?

iv. Maintenance

1. Initially consider partnering with Sandusky County or the community in which the property requiring maintenance is located

v. Gary is looking into the need for the board and board members to be bonded

Action: *Gary to determine if the board and board members need to be bonded*

vi. Property transfers

1. A number of organizations have inquired regarding the Park District's interest in receiving property and taking over management; board will consider these opportunities, however noted our primary objective is to develop multi-purpose hiking and bike trails throughout Ottawa County as well as water trails; we do not want property maintenance and management to dominate our funds.
2. Agreed we should have and maintain relationships with the various conservancy and park organizations in our area, e.g. Black Swamp, Ottawa Wildlife Refuge

6. Current Efforts

a. Port Clinton Rotary Club – November 2020 – Gary Kohli will attend – Done

b. Website – Doug Rogers has finished making our requested changes to our website

- i. Agreed we want to upload our minutes to the site – the website is a good repository for our minutes following approval
- ii. Agreed we should create an email account. Currently, the volunteer and meeting information request forms on our website are automatically forwarded to Judy's personal email address. We could reply to email senders using the Park District email. Judy will work with Doug Rogers on this effort.

Action: *Judy to work with Doug Rogers to create a Park District email account and modify the website as needed.

c. We received a request from ODOT to pass a resolution to support the designation of US Bike Route 30 and State Bike Route 90. The board agreed to support this designation and agreed to communicate our support to Rhonda Slauterbeck and the Ottawa County Commissioners, requesting that the Commissioners communicate Ottawa County's support of this designation to ODOT. Confirm this has been done.

Action: *Judy to confirm with Gary that we have communicated the board's support to the County Commissioners.

d. North Coast Inland Trail/Genoa/Elmore

- i. Status of Genoa to Elmore trail opening – not known

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Action: *Jack will contact Ron Lajti regarding the timing of the trail opening and any opening event.

e. North Coast Inland Trail/Genoa/Milbury

- i. Linda wrote, incorporated comments and sent the ODOT Transportation Alternative Program funding Letter of Interest. Letters of Interest will be reviewed by ODOT during November to confirm eligibility. The TAP application link will go live December 1, 2020 and applications will be due January 31, 2021. We may be able to use Federal DNR funds for the match budget.
- ii. West Erie Realty provided an appraisal for the Genoa to Milbury trail land.
- iii. We have received a letter from Wood County Park District indicating their intention to work with us to develop and construct the trail as well as fund their portion of the development.

f. Magsig Farm

- i. Next step to contact ODOT regarding modified/upgraded entrance to the farm; Judy sent L. J. Overmeyer an email on June 1, 2020 and hasn't received a response. It was noted that L. J. is very busy with his business. We will wait until he has time to work with us on the development of the Magsig Farm.
- ii. The preferred entrance is likely from S. Schutt Rd.
- iii. L. J. inquired about receiving stone/funds from ODOT. We need to ensure we do not miss applying for money from ODOT.

Action: *Judy to contact Woody Woodward to obtain details of participating in this program.

g. Friends of Ottawa County Parks (FoOCP)

- i. TPL continues to move forward with a possible purchase of the land north of the Rt. 269 and Rt. 163 intersection west of Fort Firelands, with the intention to have the Park District manage it. We would need to leave all but 10% of it as wetlands. Denny requested we think about a name for the land.

h. Portage River Water Trail

- i. Expected designation as a water trail in 2021.
- ii. The grant request for construction of a boat access at the County Fairgrounds was declined.

i. Rt. 163 and Englebeck Rd. Roundabout

- i. The Public Comment Period ended September 21, 2020 for the proposed roundabout at the intersection of Rt. 163 and Englebeck Rd. We have no further action on this item. Danbury Twp. is working with ODOT.

j. Danbury Twp./Lafarge

- i. No update

k. Rt. 163 and Rt. 53 Roundabout Proposal

- i. Jack Madison informed the board that ODOT has proposed to construct a roundabout at the intersection of Rt. 163 and Rt. 53. A virtual meeting regarding the roundabout is scheduled for December 2, 2020 at 4:00 PM.

7. Adjournment:

Judy Indorf moved we adjourn

Jack Madison seconded the motion

Meeting adjourned

Next regular meeting will be **December 4, 2020**

Next working meeting will be **December 18, 2020**

11/20/20

