



Meeting Minutes for Regular Meeting of the Park District of Ottawa County

Date: 09/4/2020

Time: 9:00 AM

1. Call to Order by Gary Kohli

2. Roll Call

- | | |
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| a. Gary Kohli – Chairman | Present – Y (joined 9:20 AM) |
| b. Angela LeForce – Secretary | Present - Y |
| c. Mike Shadoan – Treasurer | Present - Y |
| d. Judy Indorf | Present - Y |
| e. Jack Madison | Present - Y |
| f. Others: | |
| i. Linda Amos | Present - Y |
| ii. Michael Bassett | Not Present |
| iii. Beki Hineline | Not Present |
| iv. Denny Patthoff | Present - Y |
| v. Becky Quisno | Not Present |
| vi. Will Abberger, Vice President, Director Conservation Finance – The Trust for Public Land | Present – Part-time – beginning of meeting to ~9:15 AM |
| vii. Andrew DuMoulin, Director, Center for Conservation Finance Research – The Trust for Public Land | Present – Part-time – beginning of meeting to ~9:15 AM |

3. Minutes for approval:



OCPD Meeting
Minutes August 21, 2020

Angela LeForce moved to approve the August 21, 2020 minutes.

Mike Shadoan seconded the motion to approve the August 21, 2020 minutes.

A vote was held to approve the minutes with the following outcome:

Gary Kohli – Yes
Angela LeForce – Yes
Jack Madison – Yes
Mike Shadoan - Yes
Judy Indorf – Yes

The motion carries

4. Fiscal Report: Mike Shadoan gave the Fiscal Report

\$245 in Checking Account

\$ 5 in Savings Account

TOTAL \$250

5. Tax Levy Campaign:

The State Board of Elections modified our ballot language. Will Abberger and Andrew DuMoulin joined our meeting to discuss this change. They have done some research and noted that Toledo Metropark's language was not changed, only some punctuation was changed. Likewise, Butler and Clairmont Counties' language was not changed. The TPL lawyer is out of the office, so cannot support at this time. They suggested we request an explanation for the change and try to have it reverted back, noting that ballots will likely be printed in less than a week. They continued to stress the importance of the language. Following this discussion, both Will and Andrew exited the meeting. It was agreed that Gary Kohli would speak to Carol Ann Hill about the change.

Jack Madison indicated he will talk to John Paul Dress, Danbury Twp. Trustee

The Board suggested we could write a letter for community leaders to publish in their newsletters.

Judy will forward the final Levy Committee Solicitation Letter, Insert, Mayors' Support Letter and the Levy Press Release to the Board.

Gary Kohli, Becky Quisno and Judy Indorf will meet at 1:00 today at Lake Point Park to record the Levy Introduction vignette.

Dennis Patthoff and Gary Kohli will meet with D'arcy Eagen from the Beacon next week to discuss the Press Release and the article he would like to publish. Others are welcome to join.

- a. We have received the certification of our levy ballot issue from the State of Ohio Board of Elections. The Ohio State Board of Elections has revised the ballot language. Our submitted language and the revised language are included in the document attached below. Please review and provide any concerns. Judy Indorf is scheduled to talk to Will Abberger from TPL on Thursday September 4, 2020 to determine if this is typical and if he has any concerns.
- b. The Levy Committee continues to plan our campaign. We will be ramping up activity as November 3rd approaches.
 - i. We continue to see quite a bit of activity on our Facebook page and posts. This is an ongoing effort, so your input and ideas are welcome.
 - ii. Beki Hineline sent the final Levy Committee's Solicitation Letter, Insert, Mayors' Support Letter and Levy Press Release to the Levy Committee Thursday September 2. All of these documents are attached below for the Board's comments and have also been sent in a separate email for your final comments. We have set a deadline of September 8 for comments. We will then give the letter and insert to Preisman Printery for copying and sending out and will progress with the Press Release and the Mayors' Letter of Support.
 - iii. Becky Quisno and Judy have shortened the first Levy Introduction vignette we recorded with Gary. We will do a second recording Friday September 4 with Gary. We will be asking the board members to participate in a vignette in the near future. Judy will provide details at this meeting. We are putting together a schedule for rolling out vignettes between now and November 3, 2020.
 - iv. Gary has scheduled a meeting with D'Arcy Eagan at the Beacon on September 17 to discuss an article regarding the Park District. We will also discuss timing of both the Press Release and the article.
 - v. Becky Quisno's niece, Farrin Blackburn is finalizing the logo design for the PAC. We will use the logo on our letterhead and signs. We plan to purchase fifteen 3ft x 4ft signs and 500 smaller yard signs. We are getting a quote from Imprint Logo in Danbury and Gary will ask Preisman Printery also. We have identified several strategic locations for the large signs and Michael Bassett will provide additional locations. Suggested strategic locations are welcome.
 - vi. We are going to create a postcard for mailing. We will obtain the list of voters who requested an absentee ballot prior to October 6, which is the first day absentee ballots will be sent out. We will request the daily list of absentee ballot requests from the Ottawa County Board of Elections and send a postcard mailing out daily from October 6 until the election.
 - vii. Status of informing the following contacts of the Park District's levy:
 - Linda and Jack will talk to Mike Snyder
 - Judy will talk to Diane Rozak and Jackie Bird
 - talked to Diane; will talk to Jackie soon
 - Gary will talk to the Port Clinton, Catawba and Put-in-Bay Park Committees
 - Gary will talk to D'arcy Eagen at the Beacon and former Outdoor writer for the Plain Dealer
 - Done
 - viii. Doug Rogers has finished making our requested changes to our website. Confirm we want to upload our minutes to the site. The website is ready to be made public, unless someone has further comments.

- c. The PAC has been officially formed, through filing the Designation of Treasurer form with the Ottawa County Board of Elections. The PAC's name is Citizens for Ottawa County Park District. The PAC has an EIN and a checking account at Genoa Bank.
- d. The Genoa, Elmore and Oak Harbor mayors have agreed to issue a letter of support on behalf of the levy. Mike Shadoan provided a couple examples of this type of letter and Becky Quisno drafted a letter for our and the Mayors' review using Mike's examples. The final version is attached above with a comment deadline of September 8. Since Angela is working with Mayor Bergman on the Genoa trails, suggest Angela gives Mayor Bergman the draft letter for the mayors' consideration.
- e. The Levy Tool spreadsheet that Linda worked with Michael to create has been updated (Aug 5, 2020).



Levy Tools Aug 5,
2020.xlsx

4. New Business:

Mike Libben, Ottawa Soil and Water Conservation District talked to Gary Kohli about a piece of land at the corner of Duff Washa and N. Benton Carroll Rd. they plan to purchase and preserve as wetlands. Mike inquired about our interest in managing the land. Gary indicated if the levy passes we would be interested in discussing this and possibly developing a relationship with Ottawa Soil and Water Conservation District.

- a. Discussion with Mike Libben, Ottawa Soil and Water Conservation District.

5. Current Efforts:

West Erie Realty is willing to provide an appraisal for the Genoa to Millbury trail land. We will also request a letter from Wood County Park District indicating their intention to work with us to develop and construct the trail. Gary Kohli will talk to Neil Munger at Wood County Park District.

- a. North Coast Inland Trail/Genoa/Millbury: The Letter of Interest link for the ODOT Transportation Alternative Program will go live October 1, 2020 and will be due October 31, 2020. Letters of Interest will be reviewed during November to confirm eligibility. The TAP application link will go live December 1, 2020 and applications will be due January 31, 2021. Angela will work with Tom Bergman and Linda to understand the current status of the Genoa to Millbury project and to determine what we need to have in place to submit a Letter of Interest to ODOT TAP.

- i. Any update?

- b. Magsig Farm: next step to contact ODOT; Judy sent L.J. Overmeyer an email on June 1, 2020 and hasn't received a response.

It was noted that L.J. is very busy with his business. We will wait until he has time to work with us on the development of the Magsig Farm. We will also ask if he can provide the names of Boy Scout parents to inform them of the levy. Any update?

- c. Friends of The Ottawa Co. Park District (FoOCPD):

- i. The event at Gideon Owen on July 9, 2020 at 6:30 PM went well. The sign-in sheet has been put in an Excel spreadsheet.
- ii. TPL continues to move forward with a possible purchase of the land north of the Rt. 269 and Rt. 163 intersection west of Fort Firelands, with the intention to have the Park District manage it. We would need to leave all but 10% of it as wetlands. Denny requested we think about a name for the land.
- d. The comment period is ongoing for the proposed roundabout at the intersection of Rt. 163 and Englebeck Rd. Do we plan to submit comments to ODOT or a letter to Theresa Gavarone (Ottawa County's District 2 Senator) and D. J. Swearingen (Ottawa County's representative in the Ohio House of Representatives)?

- e. Portage River Water Trail

- i. Expected designation as a water trail in 2021
- ii. The grant request for construction of a boat access at the County Fairgrounds was declined.

- f. Rt. 163 and Englebeck Rd. Roundabout

- i. Do we plan to submit comments for inclusion of a bike/walking trail?
- ii. Do we plan to write a letter to Theresa Gavarone (Ottawa County's District 2 Senator) and D. J. Swearingen (Ottawa County's representative in the Ohio House of Representatives)

g. Danbury Twp/Lafarge:

i. Any update?

6. Adjournment:

Mike Shadoan moved we adjourn
Jack Madison seconded the motion
Meeting Adjourned

Next working meeting will be **September 16, 2020**

Next regular meeting will be **October 2, 2020**

1st Friday= regular meetings
Room 109 Telephone 734-6762.

3rd Friday=working meetings
*Denotes Action Item