



Meeting Minutes for Special Meeting of the Park District of Ottawa County

Date: 1/28/2021  
Time: 9:00 AM

1. Call to Order by Gary Kohli
2. Roll Call

- |  |             |
|--|-------------|
| a. Gary Kohli – Chairman                     | Present - Y |
| b. Angela LeForce – Secretary                | Present - Y |
| c. Mike Shadoan – Treasurer                  | Present - Y |
| d. Judy Indorf                               | Present - Y |
| e. Jack Madison                              | Present - Y |
| f. Others:                                   |             |
| i. Linda Amos                                | Present -Y  |
| ii. Denny Patthoff                           | Not Present |
| iii. Greg Bieszczad (Pogomeyer Design Group) | Not Present |
| iv. Tom Bergman (Mayor of Genoa)             | Present - Y |
| v. Janet Traub (Visitor)                     | Present - Y |

3. North Coast Inland Trail/Genoa/Millbury

Tom Bergman reported that the cost estimate for the North Coast Inland Trail extension from the back of the Genoa Veterans’ Memorial Park to the intersection of 6<sup>th</sup> St. and Washington St. is \$180,000. The Village of Genoa will apply for an ODNR grant for 70% of this cost. Discussion held regarding funding of the remaining amount. It was noted that the Park District will develop a protocol for issuing grants to local communities in Ottawa County for the future. It was noted that the North Coast Inland Trail extension in Ottawa County is a priority for the Park District. Given this priority, the Park District agreed to fund the remaining portion of the extension from the back of the Veterans’ Memorial Park to the intersection of 6<sup>th</sup> St. and Washington St. up to \$55,000. The Village of Genoa will outlay this portion and the Park District will reimburse the Village of Genoa in 2022 when the Park District begins receiving tax levy income.

Jack Madison moved that the Park District fund 100% of the local match for the North Coast Inland Trail extension from the back of Genoa’s Veterans’ Memorial Park to the intersection of 6<sup>th</sup> St. and Washington St. up to \$55,000, to be paid in 2022.

Judy Indorf seconded the motion that the Park District fund 100% of the local match for the North Coast Inland Trail extension from the back of Genoa’s Veterans’ Memorial Park to the intersection of 6<sup>th</sup> St. and Washington St. up to \$55,000, to be paid in 2022.

A vote was held to approve the motion that the Park District fund 100% of the local match for the North Coast Inland Trail extension from the back of Genoa’s Veterans’ Memorial Park to the intersection of 6<sup>th</sup> St. and Washington St. up to \$55,000, to be paid in 2022, with the following outcome:

- |                |     |
|----------------|-----|
| Gary Kohli     | Yes |
| Angela LeForce | Yes |
| Jack Madison   | Yes |
| Mike Shadoan   | Yes |
| Judy Indorf    | Yes |

The motion that the Park District fund 100% of the local match for the North Coast Inland Trail extension from the back of Genoa's Veterans' Memorial Park to the intersection of 6<sup>th</sup> St. and Washington St. up to \$55,000, to be paid in 2022, carries.

Angela LeForce will certify (sign, as Secretary) the resolution agreeing submission of the Park District's TAP application which we approved at our January 8, 2020 meeting and send the signed copy to Linda Amos.

The Park District agreed to publish an RFQ for Professional Services for 2 years in a newspaper of general circulation (News Herald). As projects are developed, the costs for professional services will be agreed for specific projects.

Mike Shadoan moved that the RFQ, as written, for Professional Services be published in the News Herald.

Jack Madison seconded the motion that the RFQ, as written, for Professional Services be published in the News Herald.

A vote was held to approve the motion that the RFQ, as written, for Professional Services be published in the News Herald with the following outcome:

Gary Kohli	Yes
Angela LeForce	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Judy Indorf	Yes

The motion that the RFQ, as written, for Professional Services be published in the News Herald carries.

Judy Indorf will submit the RFQ to the News Herald for publication on February 1, 2021 as a Legal Notice.

a. Items for the board to discuss and agree action on:

- i. Approve the TAP application to be submitted by January 31, 2021. Attached below is the TAP application along with a zip file of the attachments for the board's review and approval.



2020\_21 TAP Full  
Application.docx



archive TAP Application Attachments.zip

- ii. Certify the resolution we approved at our January 8, 2020 meeting, agreeing submission of the TAP application. The resolution is attached below.



Resolution - Park  
District of Ottawa Co

- iii. Jack Madison, Gary Kohli, Linda Amos and Poggemeyer Design Group met with Genoa Mayor Bergman on Wednesday January 13, 2021 to discuss this project. Agree Park District's and Village's commitments to this project.
- iv. Authorize the Request for Qualifications for professional services for development of the Genoa to Millbury trail and submission of the notice to the News Herald for publication.
- v. Linda Amos and Greg Bieszczad discussed the railroad property and possible purchase of land/right of way with Norfolk and Southern Railroad Tuesday January 12, 2021. Linda sent the board members an email summarizing their conversation. Any discussion?

- b. Tom Bergman noted that this project could be separated into two projects if appropriate.
- c. The current extension of the NCIT ends at the “back of the Genoa Park”. Continuing the trail to the front of the park and routing the trail through Genoa appears to be an attractive option with viability to connect to other communities if desired.
- d. Gary Kohli requested Angela LeForce be the Park District Board contact to work with Tom Bergman and Linda Amos on progressing this project.
- e. Gary received communication that we are eligible to apply for TAP funding for the Genoa to Millbury trail project. Linda Amos is working on filing our formal application for the funding, which is due January 31, 2021.
- f. West Erie Realty provided an appraisal for the Genoa to Milbury trail land.
- g. We have received a letter from Wood County Park District indicating their intention to work with us to develop and construct the trail as well as fund their portion of the development.
- h. The Park District is working with the Village of Genoa to identify the most cost effective and efficient funding option. Potential sources of funding include ODNR, Clean Ohio Trails and Recreational Trails. The potential sources have various match requirements and may have stipulations for use.

***DONE: Action: \*Judy to include a formal vote on a resolution to apply for the TAP grant as an agenda item for our January 8, 2021 meeting.\****

***Action: \*Linda will work with the Board to develop our TAP grant application for submission by January 31, 2021.***

**4. Adjournment:**

Mike Shadoan moved we adjourn

Jack Madison seconded the motion to adjourn

Meeting adjourned

Next regular meeting will be **February 5, 2021**

Next working meeting will be **February 19, 2021**