

- i. Governor. The resolution will likely be due June 1, 2021, noting that since this will be our first request, he would like to receive it prior to June 1.
- ii. Request from the Friends of Ottawa County Parks that we initiate transfer of the Magsig Farm to the Park District of Ottawa County to enable the Park District of Ottawa County to participate in the ODOT Metroparks Program to improve road access to this property.
- iii. Would like L. J. Overmeyer's ideas on entrance modifications and then will contact ODOT regarding modified/upgraded entrance to the farm; Judy sent L. J. Overmeyer an email on June 1, 2020 and hasn't received a response. It was noted that L. J. is very busy with his business. We will wait until he has time to work with us on the development of the Magsig Farm.
- iv. The preferred entrance is likely from S. Schutt Rd.
- v. L. J. inquired about receiving stone/funds from ODOT. We need to ensure we do not miss applying for money from ODOT. Judy is working with Gary Cooper from OPRA on accessing these funds.

a. Catawba Twp Multi-Purpose Trail

Meeting Minutes for February 1, 2022 – Jack spoke with Mark Stahl, Kelly Fry and Gino Monaco to discuss the trail route near the township water plant. They are open to possible options.

Jannah will lead the Catawba Group in developing a Fact Sheet for the proposed Catawba Islander Multi-use Trail.

Jack would like to hold possibly one board meeting per month in Catawba so that Catawba residents have an opportunity for easy access.

The Sandusky Economic Development Administration may have grants available for trail development through some of the Infrastructure Bill money. FEMA also has money available for constructions of Safe Havens.

Jack noted that the Firelands Rails to Trails organization in Huron County is an impressive 100% volunteer organization. They have a meeting that some of us could attend if interested on February 17, 2022.

ACTION: *Jannah Wilson to develop a Fact Sheet for the Catawba Island Township Multi-Use trail*

- i. Jack Madison reported that Quinton Smith signed a Letter of Interest supporting the Catawba Islander Trail through his Twin Oast property. A picture of Quinton with the letter, along with Diane Belden, Catawba Island Twp. Trustee was posted on Facebook and received many positive comments.
- ii. At our January 4, 2022 meeting, – Jack Madison reported that he received a copy of a letter that a Catawba Twp. resident wrote to the Catawba Twp. Trustees voicing opposition to any trails which would increase pedestrian and bike traffic in his neighborhood.
- iii. At our December 21, 2021 meeting Jack Madison reported that approximately 80 people attended the Catawba Twp. Trustee meeting on December 14, 2021 to discuss multi-use trails on Catawba. Jack and Quinton Smith both reviewed the current ideas/plans with the Trustees and the public attendees voiced significant support for multi-use trails on Catawba. Trustee Diane Belden has agreed to join the Catawba Advisory Group and represent the trustees. The Catawba Advisory Group has sent a Letter of Interest to the Trustees requesting their support for the trail to go through the Preserve at Catawba Point. Jack has been approached by Tony Coyne to meet and discuss the multi-use trail project.

- iv. The Catawba Advisory Group held a meeting with approximately 70 of the business owners and influencers in Catawba Island Township on December 2, 2021 at 7:00 PM at Gideon Owen. The purpose of the meeting was to review the multi-use trail plan and garner support from the group. The Advisory Group plans to attend the December 14, 2021 Catawba Trustee meeting at 7:30 PM. It was noted that we should obtain support from TMACOG for the multi-use trail also. Jack indicated he has spoken to Mark Stahl, Ottawa County's member on TMACOG.
 - v. The Catawba Advisory Group indicated they would like to continue to work toward a route through the middle of the island rather than along State Route 53. Efforts will continue to work in this direction.
 - vi. At the October 5, 2021 meeting Jack Madison requested that Poggemeyer Design Group begin to look at Phase 2 of the Catawba Trail project so discussions can begin with property owners.
 - vii. The Catawba Group's scheduled discussion with the John Braun Park board has been postponed until September 30, 2021. Jack Madison is planning to meet with the Park Director sometime between September 29, 2021 and October 5, 2021.
 - viii. Jack Madison, Mike Shadoan and Denny Patthoff met with Zachary Porter, ODOT District 2 Bike & Pedestrian Contact and Ben Cordes, ODOT District 2 Planner in Bowling Green on Wednesday August 18, 2021. The group agreed they would like to build a relationship and agreed to meet ~quarterly. The next meeting may be prior to a December 2021 ODOT meeting and then a second meeting in late January/early February 2022. The ODOT project to repave State Route 163 through Danbury Twp. will take place in September 2024. ODOT is amenable to increasing the width of the shoulder where possible to better accommodate pedestrians and bikes. ODOT noted that inside the Village of Marblehead, the village owns the right of way, and often villages are not willing/able to fund shoulder widening. The board discussed and agreed we should have a booth similar to the booth at the Marblehead Lions Club Perch Festival at the Oak Harbor Apple Festival on October 9 & 10, 2021.
 - ix. Tim Bock and Harper Cromley have visited the Catawba Island Twp. trail location options and have created a sketch.
 - x. At the July 6, 2021 meeting Jack Madison reported that the Catawba Advisory Group is ready to visit residents along the proposed trails to discuss right of way options. Jack also indicated that he talked to Mike Bassett and Mike is supportive of the trails. Jack would like to talk to Zachary Porter, ODOT District 2 Transportation Engineer regarding the ROW along State Route 53 through Catawba Island Twp. Mike Shadoan agreed to contact Zachary Porter to request a meeting to discuss both the repaving of State Route 163 project in Danbury Twp. and State Route 53.
 - xi. The letter the Catawba Advisory Group requested to use to discuss right of way options for property owners along the proposed trails in Catawba Island Twp. has been approved.
- b. Harder-Thorne Property in Oak Harbor
- Meeting Minutes for February 1, 2022 – No discussion**
- i. Vicki Rae Harder-Thorne joined the Park District March 5, 2021 meeting to discuss the vision she has for approximately 80 acres of property her family owns in Oak Harbor. Her vision includes non-chemical farming and conservation practices, education, research and local economy benefits. Her parents were founding members of the Black Swamp Bird Observatory and the property has birdwatching

trails. Vicki has been working with the Central State University, the Nature Conservancy, Ohio Ecological Food and Farm Association. Vicki is inquiring whether the Park District of Ottawa County would like to be part of this effort. Vicki lives in the Chicago area and will be in Ohio in April. It was suggested that we meet and possibly tour the property when Vicki is in Ohio in April.

ACTION: *Meet with Vicki Rae Harder-Thorne regarding her family's property in Oak Harbor when she is in Ohio in April.*

c. Friends of Ottawa County Parks (FoOCP)

Meeting Minutes for February 1, 2022 – no discussion

- i. At the January 18, 2022 meeting, Jannah reported that through a discussion with Denny Patthoff she learned he would like to remain on the board of the Friends of Ottawa County Parks, but would like a new president to be identified.
- ii. At the July 6, 2021 meeting Gary Kohli and Mike Shadoan reported that ODOT Director McCully committed to adding a “check box” to the project planning process for Ottawa County projects to check with the Park District when planning projects in Ottawa County. Mike Shadoan also indicated that Ron Lajti cannot talk about bikeways as his scope is solely roads, so we must talk to the Ottawa County Commissioners regarding a similar “checkbox” or process for county roads. Mike has sent the commissioners an email.
- iii. Denny Patthoff noted that ODOT will be repaving State Route 163 in Danbury Twp. in 2023/24 and requested that the Park District work with ODOT District 2 to improve the berm along 163. Mike Shadoan noted that we had discussed with Ottawa County Commissioner Mark Stahl at our June 1, 2021 meeting, to include making trails a part of the scope discussion in property development projects. Mike had also followed that discussion up with an email to Commissioner Stahl, forwarding material regarding the inclusion of trails when streets are constructed, entitled Complete Streets. Mike will follow-up with Commissioner Stahl and Ron Lajti regarding inclusion of widening State Route 163 during the repaving project to accommodate bikers/pedestrians.

d. Portage River Water Trail

Meeting Minutes for February 1, 2022 - No discussion

- i. Expected designation as a water trail in 2021.

e. Danbury Twp./Lafarge

Meeting Minutes for February 1, 2022 – Gary Kohli reported that the Prosecutor confirmed via email to Gary that the Park District could purchase property for our use, resale, etc. Judy will continue to work with Jannah to explore the possible opportunity in Danbury Twp.

ACTION: *Judy Indorf to investigate the property for sale at the corner of Church Rd. and Port Clinton Eastern Rd. in Danbury Twp. to determine if the property may present an opportunity for the Park District.*

- i. At our December 21, 2021 meeting Judy Indorf reported that she and Jack met with Jake and Emily Dunfee, owners of Shrock's Marina, regarding trails in Danbury Twp. on December 13, 2021. A number of ideas for trails were discussed. It was noted that there is property in Danbury Twp. that could be of interest to the Park District.
- ii. Contact has been made with a potential contact at Lafarge.
- iii. Jack Madison has identified a contact at Lafarge and Jack and Judy are drafting a letter to possibly be sent to the contact.
- iv. It was noted that Lakeside has a new CEO.

- v. The Park District had an informational booth at the Lions Club Perch Festival on Saturday August 28, 2021 from 10:00 AM – 5:00 PM. The booth was visited by many attendees, and we collected 461 signatures from people who support the development of Multi-Use Trails in Ottawa County. We talked to most of these people and many were very excited about the potential and many noted the lack of trails as a gap for the area and also a safety issue.
- vi. The Board agrees with the Danbury Group continuing the process of investigating the support of property owners whose property abuts the Lafarge property in Danbury Twp. in Lafarge selling the property to the Park District of Ottawa County for development of a trail. The Board would like any letters of support to be approved by the Board before use.
- vii. Judy Indorf and Denny Patthoff reported that a Marblehead Advisory Group is beginning to form and held its first meeting on June 22, 2021 with 6 attendees. The group brainstormed trail path ideas and agreed responsibility for researching the potential of the options discussed. A second meeting will be held in a few weeks

ACTION: *Judy Indorf to aggregate the levy voting results for Danbury Twp. and Marblehead to help us understand where we have a higher level of support.*

- ii. Judy Indorf noted that Jack Madison has discussed the possibility of trails in Danbury with some Danbury Twp. residents and several are very interested in supporting our efforts. Judy will contact these residents and suggest meeting and forming a committee similar to the Catawba Island Twp. Advisory Committee.
- iii. Judy Indorf and Denny Patthoff talked to Daniel Rogers, President of Lakeside, on May 26, 2021 to introduce the Park District of Ottawa County and its vision for Ottawa County and the Marblehead Peninsula trails to him. Daniel is supportive and offered to arrange for the Park District to have a similar discussion with his leadership team and then the Lakeside community.
- iv. Judy Indorf created a presentation that could be used to engage communities in the Park District's efforts. A suggestion was made to understand the levy voting results of the precincts in Danbury Twp. and Marblehead. Judy will aggregate that data. Jack Madison noted that Rebecca Makajani, Ottawa County Auditor's Office, GIC Coordinator can help print maps for exploring potential trail routes.
- v. Gary Kohli received a letter from Kocher & Gillum LLC law firm, confirming that the Meadowlands Homeowner Association is not in favor of a trail through the subdivision. Judy Indorf suggested we ask to attend one of the HOA's meetings to amiably discuss their concerns.
- vi. In response to Denny Patthoff's question regarding the Marketability Act, Gary reviewed the last two decisions made regarding this act and described the impact the act has on deeds. Gary and Denny intend to review the deed material Denny has collected to understand the impact of the Marketability Act.

4. New Business

a. Davis Besse Railroad Opportunity

Meeting Minutes February 1, 2022 – no discussion.

- i. At our January 18, 2022 meeting, Judy Indorf reported that the Real Estate Request Form has been submitted to First Energy with Jannah's contact information. Jack Madison may have a contact that could help us discuss this opportunity with First Energy if needed.

- ii. Mike Shadoan reported that the First Energy Real Estate Right of Way Request Form is more involved than he originally realized. Mike and Judy Indorf will work on completing the form.
- iii. The board approved through a motion to send the First Energy Real Estate Right of Way Request Form to First Energy at the October 5, 2021 meeting.
- iv. It appears that Davis Besse/First Energy/Energy Harbor may be willing to give ROW easements for their railroad property but will not sell the property. Mike gave the form to be completed to inquire about the Davis Besse railroad property to Denny Patthoff to complete. Judy Indorf agreed to follow-up with Denny regarding the completion but noting that the form is to be presented to the board before it is sent to Davis Besse.
- v. Mike Shadoan noted that it appears Davis Besse/First Energy/Energy Harbor is taking their railroad into the plant out of service. We will explore this possible opportunity without contacting anyone until the Board agrees to make a contact.

b. Property/Road/Sidewalk/Trail Opportunities in the Oak Harbor area

Meeting Minutes February 1, 2022 – No discussion

ACTION: *At the appropriate time, Mike Shadoan to inquire about possible interest in enhancements to a new sidewalk to the grade school.*

- i. At the appropriate time, Mike Shadoan agreed to inquire about possible interests to enhance the new sidewalk to the grade school.
- ii. At our August 17, 2021 meeting, Mike Shadoan discussed potential ideas for property/roads/sidewalks/multi-use trails in the Oak Harbor area. Mike noted that we should consider making the development of a Grant process one of the first priorities for our new Director when he/she is hired. We could then introduce the Director to various organizations and he/she could rollout the Grant process at these visits. This Grant process may be a good option for some of the ideas in the Oak Harbor area.

c. Charting our path forward

i. Office location options

Meeting Minutes February 1, 2022 – Jannah and the board discussed the various office location options:

- Allstate Building in Knollcrest Plaza – furniture remains for our use; cost is \$700/mo which includes internet and utilities; good location, foyer available for display; area for awning available; includes a secure office space, conference room and foyer along with shared kitchenette and restroom (non-public)
- Sutton Place – one large room; less expensive at \$475/mo plus \$35 for internet
- Former MRDD School Building – one large classroom, so not practical
- Croghan Bank building in Oak Harbor – timeline is difficult
- Beacon Suite – requires quite a bit of work

After discussion, Angela LeForce moved we approve Resolution 2022-03 to enter into an agreement with CMF Capital to lease the Allstate Office building area for a Park District of Ottawa County office.

Judy Indorf seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Angela LeForce	Yes

Jack Madison	Yes
Mike Shadoan	Abstain due to conflict
Judy Indorf	Yes

The motion carries.

1. The office space in Oak Harbor consists of 2 offices and a reception area. Some of the furniture in the office building can stay for our use.
2. The office space at the Beacon is still available and there is office space in the former MRDD School building. In the MRDD building we would not have our own meeting room, but would have access to schedule a communal conference room. Mike Shadoan has sent emails again requesting information on the office space options in Oak Harbor.
2. Gary Kohli and Judy Indorf toured an office option in the Beacon Office Suite. Mike Shadoan has requested information on the physical layout of an Oak Harbor option. The Beacon office space is ~ \$1/ft² and Oak Harbor office space is ~ \$0.5 - \$0.75/ft². Gary Kohli reported that the Port Clinton Chamber of Commerce is not aware of any space in Port Clinton
3. Gary Kohli confirmed with the Prosecuting Attorney that being a Commissioner on the Park Board does not present a conflict if the Park District decides to rent office space in one of their properties, however, the Commissioner cannot participate in discussions or vote when property they own is involved.
4. Gary Kohli and Mike Shadoan would like to have identification of an office location on our agenda going forward
5. Former MRDD School Building east of Oak Harbor on the river side of State Rout 163; would be charged a fee
6. Building next to Croghan Bank in Oak Harbor
7. Ottawa County Resource Center across from the fairgrounds
8. County Offices on Lake St. in Oak Harbor
9. Room in courthouse; Rhonda Slauterbeck confirmed the Park District may continue to use the conference room in the courthouse as needed; files can continue to be retained in the conference room file cabinets.
10. Work from home with access to the courthouse as needed?

ii. Maintenance

Meeting Minutes February 1, 2022 – No discussion

1. Initially consider partnering with Sandusky County or the community in which the property requiring maintenance is located; Likely not until 2022.

5. Information Items: **Meeting Minutes February 1, 2022 – no discussion**

6. Adjournment:

Judy Indorf moved we adjourn

Mike Shadoan seconded the motion

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Angela LeForce	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Judy Indorf	Yes

The motion carries.

Meeting adjourned

Next working meeting will be **February 15, 2022 at 6:00 PM at Radiant Windows Showroom**
Next regular meeting will be **March 1, 2022 at 6:00 PM at Radiant Windows Showroom**