



Meeting Minutes for Meeting of the Park District of Ottawa County

Date: 2/1/2022

Time: 6:00 PM

1. Roll Call

- a. Gary Kohli – Chairman Present - Y
- b. Angela LeForce – Secretary Present – Y
- c. Mike Shadoan – Treasurer Present – Y
- d. Judy Indorf Present – Y
- e. Jack Madison Present – Y
- f. Jannah Wilson, Executive Director Present - Y
- g. Others:
 - i. Linda Amos, Retired Poggemeyer Design Group, Volunteer Present – Y
 - ii. Tom Bergman, Mayor of Genoa Present – Y; exited 6:57 PM
 - iii. Tim Bock, Poggemeyer Design Group Present - Y
 - iv. Jullian Miles, Greener Miles Rental Present – Y; exited ~7:40 PM
 - v. Robert Murray, Greener Miles Rental Present – Y; exited ~7:40 PM

2. Minutes for Approval –

Meeting Minutes for February 1, 2022

Angela LeForce moved to approve the January 18, 2022 Meeting Minutes

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Angela LeForce	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Judy Indorf	Yes

The motion carries.

Jack Madison moved to approve the January 24, 2022 Special Meeting Minutes

Angela LeForce seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Angela LeForce	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Judy Indorf	Abstain – not in attendance at Special Meeting

The motion carries.

3. Fiscal Report – **Meeting Minutes for February 1, 2022** – Mike Shadoan reported that the following invoices were received:

- \$760 for:
 - 45.00 – drug test
 - 30.00 – sheriff department background investigation
 - 295.00 – OPRA registration
 - 390.00 – Doug Rogers
- \$902 for Health Insurance
- \$2288 for purchase of a computer for the Park District Director

Mike also noted that our ledger indicates we have a Purchase Order from 2021 for Advertising & Printing still open with \$1,135 remaining money allocated to it. Mike and Jannah will determine how to close this Purchase Order.

Judy Indorf moved that the Fiscal Report be approved and that the Park District pay the invoices now due Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Angela LeForce	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Judy Indorf	Yes

The motion carries.

- a. At the December 7, 2021 meeting, the Board determined they would like Jannah Wilson, Director, to explore the option to separate our financial system from the County's. Jannah could talk to Amy Bowman-Moore of Erie Metoparks (separate financial system) and Andy Brown of the Sandusky Park District (financial system integrated in County's) to determine the pros and cons. Valerie Winterfield, Executive Director of Oak Harbor Chamber of Commerce could provide Quickbook support.

ACTION: *Jannah Wilson to explore the option of separating our financials from the Ottawa County Auditor system.*

4. Public Comment – **Meeting Minutes February 1, 2022** – Julian Miles and Robert Murray from Greener Miles Rental introduced themselves and their company. This spring they plan to have bikes for rental throughout Port Clinton and would like to expand if interest supports expansion.

- a. At our December 21, 2021 meeting, Mike Netz, Elmore citizen, introduced himself indicating he worked in the Elmore Park system for over twenty years and is very interested in being involved in the Ottawa County Park District including a board position when one opens. Mike lives adjacent to the bike trail and believes it sees a lot of use and has support in the community. His primary reason for attending our meeting was to indicate that areas need maintenance and in particular people are riding horses on the trail and leaving waste behind. Sandusky County does not allow horses on their trails. In addition, there are no dog waste bag dispensers along the trail. Mike believes the trail needs a set of Rules and Regulations and signage posting these Rules. There are no posts at trail entrances to keep motorized vehicles off of the trails. Mike would like to see us grow the park system in the county and suggested we publicize for and accept donated land. The Board indicated to Mike that our primary mission is to create trails throughout the county as we believe the county has a lot of parks already, managed by federal, state and local organizations. Mike provided the Board with his contact information.

4. Executive Director's Report(s) – **Meeting Minutes for February 1, 2022** – Director Jannah Wilson reported:

- Our Annual Report is due to the Ottawa County Commissioners Friday February 4, 2021. She provided a copy of the report she developed to the board members.
- The Park District has a phone number: 419-707-4051
- Jannah worked with Beki Hine and the Park District's Facebook Account Manager role has been transferred to Jannah
- Jannah has been invited to participate in the Lake Erie Commission virtual event on February 2, 2022. The Lake Erie Commission is a state agency and expects to receive funding from the Infrastructure Bill to use to positively impact the health of Lake Erie. There may be community grants available through the agency.
- Jannah has asked Prieseman Printing to print some Park District of Ottawa County letterhead
- Jannah is learning how to use the Ottawa County Auditor Accounting Software
- Jannah has discussed the Park District getting a credit card with the Ottawa County Auditor's office. To obtain a credit card we first need to develop a Credit Card Policy.
- Jannah is having some difficulty obtaining a Tax ID number and Tax Exempt number for the Park District. This seems to be complicated by the Park District being under Ottawa County which has its own Tax ID and Tax Exempt numbers. She is working with the county auditor team and Gary Kohli to resolve this.
- Jannah met Lance Dasher, TMACOG Transportation Planner. Lance is the TMACOG contact for trails
- Jannah plans to attend the Park District of Sandusky County board meeting on February 16, 2022.
- Jannah has requested a meeting with Ottawa County Sheriff Stephen Levorchick to discuss Rules and Regulations for the trails and monitoring the trails.
- Jannah has drafted a Grant Process for discussion with board:

- Leaning toward a bias to grants with a trail focus
 - What type of entities should be eligible?
 - Would like a quick process for this year
- a. At our January 18 meeting, Jannah reported that she has toured the following office options in the area:
 - i. Sutton Place – Port Clinton; requires some repairs, we pay utilities, internet is \$35/mo
 - ii. Allstate Building – Knoll Crest Plaza Port Clinton; most expensive so far, but offers the most visibility; we could place a display in the foyer and change the awning to advertise the Park District; includes a Conference Room and an Office; current quoted price is \$750/month, but Kym Botson and Troy Whitman indicated the price is negotiable and could be in the \$600 - \$650/month range; this option is not central in the county
 - iii. Beacon Suite is still available
 - iv. Croghan Bank property – Oak Harbor; central in county; Mike has drawings and a video tour of the building. There are 5 offices available and a large conference room all on the first floor. The office area has been refurbished by Croghan Bank. The cost would be \$0.50/ft² for a total of \$510/month to \$531/month depending upon which offices are chosen. Jannah could contact Gary Pollock from Croghan Bank if she'd like to tour the office space. Mike shared the video he took of the space. Currently there are a couple of bank employees in the space that Gary Pollock will work on moving. The space is not ready at this time.
 - v. Soil and Water Building – Oak Harbor; appears very viable; 1 year lease, includes a Conference Room, room for an office, kitchen, \$300/month; will obtain other expenses tomorrow
 - vi. Former MRDD School Building – classrooms available
 - b. Jannah would like to wait until February to make a recommendation

ACTION: *Jannah Wilson and Mike Shadoan to work together to develop the Park District's Grant Process*

5. Old Business

a. Website

Meeting Minutes for February 1, 2022 – No discussion

b. North Coast Inland Trail/Genoa/Elmore

Meeting Minutes for February 1, 2022 – A discussion regarding the development of Rules and Regulations for the Elmore/Genoa/Millbury sections of the NCIT was held. As noted in the Director's report Jannah has requested a meeting with Sherriff Levorchick. We may also want to discuss this with the Ottawa County Commissioners since they were in the lead of the development of the Elmore to Genoa trail.

- i. As a follow-up to our discussion with Mike Netz, we need to determine how to communicate the trail Rules and Regulations once they are developed and also will need to determine who will enforce them and how. Possibly if we give the Sherriff a copy of the Rules and Regulations, they will enforce them. When Jannah is at the OPRA conference in February she will talk to others about how they manage Rules and Regulations.
- ii. Jannah Wilson contacted Genoa Mayor Tom Bergman to determine when he would like her to attend the Clay Twp. Trustees meeting to discuss modifications to the Genoa/Elmore Trail. Mayor Bergman will set up a special meeting with one of the Clay Twp. Trustees to go over the plan. He will contact Jannah when the meeting is set up.
- iii. In a telephone call with Judy Indorf, Mayor Bergman noted that he attended an August Clay Twp. Trustee meeting and the trustees would like to make the safety improvements to the Elmore to Genoa trail along Martin-Williston Rd. They have talked to Ottawa County Engineer Ron Lajti to possibly obtain some Infrastructure Bill funds for the improvements. Mayor Bergman does not expect the work to begin until Spring 2022 and he will contact the Park District when they would like our involvement/support. Jack Madison noted that he received a generic sketch of the cross section of a trail from Poggemeyer Design Group that he will forward to Mayor Bergman for the Clay Twp. Trustee use and will also forward to the board members.
- iv. Gary Kohli reported that the meeting with Genoa Bank was cancelled. If we do not hear from the bank beforehand, once we have the survey work complete and a sketch to share with the bank, we will consider reaching out to the bank.
- v. The board discussed the safety concerns regarding the portion of the trail that is on Martin-Williston Rd. Tim Bock reported that when the trail route was being developed in December 2010, the

Graymont Quarry indicated in a letter that due to safety and operational concerns, they did not want the trail to go through the quarry's property and suggested the existing route. To progress addressing the safety concerns, we agreed Judy Indorf will contact Genoa Mayor Tom Bergman to obtain the Clay Twp. Trustees meeting schedule and determine if there is a sketch of the proposed trail modifications that Poggemeyer Design Group can review. Mike Shadoan and either Angela LeForce or Judy Indorf will attend an agreed Clay Twp. Trustee meeting to discuss next steps in executing the safety improvements.

- vi. Gary Kohli reported that he talked to Rhonda Slauterbeck, Ottawa County Administrator, regarding the transfer of the Genoa to Elmore portion of the North Coast Inland Trail from the Commissioners to the Park District and learned that as of August 3, 2021 ODOT has not completed all of their work on the trail, so the trail is not ready to be transferred.
 - vii. Genoa Mayor Tom Bergman requested Gary Kohli attend a Genoa Bank board meeting with him to discuss with Marty Sutter, Chairman, President and CEO of Genoa Bank and the bank board the proposed trail route through Genoa, specifically the portion through the property the board is purchasing. Gary noted the Marty and the board are supportive of the trail, but would like to understand the proposed route. The initial meeting was cancelled and has not yet been rescheduled.
 - viii. Angela LeForce will respond to Jennifer Fording at the Harris Elmore Library regarding their request for the Park District to support the installation of a storywalk at the Genoa and Elmore parks and suggest they wait until we hire an Executive Director and we develop our grant process.
 - ix. Tom Bergman, Mayor of Genoa, joined the Park District July 6, 2021 meeting to discuss the recent accident on State Route 163 west of Martin Williston Rd. where a mother who was rollerblading with her two children was hit by a vehicle. Observers in the area have noticed that a number of bikers, walkers, etc., choose to exit the trail along Martin Williston Rd and travel west on State Route 163. Additionally, while many in Genoa and Clay Twp are very happy with the Genoa to Elmore trail extension, many have asked why the portion of the trail along Martin Williston Rd. is essentially on the shoulder of the road and not separated from the road similar to the other portions of the trail extension. Noting that the Park District was not involved in this decision, all agreed that the design along Martin Williston Rd. is not ideal. The Park District agreed to discuss options to improve this section of the trail with the Clay Township Trustees. Mike Shadoan agreed to attend the next Clay Twp. Trustee meeting with Mayor Bergman, if Mike's schedule allows. Angela LeForce will also check her availability to attend.
- c. North Coast Inland Trail/Genoa/Millbury
- Meeting Minutes for February 1, 2022 – The grant for the extension of the NCIT from Genoa to Millbury has been submitted. The review committee will meet in April.**
- Mayor Bergman believes there is a section of property along the Genoa to Millbury trail that is owned by a private owner, not Norfolk & Southern.**
- i. Harper Cromley and Linda Amos would like to arrange a meeting between Jannah and Lance Dasher, TMACOG staff member tagged to trails.
 - ii. Jannah could also make contact with area bike clubs as part of her introduction to the community.
 - iii. At our December 21, 2021 meeting Linda Amos and the Poggemeyer team reported that they met regarding our ODOT TAP grant application on Monday December 20, 2021. Linda reported that Harper Cromley has requested Letters of Support for inclusion in our ODOT TAP grant application. WE Realty noted we need a Letter of Intent to sell the former railroad property from Norfolk and Southern Railroad. Poggemeyer will prepare a resolution authorizing the ODOT TAP grant application submission to ODOT for the Board's approval at our January 4, 2021 meeting.
 - iv. At our December 7, 2021 meeting Linda Amos reported that that Jeff Shaner, ODOT TAP Program Manager informed her that they have received 54 TAP grant applicants, requesting ~\$50 million with a budget of \$11 million. We agreed we should include a Letter of Support from the following groups:
 - Wood County Park District - It was reported that Chris Smalley is the new Wood County Park District Director.
 - TMACOG – Mark Stahl is member representing the Ottawa County Commissioners

- Ottawa County Commissioners
- Portage River Basin Council
- Village of Elmore – Tom Jackson is the new mayor and his number is 419-360-3883

Gary Kohli made contact with David Dicke from American Property Analysts, Inc. David indicated he is willing to conduct the appraisal review of WE Realty's appraisal as required by ODOT. He provided a quote for the appraisal cost in an email dated November 18, 2021.

Harper Cromley reported that Poggemeyer has sent the survey area measurements to WE Realty.

- v. At our November 16, 2021 meeting Greg Vriezlaar and Tim Bock reported that the boundary survey for the Norfolk and Southern Railroad property is complete and noted there are 8 sections all owned by Norfolk & Southern Railroad. Greg noted that WE Realty accepts the appraisal work request. It was noted the legal description still needs to be provided by Poggemeyer. Once completed, WE Realty's appraisal needs to be reviewed by a second ODOT approved appraisal. Approximately one year ago Denny Patthoff contacted David Dickey from American Property Analysts to inquire about his ability to conduct this appraisal review. Mr. Dickey sent Denny an email outlining his cost estimate to conduct the appraisal review at that time. The next step is for the board to contact David Dickey to discuss his willingness to conduct the appraisal review and update his cost estimate. Both Poggemeyer and WE Realty agreed that the appraisal and appraisal review work could be completed within 90 days. Gary Kohli agreed he would contact David Dickey regarding the ODOT approved appraisal review.
- vi. Harper informed the board that ODOT has a new grant available entitled Systemic Safety Funding. This grant is meant to proactively address high risk transportation areas, e.g. areas with bike traffic on the shoulder of a road.
- vii. Harper Cromley, Poggemeyer Design Group, confirmed that our Letter of Interest for an ODOT TAP grant was submitted to ODOT on October 29, 2021 and confirmation of receipt was received from ODOT. WE Realty's boundary survey for the property proposed for the multi-use trail is complete and will be sent to both Wood County and Ottawa County engineers for approval. WE Realty would like to attend the Park District's November 16, 2021 meeting to review their plan and schedule, as requested by the board. The board noted that a letter of support for this project from TMACOG (Toledo Metropolitan Council of Governments) would be beneficial. Harper Cromley agreed Poggemeyer will request this. Harper also noted that the application for the ODOT TAP grant will go live on December 1, 2021 and is due January 31, 2022. The board agreed we should make contact with the railroad before Christmas and we should request a new Letter of Intent from them for inclusion in our grant application.
- viii. At our October 19, 2021 meeting it was noted that ODOT has ~\$11.5 million available for TAP grants. Discussions indicated that \$2 million is likely a high limit for our grant request. Options to stay within this limit were discussed, e.g. consider acquisition of the entire trail property plus construction up to the \$2 million. Poggemeyer plans to submit our Letter of Intent next Friday October 29, 2021 and the application is due January 31, 2022. WE Realty has begun researching title searches for the trail route. The board requested that WE Realty attend a board meeting in the near future to review their process and schedule. Harper will work with Tim Bock to arrange this. Harper received a draft Letter of Support from Genoa Mayor Bergman and she will follow-up with Millbury Mayor Timmons regarding a Letter of Support from Millbury
- ix. Mayor of Genoa Tom Bergman and Mayor of Millbury Michael Timmons joined our October 5, 2021 meeting so we could review Poggemeyer's work to date with them and confirm they are aligned with the trail route, particularly the ending points in their villages. Appropriate end points will enable the villages to link the Multi-Use Trail with sites in their villages. Discussions were held regarding the route and endpoints and both Mayors agree with our proposed route. Attached are the Preliminary Boundary Survey drawings from Poggemeyer.



Next steps for the Park District to send the Letter of Interest to ODOT for the TAP grant is for West Erie Realty (WE) to conduct a title search on the proposed Multi-Use Trail property and develop an appraisal. The Board would like Harper to contact WE to confirm they understand our schedule and can provide this information to meet our schedule.

Harper and Mayor Bergman noted that Genoa has applied for an ODNR RTP grant to extend the NCIT from the back of Veterans Park in Genoa to Washington Street and 6th Street. The Village was told to expect a decision regarding their grant application by the end of October or so.

Mayor Bergman agreed to provide the Letters of Intent and Support already collected to the Board for use in our TAP grant application.

Mayor Timmons noted that ODOT communicated to the village that State Route 795 will be repaved, made ~ 1 foot wider and rumble strips added in 2024.

- x. At our September 21, 2021 meeting Harper Cromley reviewed maps of the Genoa / Millbury trail route and will send PDF versions of the maps to the Board Members. Mike Shadoan indicated the trail routes need to be reviewed with both Wood County and Genoa. The survey work in Genoa should include all of the railroad property Right of Way so ownership is understood. We also want the trail to go into Millbury and not end at the village limits if possible. Harper expects to review the completed survey work with the Park District at our October 5, 2021 meeting, including owner information. The Letter of Interest for a TAP grant is due to ODOT by October 31. There is a Memorandum of Agreement between Wood County and Ottawa County regarding the trail development. Harper Cromley will confirm with Genoa that they applied for an ODNR grant.
- xi. Tim Bock reported that the surveyor requested that the survey crew obtain a few more data points to enable him/her to complete their property boundary work. Once complete, Poggemeyer will present the product to the Park District board. Tim noted that the cost estimate for the appraisal work was for 3 parcels. If the survey determines that the property includes more than 3 parcels the estimate will need to be adjusted. The Appraiser at WE will also conduct a title search.
- xii. Harper Cromley reported at our Sept 7, 2021 meeting that the preliminary survey work is complete and the survey will extend into Millbury.
- xiii. Linda Amos reported that Jeff Shaner, ODOT Financial Program Manager replied to her email indicating he will be responding to our request to understand why we were not successful in our grant request and how to improve our application within the next few weeks.
- xiv. Survey work began Monday August 9, 2021. The Board would like the survey work to extend into Millbury at a functional stopping point.
- xv. Gary Kohli reported the Ottawa County Prosecutor James Van Eerten has approved:
 - The Poggemeyer Design Group retainer contract with the Park District
 - The Poggemeyer Design Group contract with the Park District to conduct the necessary professional engineering and survey services to assist the Ottawa County Park District with the acquisition of property along the proposed route of the North Coast Inland Trail from the Village of Millbury to the Village of Genoa

Additionally, Gary reported that the Ottawa County Auditor has confirmed the Park District has the necessary funds to pay Poggemeyer for their work.

- xvi. Linda Amos continues to try to reach Jeff Shaner, ODOT TAP Project Finance Manager to discuss our ODOT TAP grant application with him.
- xvii. At our June 1, 2021 meeting with Mayor of Millbury Michael Timmons, Mayor of Genoa Tom Bergman and Ottawa County Commissioner Mark Stahl, all agreed we would like to progress understanding the feasibility of purchasing the Norfolk & Southern right of way property for the trail. Participants recalled that there were a few property owners that were not supportive of the project, but also noted that we may have options to move the trail to adjacent property where the owners may be more supportive. It was noted that the previous title search by WE Realty only looked for reverter clauses. Tim Bock will obtain a cost estimate for our next meeting from WE Realty to conduct a more thorough title search, as the previous search only looked for reverter clauses.

- xviii. It was reported that unfortunately, we did not receive the grant for development of the trail from Genoa to Millbury. Judy Indorf reported that Linda Amos offered to reach out to ODOT TAP to better understand why we were not successful.
- xix. Tim Bock, Poggemeyer Design Group, introduced himself to the Board. Tim will be working on behalf of Poggemeyer with the Park District. He will provide a contract for the Park District to enter into with Poggemeyer Design Group. Tim noted he is taking over this role from Greg Bieczsad and will be getting up to speed on our projects.
- xx. Poggemeyer Design Group has been selected to hold a two year retainer and support the Park District in projects during that two years.
- xxi. It was agreed that from the organizations that submitted responses to our Request for Qualifications, we should select a provider to be held on retainer for two years to support our future projects. Mike Shadoan agreed to review the RFQs and make a recommendation to the Board on an organization to provide project support.
- xxii. Gary Kohli has provided the Board members with a copy of each of the RFQs we received for Professional Services for the Board's review. Agree way forward.
- xxiii. The RFQ for Professional Services was published in the February 1, 2021 edition of the News Herald and is also posted on the Park District's website. Those responding were instructed to send five copies of their qualification statements to Gary Kohli's attention at the Ottawa County Courthouse by February 12, 2021. They were also instructed to direct any questions to Gary Kohli's email address.
- xxiv. Linda Amos confirmed the TAP application has been submitted.
- xxv. Tom Bergman noted that this project could be separated into two projects if appropriate.
- xxvi. The current extension of the NCIT ends at the "back of the Genoa Park". Continuing the trail to the front of the park and routing the trail through Genoa appears to be an attractive option with viability to connect to other communities if desired.
- xxvii. Gary Kohli requested Angela LeForce be the Park District Board contact to work with Tom Bergman and Linda Amos on progressing this project.
- xxviii. Gary received communication that we are eligible to apply for TAP funding for the Genoa to Millbury trail project. Linda Amos is working on filing our formal application for the funding, which is due January 31, 2021.
- xxix. West Erie Realty provided an appraisal for the Genoa to Millbury trail land.
- xxx. We have received a letter from Wood County Park District indicating their intention to work with us to develop and construct the trail as well as fund their portion of the development.
- xxxi. The Park District is working with the Village of Genoa to identify the most cost effective and efficient funding option. Potential sources of funding include ODNR, Clean Ohio Trails and Recreational Trails. The potential sources have various match requirements and may have stipulations for use.

d. Magsig Farm

Meeting Minutes for February 1, 2022 – Jannah met virtually with Poggemeyer on Wednesday January 26, to discuss the Magsig property. Poggemeyer has broken the Magsig Farm accessway and parking project into two phases. Phase 1 will include the drive to provide access and Phase 2 will include the parking lot. It was asked if we wanted gates and if so, where?

Through the discussion with Andy Brown, the family who previously owned Magsig Farm prefers that the property not be transferred to Ottawa County, so we will likely move forward with a Long Term Lease. The farm will then be managed by the Sandusky County Park District.

- i. At our December 7, 2021 meeting Mike Shadoan reported that L.J. Overmeyer has added details to the aerial sketch of the Magsig Farm which we can take to ODOT and review with Andy Brown, Director Sandusky County Park District.
- ii. L. J. Overmeyer informed Mike Shadoan that there are 7 Boy Scouts who would like to make property improvements to the Magsig Farm property for Boy Scout use to achieve their Eagle Scout honor. They need to have their project complete by June or July 2022. L. J and Mike discussed the improvements the Boy Scouts and L.J. would like to progress. These include a parking area which should be completed early to better enable parking for access to conduct additional work, a stone gravelroad, restroom facilities. Mike requested that Poggemeyer make an aerial sketch of the

property with an outline of the parking/roadway that we can use to work with L. J. on the design. We would then take the final design to ODOT for review and request to use the ODOT Metroparks Fund grant money for the roadwork.

Gary Kohli reiterated that Sandusky County is willing to transfer the Magsig Farm property to the Ottawa County Park District whenever we are ready. When Jannah Wilson begins her role she can talk to Sandusky County Park District. We also need to inform the Ottawa County Commissioners.

- iii. The Park District of Ottawa County was allotted a total of \$28,678.25 from the OPRA/ODOT Metroparks Fund. This total includes \$28,164.61 allocated from the 2022/23 Biennium budget and \$513.64 of carryover funds from the 2020/2021 Biennium budget. As previously noted, we need to either own or have a minimum of a 15 year lease on property on which we would like to utilize this money
- iv. Jack Madison informed L. J. Overmeyer that we submitted an application for the ODOT Metroparks grant. Jack indicated we will put this project on hold until we hire a Director. L. J. agreed with this decision.
- v. Gary Kohli reported that he reviewed the Magsig property deed for restriction and found only the following restrictions”
 - Allen Magsig has the right to farm land
 - Allen Magsig has th right to remove timber from the land
 - Sam Harrison has the right to remove timber from the land.

No other restriction on use of the property are included in the deed.

- vi. Judy Indorf reported that the resolution we passed at our May 7, 2021 meeting to request participation in the OPRA/ODOT Metroparks Fund grant process has been sent to, received and accepted by Gary Cooper, ODOT Metroparks Fund Coordinator.
- vii. Judy Indorf noted that Woody Woodward confirmed the Park District should apply for the OPRA/ODOT Metroparks grant even though we don’t own any parks yet. We would not have access to the money until we own a park that has qualifying project, but applying will indicate our anticipated request for OPRA/ODOT’s budget.
- viii. Gary Kohli reported that Andy Brown, Director Sandusky County Metroparks indicated that Sandusky County Metroparks is ready to transfer the Magsig Farm to the Park District of Ottawa County, however, there are items in the trust requirements we should be aware of and discuss.
- ix. Judy Indorf received an email from Gary Cooper, OPRA ODOT Program Coordinator on February 19, 2021 indicating that the Ohio Department of Transportation Budget (House Bill 74) has been introduced in the House, and although it has not yet been passed, ODOT is moving forward with the application process, as they expect the allocation to be approved. Attached is a Word Document which contains the email from Gary Cooper regarding the 2021 to 2023 program along with a Sample Resolution we must pass to participate in this program.



ODOT OPRA Email
Regarding 2021 2023

It was noted that we either need a long term easement or ownership of the Magsig Farm to receive funds. Denny Pathoff noted that the taxes for 2020, due in 2021, have been paid in full by Sandusky County. Gary Kohli will reach out to Andy Brown, Director, Sandusky County Park District to discuss the property transfer.

Discuss way forward.

Judy talked to Gary Cooper, OPRA ODOT Program Coordinator, regarding the ODOT Metropark Program funds. He has sent several documents for the Park District’s use regarding the ODOT Metroparks Program along with two other unrelated documents he felt we may be interested in regarding funds for bikeways. Judy has forwarded these to the board. Gary Cooper noted that the next biennial term runs from July 1, 2021 to June 30, 2023. Included in the documents Gary Cooper sent is the previous term’s Park Board Resolution template for our review and discussion. This term’s funds and program have not yet been approved by the Ohio legislature. Gary agreed to help the Park District of Ottawa County participate in the upcoming term. He noted that the resolution form for the next two year term will

likely be sent out in February after the Ohio Legislature has enacted the State Biennium Transportation funding act, and it has been signed into Law by the