

Meeting Minutes for Meeting of the Park District of Ottawa County

Date: 6/21/2022

Meeting Location: Genoa Town Hall
509 Main St.
Genoa, Ohio

Time: 6:00 PM

1. Roll Call – Meeting called to order at 6:09 PM

- a. Gary Kohli – Chairperson Present – Y; arrived 6:17 PM
- b. Mike Shadoan Present – Y
- c. Judy Indorf Present – Y
- d. Jack Madison Present – Y
- e. Jannah Wilson, Executive Director Present - Y
- f. Others:
 - i. Quinton Babcock, Oak Harbor Mayor; departed ~9:00 PM
 - ii. Tom Bergman, Genoa Mayor; departed ~8:30 PM
 - iii. Tim Bock, Poggemeyer Design Group; departed ~7:30 PM
 - iv. Kevin Gladden, Genoa Village Administrator; departed ~ 8:30 PM
 - v. Denny Patthoff, Friends of Ottawa County Parks; arrived 6:21 PM
 - vi. Jacob Diebert, Genoa citizen; departed ~8:30 PM

2. Minutes for Approval –

Meeting Minutes for June 21, 2022

Jack Madison moved to approve the June 7, 2022 Meeting Minutes
Judy Indorf seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Not present
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes

The motion carries.

Judy Indorf moved to approve the June 15, 2022 Special Meeting Minutes

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes

The motion carries.

3. Fiscal Report – **Meeting Minutes for June 21, 2022** – No discussion. Fiscal Report given at first meeting of the month.

ACTION: *Jannah Wilson to inquire further with the Ottawa County Commissioners, regarding their request for the Park District to pay the final invoice from ODOT for the NCIT Genoa to Elmore extension in the amount of \$36,673.71.*

4. Public Comment – No discussion.

5. Executive Director's Report(s) – **Meeting Minutes for June 21, 2022:**

- Jannah Wilson provided the Grant Review Team's evaluation results. The board held a lengthy discussion regarding each grant application, its evaluation by the Review Team and resultant recommended award amount. The board modified some of the award amounts.

Mike Shadoan moved to approve the 2022 Park District of Ottawa County grant awards as indicated in the final spreadsheet developed by the board and Jannah Wilson
Judy Indorf seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes

The motion carries

- Jannah reviewed the first draft of the Strategic Plan she is developing for the next 18 months and asked the board to provide any comments.
- Jannah reported that she attempted to discuss the final ODOT invoice for the NCIT that the Ottawa County Commissioners would like the Park District to pay with Rhonda Slaughterbeck, Ottawa County Administrator/Clerk, but Rhonda was on vacation. Jannah will follow-up with Rhonda.
- See the Magsig Farm section for discussion minutes.
- See the Portage River Trail section for information provided regarding the water trail designation ceremony.
- Jannah shared several versions of a new logo that a designer and she are working on. The board likes the "badge" shape and the "smooth" trees rather than "sharp" trees.
- Jannah reported that she and Linda Amos met with Ottawa County Sherriff Levorchick and members of the Zimmerman Park leadership to discuss jointly hosting a Bike Safety program at the Zimmerman Park in Oak Harbor. The Sherriff and Zimmerman leadership were very enthusiastic and would like to hold the program this year. Jannah and Linda will continue to work with the Sherriff and Zimmerman leadership and will engage the Friends of Ottawa County Parks.
- Jannah reported that our new board member, Betsy Slotnick will be sworn in on Thursday June 23, 2022.
- See the Harder-Thorne Property section for discussion minutes.
- Jannah requested the board pass Resolution 2022-15, Park District of Ottawa County Mileage Reimbursement. Jannah wrote the resolution to reflect that the Park District will reimburse mileage at the IRS approved rate, rather than specifying a point in time IRS rate.

Jack Madison moved to approve Resolution 2022-15 which sets the Park District of Ottawa County mileage reimbursement at the IRS approved rate.

Judy Indorf seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes

The motion carries

A copy of the final resolution can be accessed in the resolution archive.

6. Old Business

a. Website

Meeting Minutes for June 21, 2022 – No discussion

b. North Coast Inland Trail/Genoa/Elmore

Meeting Minutes for June 21, 2022 – Mayor of Genoa, Tom Bergman reported that he, Jannah Wilson and Judy Indorf walked the new route proposed for the portion of the NCIT through Genoa's Veterans' Park. The existing trail runs between several sports fields which at times becomes very congested. An environmental review is being conducted on the proposed new route and is expected to be completed by the end of the year. Mayor Bergman would like to bid the construction early next winter.

The improvements being developed for the portion of the NCIT along Martin Williston Rd. were discussed. Jannah, Mike Shadoan and Jack Madison have a meeting scheduled with ODOT in Bowling Green on July 27, 2022 and this project will be one of the topics discussed. We would like to know what regulations cover this trail since it is next to a township road. The possibility of obtaining a Safety Improvement grant for the trail was raised. It's possible that this type of funding could require the speed limit on Martin Williston Rd. to be reduced which most thought would be acceptable.

Mayor Bergman noted that the village would like to start their restroom project soon, before the fall rains start.

ACTION: *Jannah Wilson to determine if an ODOT Safety Grant could be used as a funding source for the improvements of the Martin Williston Rd. section of the NCIT.*

Meeting Minutes for June 21, 2022 – Tim Bock noted that the title search for the Norfolk Southern railroad corridor is part of the West Erie Realty work. A discussion regarding property acquisition was held in Executive Session.

DONE ACTION: **Pending agreement between the Ottawa County Prosecuting Attorney and the Wood County Park District attorney that the Park District of Ottawa County purchase the entire trail corridor extension, with the Wood County Park District reimbursing the Park District of Ottawa County for the cost of the ~ 0.8 miles of the trail in Wood County, PDG/Tim Bock to authorize West Erie Realty to negotiate with Norfolk and Southern Railroad the sale of the railroad corridor between Genoa and Millbury for the extension of the North Coast Inland Trail.**

c. Magsig Farm

Meeting Minutes for June 21, 2022 - Jannah sent Ottawa County's CORSA insurance representative the draft lease for the Magsig Farm. The insurance provider indicated they are required to review all leases. Their only concern is with the barn and gave Jannah a document to complete regarding the barn. Jannah also added the language requested by Gary Kohli confirming that any improvements we make during the 15 years lease term are not refundable to us. Jannah will provide the language to Gary for his review prior to working with Andy Brown, Sandusky County Park District Executive Director to sign the lease.

DONE ACTION: **Jannah Wilson to send the text in the Magsig Farm lease agreement regarding insurance to the Park District's insurance agent for review, comment and agreement.**

ACTION: **Jannah Wilson to work with Andy Brown of Sandusky County Park District to execute the 15 year lease of Magsig Farm by the Park District of Ottawa County from the Sandusky County Park District.**

ACTION: **PDG, Tim Bock, to inform the Park District when they could begin accessway to the Magsig Farm and what their construction schedule would be, noting that a group of Boy Scouts would like access so they can begin making improvements to the area in an attempt to achieve their Eagle Scout badge. The Boy Scouts would like to complete their work by June 2022**

d. Catawba Twp Multi-Purpose Trail

Meeting Minutes for June 21, 2022 – Tim Bock, Poggemeyer Design Group reported that the contract between PDG and the Park District of Ottawa County for the development of a Master Plan for the Catawba Islander Trail and Greenway has been signed and work will begin. Tim has identified a planner who has significant experience in surveys to be part of the team. Tim would like to meet with Jannah and Jack Madison to review the Master Plan development monthly. A kickoff meeting will be held on July 7, 2022. Jannah and Jack will attend.

e. Harder-Thorne Property in Oak Harbor

Meeting Minutes for June 21, 2022 – Jannah reported that she spoke to Vicki Rae Harder-Thorne regarding the Harder-Thorne property in Oak Harbor. The Ohio EPA has provided a grant to enable the University of Toledo to hold a Teacher Resource Day for Continuing Education on August 13 on the former farm property. Several organizations are interested in studying the farm as it has been farmed without tilling for many years. Vicki is interested in preserving the land.

f. Friends of Ottawa County Parks (FoOCP)

Meeting Minutes for June 21, 2022 – Jannah Wilson and Dennis Patthoff reported that the Friends of Ottawa County Parks had a good meeting on June 9, 2022. The group would like to grow its membership and activity level, supporting and holding various programs, increasing publicity and developing a volunteer base structure. Jannah reported that the Ottawa County Foundation grant ceremony where Dennis Patthoff accepted a \$3500 grant was very moving. The foundation supports a lot of good work. The group stated they want the Friends of Ottawa County Parks and the Park District of Ottawa County to be successful.

The Friends of Ottawa County Parks and the Catawba Advisory Group will meet jointly on Wednesday June 23, 2022 at the Park Office. The Friends would like to hold several membership orientation meetings to both solicit and train volunteers. Currently orientation meetings are planned for the Marblehead Library, Elmore Community Center, CIC and Lakeside. The Friends would like to also hold an orientation meeting in the Oak Harbor and/or Genoa areas.

g. Portage River Water Trail

Meeting Minutes for June 21, 2022 – Jannah Wilson reported that the ceremony designating the Portage River as a water trail this summer will be held on July 19, 2022 at 11:00 AM at the Oak Harbor riverfront. Board members plan to attend. Mike Shadoan has been instrumental in facilitating this designation.

h. Danbury Twp.

Meeting Minutes for June 21, 2022 – No discussion

i. Davis Besse Railroad Opportunity

Meeting Minutes June 21, 2022 – Tim Bock will ask West Erie Realty for an update on the Davis Besse railroad corridor title search.

7. New Business

a. General Discussion

Meeting Minutes June 21, 2022 – No discussion.

b. Property/Road/Sidewalk/Trail Opportunities in the Oak Harbor area

Meeting Minutes June 21, 2022 – No discussion.

8. Information Items: **Meeting Minutes June 21, 2022** – No discussion

ACTION: *Jannah Wilson to contact Quinton Babcock to learn more about a possible source of funding for nuclear communities and inform the board.*

ACTION: *Jannah Wilson to apply for the OPRA Program Development grant and the OPRA Administrative grant.*

9. Executive Session: **Meeting Minutes June 21, 2022**

Jack Madison moved that the board move into Executive Session at 9:06 PM for the purpose of discussing property acquisition.

Judy Indorf seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes

The motion carries

9. Adjournment:

Mike Shadoan moved the meeting be adjourned at 9:33 PM

Gary Kohli seconded the motion

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes

The motion carries

Next regular meeting will be July 5, 2022 at 6:00 PM at the Ottawa County Agricultural Building at 240 West Lake St. Oak Harbor.

Next working meeting will be June 19, 2022 at 6:00 PM at the Oak Harbor Municipal Building at 146 N. Church St. Oak Harbor.

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:



Gary Kohli, Board Chairperson

7/5/2022



Jannah Wilson, Executive Director-Secretary

7/5/2022