



Meeting Minutes for Meeting of the Park District of Ottawa County

Date: 8/2/2022

Meeting Location: Ottawa County Agricultural Building

Time: 6:00 PM

240 West Lake St.

Oak Harbor, Ohio

Betsy Slotnick moved to open the Park District of Ottawa County Meeting at 6:05 PM

Mike Shadoan seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Absent
Jack Madison	Absent
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

1. Roll Call

- a. Gary Kohli – Chairperson Present - Y
- b. Mike Shadoan Present – Y; Exited 8:27 PM
- c. Judy Indorf Not present (excused)
- d. Jack Madison Present – Y; Arrived 6:06 PM
- e. Betsy Slotnick Present - Y
- f. Jannah Wilson, Executive Director Present - Y
- g. Others:
  - i. Tim Bock, Poggomeyer Design Group; Exited 7:34 PM
  - ii. Denny Patthoff, Friends of Ottawa County Parks; arrived 6:09 PM

2. Minutes for Approval –

**Meeting Minutes for August 2, 2022**

Betsy Slotnick moved to approve the July 19, 2022 Meeting Minutes

Mike Shadoan seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Not present
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

3. Fiscal Report – **Meeting Minutes for August 2, 2022** – Jannah Wilson reported that the fiscal report for August 2, 2022 was included in the Board Packet which she emailed to the board members. Jannah also reported that the \$2000 donation for the Bike Safety Day was deposited in the Park District's Ottawa County account. Donations will now be reported in a revenue report. No invoices can be paid out of the donation/revenue lines, they must be paid out of expense lines. As agreed with the board members, Jannah also included her timesheet for the second half of July 2022 in the Board Packet. Jannah also reported that the \$12,000 portion of the final ODOT invoice for the NCIT Elmore to Genoa extension, agreed with the Ottawa County Commissioners, was paid through a transfer out to the NCIT Ottawa County fund. Also regarding the fiscal report, Betsy Slotnick asked Jannah to determine what the DRETAC line item acronym represents.

Gary Kohli moved to approve the August 2, 2022 Fiscal Report

Mike Shadoan seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Not present
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

4. **Public Comment – Meeting Minutes August 2, 2022 – No discussion.**

5. **Executive Director’s Report(s) – Meeting Minutes for August 2, 2022**

1. Jannah Wilson provided the board with draft maintenance agreements for the North Coast Inland Trail. The board discussed developing new maintenance agreements with Genoa and Millbury for the Genoa to Millbury extension, first, (prior to trail construction) before modifying maintenance agreements in place for the Martin Williston Rd to Elmore portion of the trail. Jannah Wilson will communicate board questions related to the maintenance agreements to County Administrator Rhonda Slaughterbeck.
2. Jannah Wilson provided information related to Shores and Islands grant opportunities including the upcoming Destination Development grant. The board will discuss in more detail at the next public meeting on August 16<sup>th</sup>.
3. Jannah Wilson provided the donation policy draft. She will make modifications to it to include reference to the Park District of Ottawa County bylaws and original donations judgement entry. She will also fix typos. A final version will be ready for approval with a resolution at the next board meeting on August 16<sup>th</sup>.
4. Jannah Wilson mentioned the 18-month strategic plan outline that was attached to the board packet. She included a one-page document which includes a summary of each goal and action item for reference purposes.
5. Jannah Wilson mentioned Bike Safety Day will be conducted at Hopfinger Zimmerman Memorial Park on August 3<sup>rd</sup>. 20 students are registered. Gary Kohli mentioned he plans to attend.
6. Jannah Wilson provided a map and information from Trust for Public Lands regarding a piece of property in Port Clinton. The board determined they are not interested in pursuing it further at this time. Jannah will communicate with Trust for Public Lands regarding this determination.

5. **Old Business**

a. **Website**

**Meeting Minutes for August 2, 2022 – No discussion**

b. **North Coast Inland Trail/Genoa/Elmore**

**Meeting Minutes for August 2, 2022 – No discussion.**

c. **North Coast Inland Trail/Genoa/Millbury**

**Meeting Minutes for August 2, 2022 – No discussion.**

d. **Magsig Farm**

**Meeting Minutes for August 2, 2022 –** Tim Bock, Poggemeyer Design Group, reported that the owner of the Magsig Farm, Sandusky County Park District, will need to complete and sign the ODOT permit for parking lot construction. Jannah commented that ODOT Metroparks Funds can be used to fund the project. She has spoken to Dan Murphy from ODOT about use of the funds and will review her notes in preparation for a discussion on how best to utilize the ODOT Metroparks Fund money at our August 16, 2022 meeting. Jannah also continues to work with Andy Brown, Executive Director Sandusky County Park District, to complete the lease agreement. Tim Bock reported that Poggemeyer Design Group will draft a Professional Services Agreement for review at our August 16, 2022 public meeting.

e. **Catawba Islander Trail and Greenway**

**Meeting Minutes for August 2, 2022 –** Tim Bock, Poggemeyer Design Group reported that Lauren Falcone is working on the public feedback survey and is reviewing the documents provided by the Park District. Tim also reported that trail route drawings are in progress. Tim is working to schedule the next meeting to be held in August. Jack Madison requested that Poggemeyer ensure all

drawings and documents state "Catawba Islander Trail and Greenway" on them. Tim also noted that they will be scheduling the public meeting for some time in September 2022.

f. Harder-Thorne Property in Oak Harbor

**Meeting Minutes for August 2, 2022** – No discussion.

g. Friends of Ottawa County Parks (FoOCP)

**Meeting Minutes for August 2, 2022** – Dennis Patthoff of Friends of Ottawa County Parks mentioned they have been invited to be the sponsored non-profit for the Quinstock event at Twin Oast Brewery on August 6<sup>th</sup>. Friends will be able to have a display table with information and will receive a \$1 per ticket sale up to \$1,500 for Friends of Ottawa County Parks. Dennis is working to find volunteers for the event.

h. Portage River Water Trail

**Meeting Minutes for August 2, 2022** – No discussion.

i. Danbury Twp.

**Meeting Minutes for August 2, 2022** – No discussion

a. Davis Besse Railroad Opportunity

**Meeting Minutes August 2, 2022** – Tim Bock, Poggemeyer Design Group reported that West Erie Realty has completed the title search for the former Davis Besse railroad corridor. Jannah reported that she has sent the board members the title search documents. The board members agreed to review the documents over the next two weeks and be prepared to discuss the title search and next steps at the Park District of Ottawa County August 16, 2022 public meeting. Jannah agreed to print the title search documents for Gary Kohli.

6. New Business

a. General Discussion

**Meeting Minutes August 2, 2022** – No discussion.

b. Property/Road/Sidewalk/Trail Opportunities in the Oak Harbor area

**Meeting Minutes August 2, 2022** – No discussion.

c. Charting our path forward

i. Maintenance

**Meeting Minutes August 2, 2022** – No discussion

d. Information Items:

**Meeting Minutes August 2, 2022** –

- a. Board Member Comments - Mike Shadoan asked the Park District if they would be interested in funding an Eagle Scout project for a Little Portage River kayak launch. Mike mentioned the Park District will be able to put a sign at the improvement site. Mike mentioned the Eagle Scout candidate will make a presentation at the next board meeting on August 16<sup>th</sup>.

Betsy Slotnick made a motion to approve up to \$3,000 for the Little Portage River kayak launch improvement.

Gary Kohli seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Not present
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

- b. Jack Madison would like to receive additional appraisal information for a parcel on NW Catawba Rd.

7. Executive Session – **Meeting minutes August 2, 2022**

Mike Shadoan moved that the board move into Executive Session at 7:00 PM for the purpose of discussing property acquisition for the NCIT.

Betsy Slotnick seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Not present
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

The board exited Executive Session at 7:35 PM and was back on record. No decisions were made in Executive Session.

8. Adjournment:

Gary Kohli moved the meeting be adjourned at 8:47 PM

Betsy Slotnick seconded the motion

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Not present
Jack Madison	Yes
Mike Shadoan	Not present
Betsy Slotnick	Yes

The motion carries

Next working meeting will be August 16, 2022 at 6:00 PM at the Clay Twp. Hall at 21774 Holts East Rd, Genoa

Next regular meeting will be September 6, 2022 at 6:00 PM at the Ottawa County Agricultural Building at 240 West Lake St. Oak Harbor.

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:

  
\_\_\_\_\_  
Gary Kohli, Board Chairperson

8/16/2022

  
\_\_\_\_\_  
Jannah Wilson, Executive Director-Secretary

8/16/2022