

Meeting Minutes for Meeting of the Park District of Ottawa County

Date: 8/16/2022

Meeting Location: Clay Twp. Hall

Time: 6:00 PM

21774 Holts East Rd.

Genoa, Ohio

Mike Shadoan called the Park District of Ottawa County Meeting to order at 6:07 PM

1. Roll Call

- | | |
|---------------------------------------------------------------------------|-------------|
| a. Gary Kohli – Chairperson | Present - Y |
| b. Mike Shadoan | Present – Y |
| c. Judy Indorf | Present - Y |
| d. Jack Madison | Present – Y |
| e. Betsy Slotnick | Present - Y |
| f. Jannah Wilson, Executive Director | Present - Y |
| g. Others: | |
| i. Harper Cromley, Poggomeyer Design Group | |
| ii. Mike Diekman, Clay Twp. Trustee; Exit ~7:35 PM | |
| iii. Chad Gargas, Clay Twp. Trustee and Clay Twp. Citizen; Exit ~ 7:10 PM | |
| iv. Tyler Shadoan, Eagle Scout, Boy Scout Troop 370 | |

2. Minutes for Approval –

Meeting Minutes for August 16,2022

Jack Madison moved to approve the August 2, 2022 Meeting Minutes

Betsy Slotnick seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

3. Fiscal Report – **Meeting Minutes for August 16, 2022** – No discussion, Fiscal Report given at first meeting of the month.

4. Public Comment – **Meeting Minutes August 16, 2022** – Tyler Shadoan, Boy Scout Troop 370 and Eagle Scout candidate, gave a presentation and shared his Eagle Scout project proposal. He asked the Park District of Ottawa County for their support. Tyler noted that the Portage River Water Trail ribbon cutting ceremony was held July 19, 2022. He shared the brochure/map for the trail, noting that only 4 of the 12 kayak launches indicated on the map are completed. For his Eagle Scout project, Tyler proposes to construct a kayak launch at Location 3.7, Little Portage Unit. Tyler explained he has identified several people/organizations who may be willing to donate their time and heavy equipment to excavate and help dress the launch. He also indicated he plans to ask Graystone Quarry to donate the stone. Members of the Park Board and attendees provided suggestions on additional contacts. In his project proposal document, Tyler included a preliminary cost estimate. Tyler would like to complete his project in August/September. He requested the Park District of Ottawa County donate a maximum of \$3000 to support his project, consistent with his cost estimate. Tyler also shared a picture of the sign he proposes to place at the launch, indicating the support of the Park District. He noted there would be signage recognizing all of the people/organizations who support his project.

Judy Indorf moved, that since Tyler Shadoan’s proposed Eagle Scout project is consistent with and supportive of the Park District of Ottawa County’s 18 Month Strategic Plan,

Goal Number 12, Water Routes and Access, that the Park District of Ottawa County donate a maximum of \$3000 to support Tyler's Eagle Scout project.

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Abstain
Betsy Slotnick	Yes

The motion carries

Mike Diekman commented that where the NCIT comes out onto Martin Williston Rd., the brush/trees extend out so far that it is very difficult for cyclists to see traffic on Martin Williston Rd. He suggested the Park District consider having the trees trimmed to enable better sight of traffic. Mike and Chad Gargas also noted that cyclists often park along the road at this location, which could cause problems with road passage for large farm equipment. Mike and Chad suggested that signage be added to indicate No Parking and directing cyclists where parking is available. Through discussion, it was noted that the location across the street from where the trail comes out on Martin Williston Rd. may be a good trailhead location. The Park District agreed to look into the suggested improvements. Chad Gargas also discussed Clay Twp.'s plans for resurfacing and widening Martin Williston Rd. Chad works with Craig Miller in the Ottawa County Engineer's Office for engineering work on township roads. It was suggested the Park District could discuss any integration of a trail improvement project with the Martin Williston Rd. work with Craig Miller. The Park District requested that Clay Twp. and the Park District of Ottawa County keep each other apprised of work on Martin Williston Rd, to enable work to be integrated with each other where possible.

ACTION: *Jannah Wilson to explore possible improvements to the NCIT and signage where it comes out onto Martin Williston Rd.*

4. Executive Director's Report(s) – Meeting Minutes for August 16, 2022

1. Jannah Wilson reported she is still working to understand the Destination Development Grant opportunity. It isn't clear if we need to be a member of Shores and Islands to apply.
2. Jannah has explored virtual meeting platforms and recommends the Park District of Ottawa County subscribe to Microsoft Teams.

Mike Shadoan moved that Jannah Wilson subscribe to Microsoft Teams on behalf of the Park District of Ottawa County, so Microsoft Teams can be used as the Park District of Ottawa County's virtual meeting platform at a cost of \$4/month.

Betsy Slotnick seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

3. Jannah Wilson reported that she developed Covid while on vacation and requested to categorize 3 days of her vacation days as sick days. The board agreed with this.
4. Jannah Wilson presented the draft Donations Policy to the board for their approval.

Judy Indorf moved that the Park District of Ottawa County establish as a policy, the Donations Policy described in Resolution 2022-16.

Betsy Slotnick seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

Jannah will forward the Donations Policy to the Ottawa County Probate Judge.

Resolution 2022-16, Park District of Ottawa County Donations Policy was passed and can be accessed in the resolution archive

5. See the Magsig Farm section for discussion regarding Magsig Farm.
 6. Jannah Wilson reported that the first Bike Safety Day was held at Hopfinger Zimmerman Memorial Park in conjunction with the Ottawa County Sherriff Dept, Hopfinger Zimmerman Memorial Park and the Ottawa County Health Dept. and was a very big success. Twenty kids received a new bike and participated in a 3 hour safety course learning about bike safety, bike maintenance, preparation for cycling and nutrition. The News Herald published a very nice article reviewing Bike Safety Day. Jannah also reported that the Park District of Ottawa County received a \$2500 grant from OPRA in support of next year's Bike Safety Day.
 7. Jannah Wilson reported we did not receive the OPRA Administrative Grant.
 8. See the Portage River Water Trail section for discussion regarding the Portage River Water Trail.
 9. Jannah Wilson provided answers to Betsy Slotnick's questions regarding the Fiscal Reports: The 1.45% charge to the Park District of Ottawa County is a Payroll Tax and the DRETAC line item is a fee to fund a delinquent account fee collection.
 10. Harper Cromley reported that the ODOT Systemic Safety Program provides grants proactively for pedestrian safety. As a result, the application does not require crash data, as these grants are meant to be more proactive in preventing crashes before they occur.
5. Old Business
- a. Website
Meeting Minutes for August 16, 2022 – No discussion
 - b. North Coast Inland Trail/Genoa/Elmore
Meeting Minutes for August 16, 2022 – Discussion in Public Comment section.
 - c. North Coast Inland Trail/Genoa/Millbury
Meeting Minutes for August 16, 2022 – No discussion.
ACTION: *Tim Bock/Harper Cromley to explain the difference between the work done to identify reverter clauses and the work that would be done in a title search.*
 - d. Magsig Farm
Meeting Minutes for August 16, 2022 – Jannah Wilson reported that Andy Brown, Sandusky County Park District Executive Director, indicated that their legal advisor advised that the Sandusky County Park District and Park District of Ottawa County jointly meet with the former owners of the Magsig Farm to discuss future plans for the area before executing the long term lease. Jannah also reported that she spoke to Dan Murphy, ODOT Regional Metrparks Fund

Engineer, and he recommends that the Park District of Ottawa County request ODOT to manage the development of the parking area.

ACTION: *Jannah Wilson to work with Andy Brown of Sandusky County Park District to execute the 15 year lease of Magsig Farm by the Park District of Ottawa County from the Sandusky County Park District.*

ACTION: *PDG, Tim Bock, to inform the Park District when they could begin accessway to the Magsig Farm and what their construction schedule would be, noting that a group of Boy Scouts would like access so they can begin making improvements to the area in an attempt to achieve their Eagle Scout badge. The Boy Scouts would like to complete their work by June 2022*

- e. Catawba Islander Trail and Greenway

Meeting Minutes for August 16, 2022 – Harper Cromley, Poggemeyer Design Group, reported that they continue to work on the Catawba Islander Trail and Greenway Master Plan. Lauren Falcone has completed a draft Public Survey and has collected and reviewed demographic data. Harper has drafted preliminary maps of potential routes for review. An update meeting will be held Thursday August 18, 2022 at 2:00 PM at the Park District of Ottawa County office.

- f. Harder-Thorne Property in Oak Harbor

Meeting Minutes for August 16, 2022 – No discussion.

ACTION: *Meet with Vicki Rae Harder-Thorne regarding her family's property in Oak Harbor when she is in Ohio in April.*

- g. Friends of Ottawa County Parks (FoOCP)

Meeting Minutes for August 16, 2022 – No discussion.

- h. Portage River Water Trail

Meeting Minutes for August 16, 2022 – Jannah Wilson reported she attended a meeting regarding the Portage River Water Trail at which she was asked if the Park District of Ottawa County would be interested in being the lead facilitator for the Portage River Water Trail. Jannah indicated she would take the question to the board for discussion. Jannah just received a Memorandum of Agreement describing what it means to be the lead facilitator from TMACOG. She will forward the MOA to the board members. The board discussed this and suggested that Jannah should meet with Wood and Sandusky County Park Districts to discuss their involvement or desired involvement. Mike Shadoan noted that Amy Arndt from the Ottawa Wildlife Refuge currently manages the finances for the Portage River Water Trail and asked if Amy would continue in this role. Jannah will explore this.

ACTION: *Jannah Wilson to forward the Memorandum of Agreement describing the role of the Portage River Water Trail lead facilitator.*

ACTION: *Jannah Wilson to discuss the lead facilitator role of the Portage River Water Trail with Wood and Sandusky County Park Districts.*

ACTION: *Jannah Wilson to determine if Amy Arndt would be interested/willing to continue to manage the finances for the Portage River Water Trail.*

- i. Danbury Twp.

Meeting Minutes for August 16, 2022 – No discussion

ACTION: *Judy Indorf to investigate the property for sale at the corner of Church Rd. and Port Clinton Eastern Rd. in Danbury Twp. to determine if the property may present an opportunity for the Park District.*

- j. Davis Besse Railroad Opportunity

Meeting Minutes August 16, 2022 – Harper Cromley, Poggemeyer Design Group, reported that the title search conducted by WE Realty will need to be legally reviewed. This review will determine how the Park District should proceed. Jannah Wilson will send the title

search documents to Ottawa County Prosecuting Attorney James Van Earten for legal review. Jannah reported that the title search is hundreds of pages long, so in response to Gary Kohli's request for a paper copy, she provided Gary with the link to the drop box in which WE Realty has placed the files.

ACTION: **Jannah Wilson to send the title search documents for the former Davis Besse railroad corridor to Ottawa County Prosecuting Attorney James Van Earten for a legal review.**

ACTION: **Board members to review the title search documents for the former Davis Besse railroad corridor and be prepared to discuss the title search and next steps at the Park District of Ottawa County August 16, 2022 public meeting**

DONE ACTION: **Jannah Wilson to print the Davis Besse railroad corridor title search documents for Gary Kohli.**

6. New Business

a. General Discussion

Meeting Minutes August 16, 2022 – No discussion.

b. Property/Road/Sidewalk/Trail Opportunities in the Oak Harbor area

Meeting Minutes August 16, 2022 – No discussion.

ACTION: **At the appropriate time, Mike Shadoan to inquire about possible interest in enhancements to a new sidewalk to the grade school.**

c. Charting our path forward

i. Maintenance

Meeting Minutes August 16, 2022 – No discussion

d. Information Items: Meeting Minutes August 16, 2022 – No discussion.

ACTION: **Jannah Wilson to contact Quinton Babcock to learn more about a possible source of funding for nuclear communities and inform the board.**

DONE ACTION: **Jannah Wilson to apply for the OPRA Program Development grant and the OPRA Administrative grant.**

7. Executive Session – Meeting minutes August 16, 2022

Judy Indorf moved that the board move into Executive Session at 7:35 PM for the purpose of discussing property acquisition for the NCIT.

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

Mike Shadoan moved that the board exit Executive Session at 8:30 PM.

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

8. Adjournment:

Judy Indorf moved the meeting be adjourned at 8:35 PM

Jack Madison seconded the motion

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

Next regular meeting will be September 6, 2022 at 6:00 PM at the Ottawa County Agricultural Building at 240 West Lake St. Oak Harbor.

Next working meeting will be September 20, 2022 at 6:00 PM at the Elmore Community Center at 410 Clinton St. Elmore.

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:

Gary Kohli, Board Chairperson

9/6/2022

Jannah Wilson, Executive Director-Secretary

9/6/2022