



Meeting Minutes for Meeting of the Park District of Ottawa County
Meeting Location: Ottawa County Agricultural Building
240 West Lake St.
Oak Harbor, Ohio

Date: 9/6/2022
Time: 6:00 PM

Gary Kohli called the Park District of Ottawa County Meeting to order at 6:04 PM

1. Roll Call

- | | |
|---------------------------------------------------------------|---------------------------|
| a. Gary Kohli – Chairperson | Present - Y |
| b. Mike Shadoan | Present – Y |
| c. Judy Indorf | Present - Y |
| d. Jack Madison | Present – Y |
| e. Betsy Slotnick | Present – arrived 6:06 PM |
| f. Jannah Wilson, Executive Director | Present - Y |
| g. Others: | |
| i. Diane Belden, Catawba Island Twp. Trustee; Exited ~7:30 PM | |
| ii. Lauren Falcone, Poggomeyer Design Group; Exited ~7:30 PM | |

2. Minutes for Approval – **Meeting Minutes for September 6, 2022**

Jack Madison moved to approve the August 16, 2022 Meeting Minutes
Mike Shadoan seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

3. **Fiscal Report – Meeting Minutes for September 6, 2022** – Jannah Wilson reported that she talked to Jennifer Widmer, Ottawa County Auditor, and Jennifer suggested that as we identify and begin working on projects, each project should have its own line item and sub line items for ease of tracking and managing. Jannah will receive 2023 budget worksheets to be completed soon. Although not required, for transparency, we plan to review our budget with the Ottawa County Commissioners. Jannah reviewed the August 2022 fiscal report at a high level, noting that we received our second disbursement for 2022. The board packet Jannah sent to the board members includes the August 2022 fiscal report.

Mike Shadoan moved to approve the August 2022 Fiscal Report

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

4. **Public Comment – Meeting Minutes September 6, 2022** – See the Catawba Islander Trail and Greenway section for comments regarding the Catawba Islander Trail and Greenway.

ACTION: *Jannah Wilson to explore possible improvements to the NCIT and signage where it comes out onto Martin Williston Rd.*

4. **Executive Director's Report(s) – Meeting Minutes for September 6, 2022**

1. Jannah Wilson reviewed an opportunity presented to her by Jason Lewis of the Ottawa National Wildlife Refuge for the Park District of Ottawa County to partner with the U.S. Fish and Wildlife Service to develop and utilize the Marinewood Unit on State Route 163, West Harbor Road. The site is located on the Portage River approximately halfway between Port Clinton and Oak Harbor. The site could be strategic to creating an Arts and Adventure Corridor between Port Clinton and Oak Harbor, building on the arts theme and incorporating outdoor active opportunities, with a kayak launch for the Portage River Water Trail and a future multi-use trail along State Route 163 connecting the Port Clinton Arts Garage and the Oak Harbor Riverfront area. The site includes a barn which could be used for storage. A visitor center could be constructed to provide meeting space, trailhead restrooms, and could be used to house and display indigenous artifacts collected from the local area and now held elsewhere. While not ready to prioritize this opportunity, the board agreed that Jannah should continue to explore the opportunity with Jason Lewis.
2. Jannah has been invited and plans to attend a Lake Erie Coastal Trail meeting. The board agreed.
3. Ottawa County Engineer Ron Lajti would like us to send a letter of support and be part of applying for a Safe Streets and Roads for All grant. The board agreed and Jannah will send a letter of support.
4. See the Magsig Farm section for the discussion regarding Magsig Farm.
5. Jannah Wilson reported that the Oak Harbor Apple Festival is October 8 and 9, 2022 and she is working on volunteers to support the Park District at the festival.
6. See the Portage River Water Trail for the discussion regarding the Portage River Water Trail.

DONE ACTION: *Jannah Wilson to write a Letter of Support in support of the Ottawa County Engineer applying for a Safe Streets and Roads for All grant.*

5. **Old Business**

- a. **Website**
Meeting Minutes for September 6, 2022 – No discussion
- b. **North Coast Inland Trail/Genoa/Elmore**
Meeting Minutes for September 6, 2022 – No discussion.

ACTION: *Jannah Wilson to determine if an ODOT Safety Grant could be used as a funding source for the improvements of the Martin Williston Rd. section of the NCIT.*

- c. **North Coast Inland Trail/Genoa/Millbury**
Meeting Minutes for September 6, 2022 – No discussion.

ACTION: *Tim Bock/Harper Cromley to explain the difference between the work done to identify reverter clauses and the work that would be done in a title search.*

- d. **Magsig Farm**
Meeting Minutes for September 6, 2022 – It was agreed that Jannah Wilson and Gary Kohli would meet with Andy Brown, Sandusky County Park District Executive Director and anyone else Andy would like to include, to discuss the future of Magsig Farm.

ACTION: *Jannah Wilson to work with Andy Brown of Sandusky County Park District to execute the 15 year lease of Magsig Farm by the Park District of Ottawa County from the Sandusky County Park District.*

ACTION: *PDG, Tim Bock, to inform the Park District when they could begin accessway to the Magsig Farm and what their construction schedule would be, noting that a group of Boy Scouts would like access so they can begin making improvements to the area in an attempt to achieve their Eagle Scout badge. The Boy Scouts would like to complete their work by June 2022*

- e. **Catawba Islander Trail and Greenway**
Meeting Minutes for September 6, 2022 – Lauren Falcone, Poggemeyer Design Group, reported that they continue work on the Catawba Islander Trail and Greenway Master Plan. Harper is working on maps delineating the various trail options. Lauren reported that she contacted Larry

Fletcher from Shores and Islands Ohio regarding tourism data for Catawba and they do not track data in that manner. Lauren will work with Ottawa County and the Miller Fairy to determine if they collect data that will be helpful. She would like to include testimonials in the material she is developing. Possible sources for testimonials were identified as Linda Amos, Elmore Village Council, Jason Lewis who lives in Elmore. Lauren confirmed, the Ottawa County Auditor does not have a "second home" category in their database and suggested we ask the Ottawa County Auditor if she can tell us what percent of property tax bills are sent out of the county. Lauren indicated she will send a final draft of the public survey to Jannah Wilson and the board members for review. She noted that before the survey can be sent out, we need to set the Public Meeting date. It was agreed to set the date of the Public Meeting by Friday September 9, 2022. Lauren plans to use Survey Monkey for the survey and the link to the survey will be made available on various social media platforms. We will also ask the Beacon to send out a Press Release regarding the survey and the link will be included. A discussion was held regarding whether we could send a postcard to the Catawba Island Twp. property owners, particularly the full time residents, with the link included on the postcard, inviting them to participate in the survey. It was agreed that we should determine if we can obtain the list of Catawba Island voters from the Ottawa County Board of Elections. It was also suggested that a question should be added to the survey asking the participant if they see a benefit to the community with the various new park/preserve areas, e.g. the Nehls Memorial Nature Preserve, Cedar Meadow Preserve, the new kayak launch on State Route 53, etc. Jannah indicated that she plans to ask the Friends to support the development of renderings illustrating various options for trail boundary development, e.g. a special type of tree, a privacy fence, natural overgrowth, etc. It was suggested to include a rendering of the golf cart prevention barriers to be included in the trail. It was agreed that it is important for the Park District to know how we will manage or help manage the security on the trail and be able to describe this clearly before the public meeting.

ACTION: *Jannah Wilson to determine if data delineating between first and second home could be obtained from either the Ottawa County Auditor's office or the Ottawa County Board of Elections, possibly with the auditor telling us what percent of property tax bills are sent out of the county.*

ACTION: *Lauren Falcone to send the final draft of the public survey to Jannah Wilson and the board member.*

ACTION: *Judy Indorf to determine if we can obtain the list of Catawba Island voters from the Ottawa County Board of Elections.*

- f. Harder-Thorne Property in Oak Harbor

Meeting Minutes for September 6, 2022 – No discussion.

ACTION: *Meet with Vicki Rae Harder-Thorne regarding her family's property in Oak Harbor when she is in Ohio in April.*

- g. Friends of Ottawa County Parks (FoOCP)

Meeting Minutes for September 6, 2022 – No discussion.

- h. Portage River Water Trail

Meeting Minutes for September 6, 2022 – Jannah Wilson reported she is waiting for the various meetings regarding the Portage River Water Trail to occur.

ACTION: *Jannah Wilson to forward the Memorandum of Agreement to the board members describing the role of the Portage River Water Trail lead facilitator.*

ACTION: *Jannah Wilson to discuss the lead facilitator role of the Portage River Water Trail with Wood and Sandusky County Park Districts.*

ACTION: *Jannah Wilson to determine if Amy Arndt would be interested/willing to continue to manage the finances for the Portage River Water Trail.*

- i. Danbury Twp.

Meeting Minutes for September 6, 2022 – No discussion

ACTION: *Judy Indorf to investigate the property for sale at the corner of Church Rd. and Port Clinton Eastern Rd. in Danbury Twp. to determine if the property may present an opportunity for the Park District.*

- j. Davis Besse Railroad Opportunity

Meeting Minutes September 6, 2022 – No discussion.

DONE ACTION: *Jannah Wilson to send the title search documents for the former Davis Besse railroad corridor to Ottawa County Prosecuting Attorney James Van Earten for a legal review.*

ACTION: *Board members to review the title search documents for the former Davis Besse railroad corridor and be prepared to discuss the title search and next steps at the Park District of Ottawa County August 16, 2022 public meeting*

6. New Business

a. General Discussion

Meeting Minutes September 6, 2022 – Mike Shadoan suggested the Park District should consider whether we should invest some of our funds as we work on finalizing our many projects, so that the money is growing rather than sitting idle awaiting the Park District to use it. Jannah will talk to the Ottawa County Auditor about this option.

ACTION: Jannah Wilson to discuss the option of the Park District of Ottawa County investing its money as we work on finalizing our project details to utilize the money for our projects.

b. Property/Road/Sidewalk/Trail Opportunities in the Oak Harbor area

Meeting Minutes September 6, 2022 – No discussion.

ACTION: *At the appropriate time, Mike Shadoan to inquire about possible interest in enhancements to a new sidewalk to the grade school.*

c. Charting our path forward

i. Maintenance

Meeting Minutes September 6, 2022 – No discussion

d. Information Items: Meeting Minutes September 6, 2022 – No discussion.

ACTION: *Jannah Wilson to contact Quinton Babcock to learn more about a possible source of funding for nuclear communities and inform the board.*

7. Executive Session – Meeting minutes September 6, 2022

Jack Madison moved that the board move into Executive Session at 8:21 PM for the purpose of discussing property acquisition.

Betsy Slotnick seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

Mike Shadoan moved that the board exit Executive Session at 9:15 PM.

Judy Indorf seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

8. Adjournment:

Jack Madison moved the meeting be adjourned at 9:32 PM

Judy Indorf seconded the motion

A vote was held to approve the motion with the following outcome:

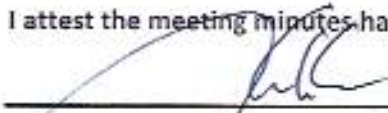
Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

Next working meeting will be September 20, 2022 at 6:00 PM at the Elmore Community Center at 410 Clinton St. Elmore.

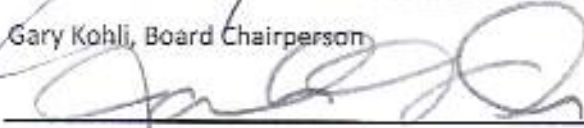
Next regular meeting will be October 4, 2022 at 6:00 PM at the Ottawa County Agricultural Building at 240 West Lake St. Oak Harbor.

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:



Gary Kohli, Board Chairperson

~~6/7/2022~~ 9/20/22



Jannah Wilson, Executive Director-Secretary

~~6/7/2022~~ 9/20/22

Park District of Ottawa County Action List				
Action Owner	Action Description	Action Timeline		Action Status
Jannah Wilson	Jannah Wilson to write a Letter of Support in support of the Ottawa County Engineer applying for a Safe Streets and Roads for All grant	September 6, 2022	September 20, 2022	Open
Jannah Wilson	Jannah Wilson to discuss the option of the Park District of Ottawa County investing its money as we work on finalizing our project details to utilize the money for our projects	September 6, 2022	September 20, 2022	Open
Judy Indorf	Judy Indorf to determine if we can obtain the list of Catawba Island voters from the Ottawa County Board of Elections	September 6, 2022	September 13, 2022	Open
Laura Falcone	Laura Falcone to send the final draft of the public survey to Jannah Wilson and the board member	September 6, 2022	September 13, 2022	Open
Jannah Wilson	Jannah Wilson to determine if data delineating between first and second home could be obtained from either the Ottawa County Auditor's office or the Ottawa County Board of Elections, possibly with the auditor telling us what percent of property tax bills are sent out of the county	September 6, 2022	September 20, 2022	Open
Jannah Wilson	Jannah Wilson to forward the Memorandum of Agreement to the board members describing the role of the Portage River Water Trail lead facilitator to the board members	August 16, 2022	August 19, 2022	Open
Jannah Wilson	Jannah Wilson to discuss the lead facilitator role of the Portage River Water Trail with Wood and Sandusky County Park Districts	August 16, 2022	September 6, 2022	Open
Jannah Wilson	Jannah Wilson to determine if Amy Arndt would be interested/willing to continue to manage the finances for the Portage River Water Trail	August 16, 2022	September 6, 2022	Open
Jannah Wilson	Jannah Wilson to explore possible improvements to the NCIT and signage where it comes out onto Martin Williston Rd	August 16, 2022	September 20, 2022	Open
Board Members	Board members to review the title search documents for the former Davis Besse railroad corridor and be prepared to discuss the title search and next steps at the Park District of Ottawa County August 16, 2022 public meeting	August 2, 2022	August 16, 2022	Open
Tim Bock Harper Cromley	Tim Bock/Harper Cromley to explain the difference between the work done to identify reverter clauses and the work that would be done in a title search	July 5, 2022	July 19, 2022	Open
Jannah Wilson	Jannah Wilson to determine if an ODOT Safety Grant could be used as a funding source for the improvements of the Martin Williston Rd. section of the NCIT	June 7, 2022	June 21, 2022	Open
Jannah Wilson	Jannah Wilson to contact Quilman Babcock to learn more about a possible source of funding for nuclear community	June 7, 2022	June 21, 2022	Open
Jannah Wilson	Jannah Wilson to work with Andy Brown of Sandusky County Park District to execute the 15 year lease of Magsig Farm by the Park District of Ottawa County from the Sandusky County Park District	June 7, 2022	June 21, 2022	Open
Tim Bock Harper Cromley	PDG, Tim Bock, to inform the Park District when they could begin accessway to the Magsig Farm and what their construction schedule would be, noting that a group of Boy Scouts would like access so they can begin making improvements to the area in an attempt to achieve their Eagle Scout badge. The Boy Scouts would like to complete their work by June 2022	February 15, 2022	March 15, 2022	Open
Judy Indorf	Judy Indorf to investigate the property for sale at the corner of Church Rd. and Port Clinton Eastern Rd. in Danbury Twp. to determine if the property may present an opportunity for the Park District	December 21, 2021	January 18, 2022	Open
Mike Shadoan	At the appropriate time, Mike Shadoan to inquire about possible interest in enhancements to a new sidewalk to the grade school	September 21, 2021	-	Open
?	Meet with Vicki Roe Harder-Thorne regarding her family's property in Oak Harbor when she is in Ohio in April.	March 6, 2021	May 1, 2021	Open