

Meeting Minutes for Meeting of the Park District of Ottawa County
Meeting Location: Elmore Community Center
410 Clinton St.
Elmore, Ohio

Date: 9/20/2022
Time: 6:00 PM

Gary Kohli called the Park District of Ottawa County Meeting to order at 6:07 PM

Roll Call

- | | |
|--------------------------------------|-----------------------|
| a. Gary Kohli – Chairperson | Present - Y |
| b. Mike Shadoan | Present – Y |
| c. Judy Indorf | Present - Y |
| d. Jack Madison | Not present - excused |
| e. Betsy Slotnick | Present - Y |
| f. Jannah Wilson, Executive Director | Present - Y |

Minutes for Approval – **Meeting Minutes for September 20, 2022**

The following amendments to the September 6, 2022 meeting minutes were discussed and approved:

1. In the Executive Director section, Item 1, Replaced "The site includes a barn which could be used to house and display indigenous artifacts collected from the local area and now on display elsewhere." with "The site includes a barn which could be used for storage. A visitor center could be constructed to provide meeting space, trailhead restrooms, and could be used to house and display indigenous artifacts collected from the local area and now held elsewhere."
2. In the Executive Director section, Item 3, Corrected "Ron Lytle" with "Ron Lajti".

Betsy Slotnick moved to approve the September 6, 2022 Meeting Minutes with the above amendments.

Judy Indorf seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Not present
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

Fiscal Report – **Meeting Minutes for September 20, 2022** – No discussion. Fiscal Report given at first meeting of the month.

Public Comment – **Meeting Minutes September 20, 2022** – No discussion.

ACTION: *Jannah Wilson to explore possible improvements to the NCIT and signage where it comes out onto Martin Williston Rd.*

Executive Director's Report(s) – **Meeting Minutes for September 20, 2022**

1. See Magsig Farm section for discussion regarding Magsig Farm.
2. Jannah Wilson reported that she has been invited to apply for a Trustee/voting member position on the Ottawa County Improvement Corporation board. All Park District board members present fully supported Jannah applying for this position, noting it would allow the Park District visibility with the OCIC, provide an avenue for the Park District's voice into the OCIC, would enable Jannah to develop contacts with OCIC members and would be a very good development opportunity for Jannah.
3. Jannah reported that the Oak Harbor Apple Festival is October 8 and 9 and asked for volunteers to help with the Park District's booth at the festival. Jannah is also asking

members of the Friends of Ottawa County Parks and the Catawba Advisory Group for help.

4. Jannah reported that Early Bird registration for the OPRA Conference at Kalahari on January 29 through February 1, 2023 is open. If any board members would like to attend any sessions, please let Jannah know.
5. Jannah reported that she discussed the option to invest a portion of our funds with Jennifer Widmer, Ottawa County Auditor. Jennifer noted that our funds are already being invested and we receive revenue quarterly for the investment. Our funds recently earned 0.71%. The board suggested we explore the use of an advisor to discuss investment options with. Jannah will determine who other public entities use as an advisor.
6. Jannah reported that she purchased a printer since the Park District currently does not have a printer and the printer we use in the office suite does not print 11"x17" paper. The printer Jannah purchased cost \$350 and she will include that expenditure in her next fiscal report.
7. See Portage River Water Trails section for discussion regarding the Portage River Water Trail.
8. See NCIT Elmore to Genoa for discussion regarding the NCIT.
9. Jannah reported that the ODNR Coastal Management Grant proposals are due October 14. Grant applications would be scored in 2023 with money provided in 2024. The board and Jannah agreed this is probably not a plausible option for the Park District at this time.
10. See Harder-Thorne Property in Oak Harbor section for discussion regarding this property.
11. Jannah suggested that the board hold one of our meetings at the Ottawa National Wildlife Refuge center and Jason Lewis, Manager of Ottawa National Wildlife Refuge join us. It was agreed to hold our November 1, 2022 meeting at the ONWR. The board also suggested Jannah ask Jason if he has an intern who may be able to work with the ONWR and the Park District to identify funding sources for jointly developing Marinewood.
12. See Friends of Ottawa County Parks section for discussion regarding the Friends of Ottawa County Parks.

ACTION: *Jannah Wilson to determine who other public entities use as a financial advisor.*

ACTION: *Jannah Wilson to ask Jason Lewis, ONWR Manager if they have an intern who may be able to work with the ONWR and the Park District to identify funding sources for jointly developing Marinewood.*

Old Business

Website

Meeting Minutes for September 20, 2022 – No discussion

North Coast Inland Trail/Genoa/Elmore

Meeting Minutes for September 20, 2022 – Jannah Wilson reported she has a meeting set up with both Genoa and Elmore to discuss the each village's NCIT maintenance agreement with the Ottawa County Commissioners. Signage along the trail was discussed. The Park District would like to install signs with our logo along the trail and noting who maintains that particular section. Jannah will discuss this with the Ottawa County Commissioners. Jannah also noted that ODOT has contacted her regarding the NCIT. They are completing mapping the NCIT and would like to install Bike Route 30 signs along the trail. Jannah informed ODOT that some US Bike Route 30 signs are already posted along the Ottawa County portion of the NCIT. ODOT would like to contact Genoa and Elmore regarding the signs since they conduct the maintenance. The board suggested Jannah contact Mike Netz who was interested in

working with the board, to inquire about his interest in volunteering to routinely monitor the NCIT for any needs.

ACTION: *Jannah Wilson to contact Mike Netz to inquire about his interest in volunteering to routinely monitor the NCIT for any needs.*

ACTION: *Jannah Wilson to determine if an ODOT Safety Grant could be used as a funding source for the improvements of the Martin Williston Rd. section of the NCIT.*

North Coast Inland Trail/Genoa/Millbury

Meeting Minutes for September 20, 2022 – No discussion.

ACTION: *Tim Bock/Harper Cromley to explain the difference between the work done to identify reverter clauses and the work that would be done in a title search.*

Magsig Farm - **Meeting Minutes for September 20, 2022** – Jannah Wilson reported that she called Andy Brown, Sandusky County Park District Executive Director to set up a meeting to discuss the lease of the Magsig Farm property to the Park District of Ottawa County. Andy indicated that the Sandusky County Park District attorney will not approve a lease longer than 5 years. Andy also indicated that he and his board are concerned with the previous owner's desires with use of the property and they will discuss this further at the Sandusky County Park District board meeting tomorrow. Currently, the Sandusky County Park District has no plans to do anything with the Magsig Farm property. Gary Kohli asked Jannah to obtain the Sandusky County Park District's attorney's name so he can contact him/her to better understand their concerns.

ACTION: *Jannah Wilson to provide Gary Kohli with the name of the Sandusky County Park District's attorney's name.*

ACTION: *Jannah Wilson to work with Andy Brown of Sandusky County Park District to execute the 15 year lease of Magsig Farm by the Park District of Ottawa County from the Sandusky County Park District.*

ACTION: *PDG, Tim Bock, to inform the Park District when they could begin accessway to the Magsig Farm and what their construction schedule would be, noting that a group of Boy Scouts would like access so they can begin making improvements to the area in an attempt to achieve their Eagle Scout badge. The Boy Scouts would like to complete their work by June 2022*.

Catawba Islander Trail and Greenway

Meeting Minutes for September 20, 2022 – Harper Cromley, Poggemeyer Design Group, provided board members with preliminary/draft Catawba Islander Trail and Greenway route option maps for their review. The Phase 1 maps will be used for discussion at the Catawba Islander Trail and Greenway Public Open House on October 26. It is also planned to send letters including the Phase 1 maps to each of the property owners whose property is adjacent to the trail or on which the trail may be routed onto, to ensure they are aware and to offer to meet with Jannah and a board member for a one on one discussion, if desired. Only Phase 1 maps will be used at the Open House since additional phase maps are still under development. Harper also reported that the Public Survey being developed by Lauren Falcone has been sent to Jannah and the board for review. A postcard which includes the link to the survey, a request to participate in the survey and an invitation to the Open House is being developed and will be sent to all Catawba residents. The Open House for the Catawba Islander Trail and Greenway has been scheduled for Wednesday October 26, 2022 from 6:00 PM to 8:00 PM at the Catawba Community Hall. A 15 minute presentation will be

given at 6:45 PM. Jannah is also working with PDG to develop artistic renderings to illustrate several design options for the boundary of the trail, e.g. a privacy fence, native trees, specialty trees, natural overgrowth, etc. The cost is expected to be approximately \$2000 additional to the PDG contract. Friends of Ottawa County Parks has agreed to provide a portion of the \$2000 for the renderings. Jannah requested that the Park District agree to provide the remainder of the \$2000 for the renderings. The board agreed.

Judy Indorf moved that the board approve providing the remainder of the \$2000 cost to develop the artistic renderings of options for the Catawba Islander Trail and Greenway boundary, in excess of the Friends of Ottawa County Parks' donation.

Mike Shadoan seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Not present
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

ACTION: *Jannah Wilson to determine if data delineating between first and second home could be obtained from either the Ottawa County Auditor's office or the Ottawa County Board of Elections, possibly with the auditor telling us what percent of property tax bills are sent out of the county.*

DONE ACTION: *Lauren Falcone to send the final draft of the public survey to Jannah Wilson and the board member.*

DONE ACTION: *Judy Indorf to determine if we can obtain the list of Catawba Island voters from the Ottawa County Board of Elections.*

Harder-Thorne Property in Oak Harbor

Meeting Minutes for September 20, 2022 – Jannah Wilson indicated that she has talked to Vicki Rae Harder-Thorne and Vicki has started a business named Earth Heart Farms. She is interested in this land being used for conservation-agriculture and is working with the EPA and the University of Toledo. She is also hosting schools for field trips on the land. The board and Jannah agreed to stay connected with Vicki, but at this time do not see a project we would like to pursue.

DONE Virtual meeting. ACTION: *Meet with Vicki Rae Harder-Thorne regarding her family's property in Oak Harbor when she is in Ohio in April.*

Friends of Ottawa County Parks (FoOCP)

Meeting Minutes for September 20, 2022 – Jannah Wilson reminded the board that on October 4, 2022, at 5:00 PM, prior to our board meeting, the Friends of Ottawa County Parks will meet to discuss their forward plans. Board members are welcome. Letters of Resignation and Letters of Interest have been received by the Friends for their board membership.

Portage River Water Trail

Meeting Minutes for September 20, 2022 – Jannah Wilson reported she spoke with Sara Guiher TMACOG, regarding the Memorandum of Understanding for the facilitator role for the Portage River Water Trail. The facilitator organization would oversee the Portage River Water Trail partner groups and work with them to fulfill the agreements they made with TMACOG as the water trail was being designated. The facilitator is not financially

responsible for any development. Each partner group is responsible for funding or obtaining funds for their projects. Jannah will draft a Memorandum of Understanding for the role of facilitator and Sara will review it. Jannah will send the draft MOU to the board members before our October meeting.

ACTION: *Jannah Wilson to forward the Memorandum of Agreement to the board members describing the role of the Portage River Water Trail lead facilitator.*

ACTION: *Jannah Wilson to discuss the lead facilitator role of the Portage River Water Trail with Wood and Sandusky County Park Districts.*

ACTION: *Jannah Wilson to determine if Amy Arndt would be interested/willing to continue to manage the finances for the Portage River Water Trail.*

Danbury Twp.

Meeting Minutes for September 20, 2022 – No discussion

ACTION: *Judy Indorf to investigate the property for sale at the corner of Church Rd. and Port Clinton Eastern Rd. in Danbury Twp. to determine if the property may present an opportunity for the Park District.*

Davis Besse Railroad Opportunity

Meeting Minutes September 20, 2022 – No discussion.

ACTION: *Board members to review the title search documents for the former Davis Besse railroad corridor and be prepared to discuss the title search and next steps at the Park District of Ottawa County August 16, 2022 public meeting*

New Business

a. General Discussion

Meeting Minutes September 20, 2022 – Betsy Slotnick noted the importance of the Park District getting our name out in the community. She would like the Park District to install signs with our logo and name on the signs along the NCIT to help promote our name out in the community. It was agreed this would be a good project. Jannah also noted that each grant recipient is required to put a sign with our logo at their project noting that funding was provided by the Park District of Ottawa County. This will be an additional avenue for visibility.

DONE ACTION: Jannah Wilson to discuss the option of the Park District of Ottawa County investing its money as we work on finalizing our project details to utilize the money for our projects.

Property/Road/Sidewalk/Trail Opportunities in the Oak Harbor area

Meeting Minutes September 20, 2022 – No discussion.

ACTION: *At the appropriate time, Mike Shadoan to inquire about possible interest in enhancements to a new sidewalk to the grade school.*

Charting our path forward

i. Maintenance

Meeting Minutes September 20, 2022 – No discussion

Information Items: **Meeting Minutes September 20, 2022 – No discussion.**

ACTION: *Jannah Wilson to contact Quinton Babcock to learn more about a possible source of funding for nuclear communities and inform the board.*

Executive Session – **Meeting minutes September 20, 2022**

Judy Indorf moved that the board move into Executive Session at 7:52 PM for the purpose of discussing property acquisition.
Betsy Slotnick seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Not present
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

Mike Shadoan moved that the board exit Executive Session at 8:10 PM.

Betsy Slotnick seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Not present
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

8. Adjournment:

Judy Indorf moved the meeting be adjourned at 8:13 PM

Mike Shadoan seconded the motion

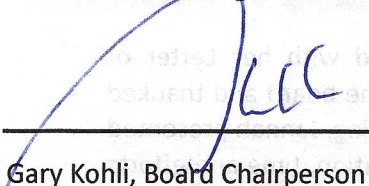
A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Not present
Mike Shadoan	Yes
Betsy Slotnick	Yes

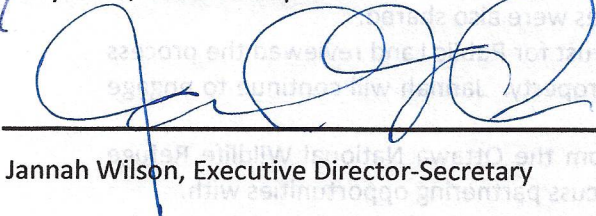
The motion carries

Next regular meeting will be October 4, 2022 at 6:00 PM at the Ottawa County Agricultural Building at 240 West Lake St. Oak Harbor. The Friends of Ottawa County will meet before the Park District meeting at 5:00 PM.
Next working meeting will be October 18, 2022 at 6:00 PM at the Danbury Twp. Firestation at 7870 East Harbor Rd. Marblehead.

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:


Gary Kohli, Board Chairperson

10/4/2022


Jannah Wilson, Executive Director-Secretary

10/4/2022