

Meeting Minutes for Meeting of the Park District of Ottawa County
Meeting Location: Danbury Twp. Firestation
7870 E. Harbor Rd.
Marblehead, Ohio

Date: 10/18/2022
Time: 6:00 PM

Gary Kohli called the Park District of Ottawa County Meeting to order at 6:06 PM

1. Roll Call

- a. Gary Kohli – Chairperson Present - Y
- b. Mike Shadoan Present – Y
- c. Judy Indorf Present - Y
- d. Jack Madison Present - Y
- e. Betsy Slotnick Present – Y; arrived 6:14 PM
- f. Jannah Wilson, Executive Director Present – Y
- g. Others:
 - i. Dick Biro, Danbury Twp. Citizen
 - ii. Connie Caiata, Danbury Twp. Citizen
 - iii. Tim Feller, Danbury Twp. Citizen
 - iv. Connie Kihlken, Danbury Twp. Citizen
 - v. Curt Knoch, Danbury Twp. Citizen
 - vi. Jodi Knoch, Danbury Twp. Citizen
 - vii. Kathy Kracer, Danbury Twp. Citizen
 - viii. Dan Krajcer, Danbury Twp. Citizen
 - ix. Mark Moore, Danbury Twp. Citizen
 - x. Denny Patthoff, Friends of Ottawa County, President
 - xi. Dianne Rozak, Danbury Twp. Trustee
 - xii. Bob Stroup, Part-time Danbury Twp. Citizen
 - xiii. John Tibbels, Danbury Twp. Citizen
 - xiv. Jeffrey White, Marblehead Village Administrator
 - xv. Rick Witherspoon, Danbury Twp. Citizen

2. Minutes for Approval – Meeting Minutes for October 18, 2022

Mike Shadoan moved to approve the October 4, 2022 Meeting Minutes

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Not present

The motion carries.

A revision to the September 6, 2022 minutes was noted and the minutes were signed.

3. Fiscal Report – Meeting Minutes for October 18, 2022 – No discussion. Fiscal Report given at first meeting of the month.

ACTION: *Jannah Wilson to determine who other public entities use as a financial advisor.*

4. Public Comment – Meeting Minutes October 4, 2022 – A group of Danbury Township citizens attended our October 18, 2022 meeting to provide comments regarding trails in Danbury Twp. Below is a summary of the comments:

- Tim Feller noted that converting the former Standard Slag railroad corridor to a trail would split the peninsula in half. A trail would invite many people to the trail and create an intrusion to the area. Tim stated he is against the trail.
- Connie Kihlken noted she is against the trail which would run along her backyard where she has a pond and shed.
- John Tibbles commented that trails invite violent crime. John noted that he believes he can speak for Billy Kihlken, his neighbor who is also against the trail.
- Connie Caiata, former owner of Dean's Place questioned how bike riders would get on and off the peninsula since they cannot ride on the Sandusky Bay Bridge.
- Gary Kohli, Park District of Ottawa County Chairperson, provided a summary of the history of the Park District and the board.
- Dennis Patthoff, Friends of Ottawa County Parks, President, noted the Danbury Twp. Land Use Study indicated many citizens would like to see trails created in Danbury Twp. He noted the Ottawa County Active Transportation Plan which identified a network of connecting trails throughout Ottawa County.
- Jack Madison, Park District of Ottawa County, board member, noted that we would like to explore any options for trails in Danbury Twp.
- Mark Moore, Danbury Twp. citizen, noted he raised his family in Danbury Twp. and would never let his kids ride their bikes along the roads. The roads just aren't conducive to bike riding.
- Dianne Rozak, Danbury Twp. Trustee noted that the trustees are often asked why they don't construct trails in Danbury Twp. She noted that most of the roads in the township are owned by the state or county and therefore they would not be able to construct trails along most roads. She noted that a developer proposed a very large campground on Church Rd. and that proposal was denied by the zoning committee. She also noted that several years ago after citizens came to the trustees voicing opposition to converting the former Standard Slag railroad corridor to a trail, she spoke with a real estate official for Lafarge who indicated they did not plan to sell the former railroad corridor to anyone for a trail to be constructed.
- Bob Stroup, Danbury Twp. part-time Danbury Twp. resident and permanent resident in the Cincinnati area noted he is an avid cyclist, logging ~ 1000 miles per year and noting he has ridden from the Ohio River to Lake Erie. He noted that he is not discourteous, and neither are his fellow cyclists. They obey all traffic laws, just like a car would. He noted that in his many years of riding hundreds of miles of trails, he has never seen a drug deal, prostitution or other crime on a trail. He does not believe trails invite crime. He noted the Cincinnati area has many trails and described one of the trail systems.
- Jannah Wilson, Park District of Ottawa County Executive Director, noted that the Park District would like to conduct a Feasibility Study for trails on the Marblehead Peninsula and would like to have the support of the Danbury Twp. leadership and Village of Marblehead leadership in the study. Jannah noted that the goal would be for the Feasibility Study to identify and explore at a high level all trail options on the Marblehead Peninsula. The study would include a number of public meetings to communicate with the public and obtain input.

DONE ACTION: *Jannah Wilson to explore possible improvements to the NCIT and signage where it comes out onto Martin Williston Rd.*

4. Executive Director's Report(s) – Meeting Minutes for October 18, 2022

1. Jannah Wilson reported that she has been contacted by Linda Huber from the America 2026 Ottawa County committee, with the Ottawa County Historical Society. The Ottawa County Commissioners suggested Linda Huber contact the Park District regarding working

with her on Ottawa County's 250 year anniversary of America celebration. Jannah and the board will discuss this again in January after the Ottawa County Historical Society meets to discuss it.

2. See Portage River Water Trail section for discussion regarding the Portage River Water Trail.
3. See the NCIT Elmore/Genoa section for discussion regarding the NCIT.
4. Jannah Wilson noted that John Blakeman, Meadow Environments, LLC, contacted her regarding trail and park landscaping. John is an expert in native landscaping and would like to work with us. Jannah invited him to speak at our, December 20, 2022 meeting. The board felt this would be helpful. Mike Shadoan suggested we could consider having a policy of "Cut a tree, Plant a tree", crediting the comment we received in the Catawba Islander Trail and Greenway survey, raising concern with the trees that would need to be cut down to develop a trail.
5. Jannah Wilson noted that she is beginning to plan our 2023 meetings. Poggemeyer Design Group has indicated they would like to attend our first meeting of the month in person and would like to replace attending our second meeting of the month with attendance at project meetings. Jannah noted in addition to project meetings they attend our quarterly meeting with ODOT. The board agreed.
Jannah asked the board if they preferred to continue to meet twice per month or reduce our meeting frequency to once per month in 2023. After discussion, the board indicated they prefer to meet twice per month and to modify the second meeting of the month agenda to include only time sensitive topics.

ACTION: *Jannah Wilson to ask Jason Lewis, ONWR Manager if they have an intern who may be able to work with the ONWR and the Park District to identify funding sources for jointly developing Marinewood.*

5. Old Business

Website

Meeting Minutes for October 18, 2022 – No discussion

North Coast Inland Trail/Genoa/Elmore

Meeting Minutes for October 18, 2022 – Jannah Wilson reported that she met with David Hower, Elmore Village Administrator regarding the NCIT maintenance agreement Elmore has with the Ottawa County Commissioners. They discussed the possibility of a maintenance agreement going forward with the Park District. David felt the Village of Elmore would be open to that. He noted the mowing expense they incur. The board continued the discussion which began at our October 4, 2022 meeting regarding mowing expense, maintenance of trails and agreements we likely will have with villages and townships. Some board members noted we should try to understand how Firelands Rails to Trails maintains their portion of the NCIT with volunteers and determine if we can maintain our portion of the NCIT with volunteers. Others preferred details be agreed outside of the agreement, No decisions were made.

ACTION: *Jannah Wilson to contact Mike Netz to inquire about his interest in volunteering to routinely monitor the NCIT for any needs.*

ACTION: *Jannah Wilson to determine if an ODOT Safety Grant could be used as a funding source for the improvements of the Martin Williston Rd. section of the NCIT.*

North Coast Inland Trail/Genoa/Millbury

Meeting Minutes for October 18, 2022 – No discussion.

ACTION: *Tim Bock/Harper Cromley to explain the difference between the work done to identify reverter clauses and the work that would be done in a title search.*

Magsig Farm - Meeting Minutes for October 18, 2022 – No discussion.

Catawba Islander Trail and Greenway - Meeting Minutes for October 18, 2022 – Jannah Wilson reviewed the plans for the October 26, 2022 Open House for the Catawba Islander Trail and Greenway at the Catawba Twp. Community Hall from 6:00 – 8:00 PM. Jannah noted that Lauren Falcone will lead a ~20 minute presentation at 6:45 PM and indicated that there will be stations that attendees can circulate around. Stations include:

- Best Practices and Survey results, led by PDG - Lauren Falcone
- Map station, led by PDG - Tim Bock and Harper Cromley
- Park District of Ottawa County, Jannah Wilson, Board Members
- Parking Lot, monitored by a Park District of Ottawa County representative - attendees can write comments
- Renderings will be displayed near the entrance of the hall
- Refreshments

ACTION: **Jannah Wilson to determine if data delineating between first and second home could be obtained from either the Ottawa County Auditor's office or the Ottawa County Board of Elections, possibly with the auditor telling us what percent of property tax bills are sent out of the county.**

Harder-Thorne Property in Oak Harbor – Meeting Minutes for October 18, 2022 – No discussion.

Friends of Ottawa County Parks (FoOCP) Meeting Minutes for October 18, 2022 – No discussion.

Portage River Water Trail - Meeting Minutes for October 18, 2022 – Jannah Wilson referenced and requested approval for the Portage River Water Trail proposed Memorandum of Understanding between the Portage River Water Trail Partners and the Park District of Ottawa County Board of Park Commissioners, as facilitator, that she had provided in the October 4, 2022 board packet.

Judy Indorf moved to approve the Portage River Water Trail Memorandum of Understanding between the Portage River Water Trail Partners and the Park District of Ottawa County Board of Park Commissioners, as facilitator. Betsy Slotnick seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

DONE ACTION: **Board members to provide Jannah with comments on the PRWT MOU prior to our October 18, 2022 meeting.**

6. **New Business**

- General Discussion - Meeting Minutes October 18, 2022** – Mike Shadoan noted that 4 – 5 times/year, there is a Business Over Breakfast meeting hosted by the Oak Harbor Chamber of Commerce. The breakfast includes 45 – 60 minutes of content, including a presentation by an area business/group. Mike suggested this may be a good opportunity for Jannah to present information about the Park District. The board agreed.
- Property/Road/Sidewalk/Trail Opportunities in the Oak Harbor area Meeting Minutes October 18, 2022** – No discussion.

ACTION: **At the appropriate time, Mike Shadoan to inquire about possible interest in enhancements to a new sidewalk to the grade school.**

c. Charting our path forward

i. Maintenance - Meeting Minutes October 18, 2022 – No discussion

Information Items: Meeting Minutes October 18, 2022 – No discussion.

ACTION: **Jannah Wilson to contact Quinton Babcock to learn more about a possible source of funding for nuclear communities and inform the board.**

7. Executive Session – Meeting minutes October 18, 2022

Judy Indorf moved that the board move into Executive Session at 8:20 PM for the purpose of discussing property acquisition.

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

Judy Indorf moved that the board exit Executive Session at 8:58 PM.

Mike Shadoan seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

8. Adjournment:

Mike Shadoan moved the meeting be adjourned at 9:00 PM

Gary Kohli seconded the motion

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries

Next regular meeting will be November 1, 2022 at 6:00 PM at the Ottawa National Wildlife Refuge at 14000 West State Route 2, Oak Harbor.

Next working meeting will be November 15, 2022 at 6:00 PM at the Portage Twp Hall at 2501 East State St., Port Clinton.

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:


 Gary Kohli, Board Chairperson

11/1/2022


 Jannah Wilson, Executive Director-Secretary

11/1/2022

Park District of Ottawa County Action List				
Action Owner	Action Description	Action Timeline		Action Status
Jannah Wilson	Jannah Wilson to determine who other public entities use as a financial advisor	September 20, 2022	October 4, 2022	Open
Jannah Wilson	Jannah Wilson to contact Mike Netz to inquire about his interest in volunteering to routinely monitor the NCIT for any needs	September 20, 2022	October 4, 2022	Open
Jannah Wilson	Jannah Wilson to ask Jason Lewis, ONWR Manager if they have an intern who may be able to work with the ONWR and the Park District to identify funding sources for jointly developing Marinewood	September 20, 2022	October 4, 2022	Open
Jannah Wilson	Jannah Wilson to determine if data delineating between first and second home could be obtained from either the Ottawa County Auditor's office or the Ottawa County Board of Elections, possibly with the auditor telling us what percent of property tax bills are sent out of the county	September 6, 2022	September 20, 2022	Open
Jannah Wilson	Jannah Wilson to explore possible improvements to the NCIT and signage where it comes out onto Martin Williston Rd	August 16, 2022	September 20, 2022	Open
Board Members	Board members to review the title search documents for the former Davis Besse railroad corridor and be prepared to discuss the title search and next steps at the Park District of Ottawa County August 16, 2022 public meeting	August 2, 2022	August 16, 2022	Open
Tim Bock Harper Cromley	Tim Bock/Harper Cromley to explain the difference between the work done to identify reverter clauses and the work that would be done in a title search	July 5, 2022	July 19, 2022	Open
Jannah Wilson	Jannah Wilson to determine if an ODOT Safety Grant could be used as a funding source for the improvements of the Martin Williston Rd. section of the NCIT	June 7, 2022	June 21, 2022	Open
Jannah Wilson	Jannah Wilson to contact Quitnon Babcock to learn more about a possible source of funding for nuclear community	June 7, 2022	June 21, 2022	Open
Judy Indorf	Judy Indorf to investigate the property for sale at the corner of Church Rd. and Port Clinton Eastern Rd. in Danbury Twp. to determine if the property may present an opportunity for the Park District	December 21, 2021	January 18, 2021	Open
Mike Shadoan	At the appropriate time, Mike Shadoan to inquire about possible interest in enhancements to a new sidewalk to the grade school	September 21, 2021	-	Open