



Meeting Minutes for Meeting of the Park District of Ottawa County

November 21, 2023

Meeting Location: Elmore Community Center
410 Clinton St.
Elmore, OH 43416

The Park District of Ottawa County Meeting was called to order by Mike Shadoan at 6:05 PM

1. Roll Call

- | | |
|--------------------|-------------|
| a. Mike Shadoan | Present – Y |
| b. Judy Indorf | Present - Y |
| c. Jack Madison | Present – Y |
| d. Trish McCartney | Present - Y |
| e. Betsy Slotnick | Present – Y |
| f. Jannah Wilson | Present – Y |
| g. Others | |

1. Adrienne Hoeffner – resident of Rocky Ridge; exited 7:09 PM

2. Minutes for Approval – **Meeting Minutes for November 21, 2023** -

Betsy Slotnick moved to approve the minutes for the November 7, 2023 Park District of Ottawa County meeting.

Jack Madison seconded the motion.

A voice vote was held with 3 in favor, 0 against and 2 abstain.

The motion carries.

3. Fiscal Report – **Meeting Minutes for November 21, 2023** – No discussion. Fiscal Report given at the first meeting of the month.

4. Public Comment – **Meeting Minutes for November 21, 2023** – Adrienne Hoeffner informed the board there are 5-6 parcels, totaling approximately 3 acres, for sale in Rocky Ridge at a cost of ~\$30,000. The Park Board suggested to Adrienne that she take her idea forward to the Rocky Ridge village council and move forward from there.

5. Executive Director's Report – **Meeting Minutes for November 21, 2023:**

- Jannah Wilson noted the updated draft 2024 budget worksheets were included in the board packet for the board's review. Changes which were discussed previously, are highlighted in yellow. She noted that at our next meeting, December 5, 2023, she will present a resolution for the board to approve the 2024 budget and asked if there were any additional comments. The board suggested a specific line item for the Pumpkin Walk and suggested that the word "Medicare" be added to the Appropriation Worksheet line item currently labelled "1.45%".
- Jannah Wilson provided each board member with a copy of the Board Member Orientation Packet and reviewed it at a high level. The board members commended Jannah on the development of the board packet, noting it is a great historical view and will be a great reference.
- See Catawba Islander Trail and Greenway section for discussions regarding Catawba.
- Jannah Wilson noted she included a copy of the Portage River Art/Recreation Corridor document in the board packet for the board's review and information. The document was written by Quinton Babcock, Oak Harbor Mayor, and describes a vision and potential opportunities for a Portage River Art/Recreation Corridor between Oak Harbor and Port Clinton. She noted that Quinton plans to request the corridor be included in the Ohio State Capital Budget as a line item and will likely request the Park District formally support projects linked to the assets along the corridor and the inclusion of the projects in the State Capital Budget.

- Jannah Wilson informed the board that she joined the Port Clinton Rotary and will pay for her membership. She believes it will provide a great opportunity for her to spotlight the Park District and the great things we are doing, while also garnering support for the Park District and our projects with Ottawa County business leaders.

6. Old Business

- North Coast Inland Trail/Genoa/Elmore - **Meeting Minutes for November 21, 2023** – No discussion.
- North Coast Inland Trail/Genoa/Millbury – **Meeting Minutes for November 21, 2023** – No discussion.
- Catawba Islander Trail and Greenway – **Meeting Minutes for November 21, 2023** – Jannah Wilson requested the board's approval of Resolution 2023-31 Ratifying the Acceptance of the Transfer of the West Harbor Property from Black Swamp Conservancy, which was included in the board packet, to accept the West Harbor Preserve property from the Black Swamp Conservancy. She noted she also sent the West Harbor Preserve Baseline Documentation Report and the proposed Conservation Easement via email to the board for their review. The board discussed the property, noting its potential.

Trish McCartney moved to approve Resolution 2023-31 Ratifying the Acceptance of the Transfer of the West Harbor Property from Black Swamp Conservancy.

Betsy Slotnick seconded the motion.

A roll call vote was held to approve the motion with the following outcome:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

A copy of the resolution is available in the resolution archive.

- Portage River Water Trail – **Meeting Minutes for November 21, 2023** – No discussion.
- Marblehead Peninsula – **Meeting Minutes for November 21, 2023** – No discussion.
- Property/Road/Sidewalk/Trail Opportunities in the Oak Harbor Area – **Meeting Minutes for November 21, 2023** – No discussion.
- Davis Besse Railroad Opportunity - **Meeting Minutes for November 21, 2023** – No discussion.
- Friends of Ottawa County Parks – **Meeting Minutes for November 21, 2023** – Jannah Wilson reminded the board the Friends of Ottawa County Parks has a meeting on December 4th at 6:00 PM at the Park Office.

7. New Business

- Board Member Comments – **Meeting Minutes for November 21, 2023** – No discussion.
- Information Items – **Meeting Minutes for November 21, 2023** – Jannah Wilson informed the board that there will be an Open House for the Port Clinton Recreation Amenities Project on November 30, 2023 at 7:00 PM at the Port Clinton Arts Garage.

8. Executive Session – **Meeting Minutes for November 21, 2023**

Judy Indorf moved that the board go into Executive Session at 7:10 PM for the purpose of discussing Purchase and Sale of Property, Pending and Imminent Court Action and Personnel Matters. The board invited Jannah Wilson into Executive Session.

Jack Madison seconded the motion.

Mike Shadoan recused himself at 7:10 PM.

A roll call vote was held to approve the motion with the following outcome:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Abstain
Betsy Slotnick	Yes

The motion carries.

Mike Shadoan re-entered Executive Session at 7:28 PM.
Jannah Wilson exited Executive Session at 8:12 PM.
Jannah Wilson re-entered Executive Session at 8:25 PM.

Judy Indorf moved that the board exit Executive Session at 8:25 PM.
Jack Madison seconded the motion.

A roll call vote was held to approve the motion with the following outcome:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

Trish McCartney moved that Jannah Wilson be awarded a 5% increase in her salary, increasing her hourly rate to \$31.34/hr and that Sara Hill also be awarded a 5% increase in her hourly wages, bringing her hourly wage to \$18.90/hr.

Judy Indorf seconded the motion.

A voice vote was held with 5 in favor and 0 against.

The motion carries.

Judy Indorf moved that the board give Jannah Wilson approval to contact Isaac Smith from Trust for Public Land and Neil Hess from Venture in Conservation regarding possible opportunities in Ottawa County.

Trish McCartney seconded the motion.

A voice vote was held with 5 in favor and 0 against.

The motion carries.

9. Adjournment – **Meeting Minutes for November 21, 2023**

Judy Indorf moved the meeting be adjourned at 8:37 PM

Jack Madison seconded the motion.

A voice vote was held with 5 in favor, and 0 against.

The motion carries.

The next two meetings will be:

Tuesday December 5, 2023 at 6:00 PM at the Ottawa County Agriculture Building, 240 W. Lake St., Oak Harbor, OH 43449

And Tuesday December 19, 2023 at 6:00 PM at the Catawba Island Twp. Community Hall, 3307 NW Catawba Rd., Port Clinton, OH 43452

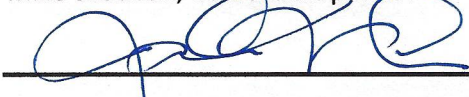
I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:



Mike Shadoan, Board Chairperson

12/5/2023

12/19/23



Jannah Wilson, Executive Director-Secretary

12/5/2023

12/19/23