



Meeting Minutes for Meeting of the Park District of Ottawa County

March 21, 2023

Meeting Location: Danbury Twp. Hall
5972 E. Port Clinton Eastern Rd.
Marblehead, OH 43440

The Park District of Ottawa County Meeting was called to order by Mike Shadoan at 6:07 PM

1. Roll Call

- a. Gary Kohli Present – Y
- b. Mike Shadoan Present - Y
- c. Judy Indorf Present - Y
- d. Jack Madison Present - Y
- e. Betsy Slotnick Present – Y; arrived 6:10 PM
- f. Jannah Wilson Present – Y
- g. Others
 - i. Ken Bogard – Catawba Island Twp. Citizen; exited 7:00 PM
 - ii. David Howell – Catawba Island Twp. Citizen; exited 7:00 PM
 - iii. Denny Patthoff – Friends of Ottawa County Parks; exited 7:00 PM

2. Minutes for Approval – Meeting Minutes for March 21, 2023

Mike Shadoan moved to approve the minutes for the March 7, 2023 meeting.

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

Mike Shadoan moved to approve the minutes for the Special Meeting on March 16, 2023.

Judy Indorf seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

3. Fiscal Report – Meeting Minutes for March 21, 2023 – No discussion; Fiscal report given at the first meeting of the month.

ACTION: Jannah Wilson to determine who other public entities use as a financial advisor.

4. Public Comment – Meeting Minutes for March 21, 2023 – Ken Bogard asked about the Catawba Islander Trail and Greenway Master Plan. Jannah Wilson replied that the draft of the Master Plan will be completed in early April. The draft will be posted on the Park District website with a comment form provided for use by anyone

who would like to provide comments. Ken asked if commenting through the website would be the only option or if there would be a public meeting. Jannah replied that the Park District's May 16, 2023 meeting will be held at the Catawba Island Twp. Community Hall and the public will have an opportunity to provide comments at that meeting. Jannah noted that the draft will include four trail route options and will not specify a final route. Jannah noted that the board will consider citizen input, Catawba Island Twp. Trustee input, Catawba Island Twp. EMS input and the information collected through the development of the Master Plan, when selecting a final route. She also noted that the Master Plan will only encompass Phase 1 and the Park District has not started work on future phases. Ken Bogard asked if the Park District has discussed the trail with Steve Heineman, who owns property near a possible trail route. Jannah replied that we have talked to Steve and he is in agreement with potential options. Ken asked how wide the trail would be. Jannah explained the trail would be 10 ft wide in most areas, possibly less in some areas due to constraints. It was noted that the construction may require 14 ft of access during construction, but 10 ft is a typical width for a trail. Ken asked why some portions indicate concrete. Jannah noted that concrete indicates the trail is a walk only section in that area due to constraints. Ken asked how close to the property lines the trail can be located. Jannah indicated that we would have to research the zoning rules and did not know at this time. Ken indicated he would like the Master Plan for the entire trail rather than just Phase 1. Jannah noted that we have only been working on Phase 1 and we don't have any information for any other phases, nor do we have resources to work on any possible future phases at this time. As we develop the Master Plan for Phase 1 and any future phases we will ferret out the trail route option and consider as much input as we receive.

5. Executive Director's Report – Meeting Minutes for March 21, 2023:

- Jannah Wilson reported that registration for Bike Safety Day will begin in April. She reported that we were successful in attaining 75 bike helmets from the American Association of Pediatrics. We will distribute bike helmets at our two Bike Safety Days which will be open to 25 participants per session and the remaining helmets will be distributed at events following Bike Safety Day.
- Jannah Wilson reported that she sent out the grant awards approved at our March 7, 2023 meeting to the 8 recipients. She noted the Park District now has 16 projects either underway or completed throughout Ottawa County.
- Jannah Wilson reiterated that the Catawba Islander Trail and Greenway Master Plan will be available for review and comments the week of April 3, 2023.
- Jannah Wilson reported that Sara Hill accepted our offer for a Part Time Administrative Assistant position. She will be doing her pre-screening with Jannah on April 21. Jannah will invite her to our April 18 meeting in Genoa as requested by the board, recognizing that Sara currently lives in the Cleveland area and has not yet moved to her new home in Ottawa County. A member of the public asked if we had a copy of the job description. Jannah noted it was currently on our website but would be taken down soon. Jannah indicated that Sara will help us with marketing efforts, any volunteers we may have and events we attend or host. Her background is journalism. She was a reporter for the Cleveland Sun News.

ACTION: *Jannah Wilson to ask the county if we can join the county GIS system.

ACTION: *Jannah Wilson to ask Jason Lewis ONWR Manager, if they have an intern who may be able to work with the ONWR and the Park District to identify funding sources for jointly developing Marinewood.*

6. Old Business

- a. North Coast Inland Trail/Genoa/Elmore - Meeting Minutes for March 21, 2023 – No discussion.

ACTION: *Jannah Wilson to contact Mike Netz to inquire about his interest in volunteering to routinely monitor the NCIT for any needs.*

ACTION: *Jannah Wilson to determine if an ODOT Safety Grant could be used as a funding source for the improvements of the Martin Williston Rd. section of the NCIT.*

- b. Catawba Islander Trail and Greenway – Meeting Minutes for March 21, 2023 – See the Public Comment section for Catawba Islander Trail and Greenway discussion.

DONE ACTION: *Jannah Wilson and Jack Madison to meet with the Catawba Island Twp. Trustees, Fire Dept., EMS and Police before the Catawba Islander Trail and Greenway Master Plan is completed and published.

- c. Danbury Twp. – Meeting Minutes for March 21, 2023 – No discussion.

ACTION: *Judy Indorf to investigate the property for sale at the corner of Church Rd. and Port Clinton Eastern Rd. in Danbury Twp. to determine if the property may present an opportunity for the Park District.*

- d. Property/Road/Sidewalk/Trail Opportunities in the Oak Harbor Area – Meeting Minutes for March 21, 2023 – No discussion.
- e. Davis Besse Railroad Opportunity - Meeting Minutes for March 21, 2023 – No discussion.
- f. Friends of Ottawa County Parks – Meeting Minutes for March 21, 2023 – Denny Patthoff reported that the Friends of Ottawa County Parks continues to work on their Strategic Plan. Jannah Wilson explained to the members of the public in attendance that the Friends group is a 501c3 organization and while they support the Park District of Ottawa County, they are separate from the Park District. She noted that they are similar to the Friends of Ottawa National Wildlife Refuge.

ACTION: * At the appropriate time, Mike Shadoan to inquire about possible interest in enhancements to a new sidewalk to the grade school.*

7. New Business

- a. Board Member Comments – Meeting Minutes for March 21, 2023 – No discussion.

8. Executive Session – Meeting Minutes for March 21, 2023

Mike Shadoan moved that the board go into Executive Session at 7:05 PM for the purpose of discussing Property Acquisition.

Judy Indorf seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

Mike Shadoan moved that the board exit Executive Session at 7:44 PM.

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

Mike Shadoan moved that we hire an appraiser for the purpose of evaluating the value of a parcel in Ottawa County.

Betsy Slotnick seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

Mike Shadoan moved that the board go into Executive Session at 8:15 PM for the purpose of discussing property acquisition.

Jak Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

Mike Shadoan moved that the board exit Executive Session at 8:45 PM.

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

9. Adjournment – Meeting Minutes for March 21, 2023

Mike Shadoan moved the meeting be adjourned at 8:50 PM

Jack Madison seconded the motion.

A vote was held to approve the motion with the following outcome:

Gary Kohli	Yes
Judy Indorf	Yes
Jack Madison	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion carries.

Next regular meeting will be Tues April 4, 2023 at the Clay Twp. Hall, 21773 Holts East Rd., Genoa, OH 43430

Next working meeting will be Tues April 18, 2023 at the Genoa Civic Theatre, 509 Main St. Second Floor, Genoa, OH 43430

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:



Gary Kohli, Board Chairperson

4/4/2023



Jannah Wilson, Executive Director-Secretary

4/4/2023