



Meeting Minutes for Meeting of the Park District of Ottawa County

February 20, 2024

Meeting Location: Port Clinton City Hall
1868 East Perry St.
Port Clinton, Ohio 43452

The Park District of Ottawa County meeting was called to order by Mike Shadoan at 6:00 PM.

1. Roll Call

- a. Mike Shadoan Present – Yes
- b. Judy Indorf Present – Remotely via Microsoft Teams; abstained from voting
- c. Jack Madison Present - Yes
- d. Trish McCartney Present – Yes
- e. Betsy Slotnick Absent
- f. Jannah Wilson Present - Yes
- g. Others
 - i. Anthony Coyne – President Mansour Gavin LPA, Park District of Ottawa County Legal Counsel; joined 6:12 PM
 - ii. Chuck Mattimoe – Park District of Ottawa County Operations Assistant

2. Minutes for Approval – Meeting Minutes for February 20, 2024

Trish McCartney moved to approve the minutes for the February 8, 2024 Park District of Ottawa County Meeting.

Jack Madison seconded the motion.

A voice vote was held with 3 in favor, 1 abstain and 1 absent.

The motion carries.

3. Fiscal Report – Meeting Minutes for February 8, 2024 – No discussion. Fiscal Report given at the first meeting of the month.

4. Public Comment – Meeting Minutes for February 20, 2024 – No discussion.

5. Executive Director Report – Meeting Minutes for February 20, 2024 – Jannah Wilson asked Chuck Mattimoe to discuss the proposed Park District of Ottawa County Rules and Regulations with the board.

- The board asked about the clause indicating no one shall pursue an injured animal onto park property without first obtaining permission from a park ranger or other law enforcement officer within his/her jurisdiction. There was a concern that this would prohibit owners of pets from pursuing their pet. Chuck noted this was included so that the Park District would be aware if someone was coming on to park property with a weapon. It was agreed to add “with a weapon” to the clause.
- After discussion regarding the hours of operation, it was agreed to make the hours of operation from “sunrise to sunset” as this will align with the change in daylight hours throughout the year. It was also noted that we can change the hours of operation in the future if the board and park district management agree.
- Chuck and the board discussed e-bikes. Chuck noted that the use of e-bike classes has become obsolete as e-bike designs have progressed. He explained that new e-bikes are programmable and the class can be changed by the owner through the e-bike software. Chuck recommended and the board agreed to retain the proposed language indicating when operating an e-bike on

Park District property, the e-bike must be kept within a reasonable speed so as not to interfere with, or endanger, the operator or other park patrons.

Jannah Wilson requested the board pass Resolution 2024-09 Resolution to Approve, Adopt and Enact Rules and Regulations of the Park District of Ottawa County, and Authorizing the Required Publication.

Mike Shadoan moved to approve Resolution 2024-09 Resolution to Approve, Adopt and Enact Rules and Regulations of the Park District of Ottawa County, and Authorizing the Required Publication.

Trish McCartney seconded the motion.

A roll call vote was held with the following results.

Judy Indorf	Abstain
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Absent

Resolution 2024-09 Resolution to Approve, Adopt and Enact Rules and Regulations of the Park District of Ottawa County, and Authorizing the Required Publication passed. A copy of the resolution is available in the resolution archive.

See Catawba Islander Trail and Greenway section for related discussion.

See North Coast Inland Trail Genoa/Millbury section for related discussion.

6. Old Business

- a. **North Coast Inland Trail Genoa/Elmore – February 20, 2024 Minutes** – No discussion.
- b. **North Coast Inland Trail Genoa/Millbury – February 20, 2024 Minutes** – Jannah Wilson reported that the Clay Twp. Trustees requested that the Park District send a letter to each of the property owners along the Martin Williston Rd. North Coast Inland Trail project inviting them to a project informational meeting on March 19, 2024 where the project will be explained. The trustees want to ensure the property owners are aware of the impact on the ROW property adjacent to the property owners' property. Jannah will draft a letter and review it at our March 5, 2024 meeting.
- c. **Catawba Islander Trail and Greenway – February 20, 2024 Minutes** – Jannah Wilson requested the board pass Resolution 2024-10 Purchase of 7.6 Acre Property. Jannah summarized that the Park District would receive \$284,448 for the purchase of the property from the Ohio Public Works Commission and \$18,000 for habitat restoration. The Park District is responsible for the remaining \$290,000 for the property purchase. Jannah noted this amount is included in the Park District budget for this purpose. Jannah expects that the Pitera family will close on the property sale at the end of February after which the Park District will then close on the property purchase. The board requested the title of the resolution indicate "Pitera Property" rather than just "Property".

Jack Madison moved to approve Resolution 2024-10 Purchase of 7.6 Acre Pitera Property.

Trish McCartney seconded the motion.

A roll call vote was held with the following results.

Judy Indorf	Abstain
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Absent

Resolution 2024-10 Purchase of 7.6 Acre Pitera Property passed. A copy of the resolution is available in the resolution archive.

Jannah Wilson noted that at the board's February 8, 2024 meeting it was agreed we would continue discussions regarding possible names for the 7.6 acre Pitera property. One idea was to continue with the Catawba Islander Trail and Greenway theme with a number of ideas voiced, e.g. Islander Park and Trailhead. A second idea was the Catawba Chrysalis Park or Preserve. Jannah will develop a list of the various ideas and bring that to our next meeting for further discussion.

- d. **Portage River Water Trail – February 20, 2024 Meeting Minutes – No discussion.**
- e. **Marblehead Peninsula – February 20, 2024 Meeting Minutes - No discussion.**
- f. **Oak Harbor Area – February 20, 2024 Meeting Minutes – No discussion.**
- g. **Davis Besse Railroad Opportunity – February 20, 2024 Meeting Minutes – No discussion.**
- h. **Friends of Ottawa County Parks – February 20, 2024 Meeting Minutes – No discussion.**

7. New Business

- a. **Board Member Comments – February 20, 2024 Meeting Minutes – No discussion.**
- b. **Information Items – February 20, 2024 Meeting Minutes – No discussion.**

8. Executive Session – February 20, 2024 Meeting Minutes –

Jack Madison moved that the board go into Executive Session at 6:40 PM for the purpose of discussing Pending and Imminent Court Action. The board invited Jannah Wilson and Anthony Coyne into Executive Session.

Trish McCartney seconded the motion.

A roll call vote was held to approve the motion with the following outcome:

Judy Indorf	Abstain
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Betsy Slotnick	Absent

The motion carries.

Jack Madison moved that the board exit Executive Session at 7:33 PM.

Trish McCartney seconded the motion.

A roll call vote was held to approve the motion with the following outcome:

Judy Indorf	Abstain
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Betsy Slotnick	Absent

The motion carries.

9. Adjournment – February 20, 2024 Meeting Minutes

Mike Shadoan moved the meeting be adjourned at 7:35 PM

Trish McCartney seconded the motion.

A voice vote was held with 4 in favor, 1 abstain and 1 absent.

The motion carries.

The next two meetings will be:

March 5, 2024 at 6:00 PM at the Ottawa County Agriculture Extension Office, 240 West Lake St.
Oak Harbor, OH 43449

And

March 19, 2024 at 6:00 PM at the Clay Twp. Police Department, 21774 Holts East Road, Genoa, OH 43452

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:

Mike Shadoan

3/5/2024

Mike Shadoan, Board Chairperson

3/5/2024

Jannah Wilson

3/5/2024

Jannah Wilson, Executive Director-Secretary

3/5/2024

Park District of Ottawa County Action List

Action Owner	Action Description	Action Timeline		
		Action Created	Target Date	Action Status
Jannah Wilson	Jannah Wilson to ask the county if we can join the county GIS System	November 15, 2022	December 5, 2022	Open
Jannah Wilson	Jannah Wilson to determine who other public entities use as a financial advisor	September 20, 2022	October 4, 2022	Open
Jannah Wilson	Jannah Wilson to contact Mike Netz to inquire about his interest in volunteering to routinely monitor the NCIT for any needs	September 20, 2022	TBD	Open
Jannah Wilson	Jannah Wilson to ask Jason Lewis, ONWR Manager if they have an intern who may be able to work with the ONWR and the Park District to identify funding sources for jointly developing Marinewood	September 20, 2022	October 4, 2022	Open
Jannah Wilson	Jannah Wilson to determine if an ODOT Safety Grant could be used as a funding source for the improvements of the Martin Williston Rd. section of the NCIT	June 7, 2022	June 21, 2022	Open
Judy Indorf	Judy Indorf to investigate the property for sale at the corner of Church Rd. and Port Clinton Eastern Rd. in Danbury Twp. to determine if the property may present an opportunity for the Park District	December 21, 2021	January 18, 2021	Open
Mike Shadoan	At the appropriate time, Mike Shadoan to inquire about possible interest in enhancements to a new sidewalk to the grade school	September 21, 2021	-	Open