



Meeting Minutes for Meeting of the Park District of Ottawa County

February 8, 2024

Meeting Location: Oak Harbor Public Library
147 W. Main St.
Oak Harbor, Ohio 43449

The Park District of Ottawa County meeting was called to order by Mike Shadoan at 6:07 PM.

1. Roll Call

- a. Mike Shadoan Present – Yes
- b. Judy Indorf Absent
- c. Jack Madison Present - Yes
- d. Trish McCartney Present – Yes
- e. Betsy Slotnick Present – Yes
- f. Jannah Wilson Present - Yes
- g. Others

i. Dennis Patthoff – President, Friends of Ottawa County Parks

2. Minutes for Approval – Meeting Minutes for February 8, 2024

Betsy Slotnick abstained from approving meeting minutes from 1/9/2024 and 1/26/2024 due to her absence from both meetings.

Trish McCartney moved to approve the minutes for the January 9, 2024 Park District of Ottawa County Meeting.

Jack Madison seconded the motion.

A voice vote was held with 3 in favor, 1 abstain and 1 absent.

The motion carries.

Trish McCartney moved to approve the minutes for the January 26, 2024 Emergency Meeting of the Park District of Ottawa County.

Jack Madison seconded the motion.

A voice vote was held with 3 in favor, 1 abstain and 1 absent.

The motion carries.

3. Fiscal Report – Meeting Minutes for February 8, 2024 – Jannah Wilson reviewed the expenses and revenues for the month of January 2024. Jannah stated that the Park District is renting a storage unit at a cost of \$768.03 total for the next 14 months. Jack Madison reviewed the October/November/December 2023 Card report.

Mike Shadoan moved to approve the January 2024 Park District of Ottawa County Fiscal Report.

Betsy Slotnick seconded the motion.

A voice vote was held with 4 in favor and 1 absent.

The motion carries.

4. Public Comment – Meeting Minutes for February 8, 2024 – No discussion.

5. Executive Director Report – Meeting Minutes for February 8, 2024 – Jannah Wilson requested the board approve Resolution 2024-03 Park District Strategic Plan Request for Proposals and Mike Shadoan read Resolution 2024-03 Park District Strategic Plan Request for Proposals. A roll call vote was taken with the following results:

| | |
|-----------------|--------|
| Judy Indorf | Absent |
| Jack Madison | Yes |
| Trish McCartney | Yes |
| Mike Shadoan | Yes |
| Betsy Slotnick | Yes |

Resolution 2024-03 Park District Strategic Plan Request for Proposals passed. A copy of the resolution is available in the resolution archive.

Jannah Wilson reviewed the 2024-07 2024 Parks and Trails Improvement Grant information with the board. Jack Madison stated he would like to ensure the mower being purchased by Clay Center will be part of the maintenance of the walking trail around the fields at the park in Clay Center. Jannah Wilson requested the board pass Resolution 2024-07 2024 Parks and Trails Improvement Grant and Mike Shadoan read Resolution 2024-07 2024 Parks and Trails Improvement Grant. A roll call vote was taken with the following results:

| | |
|-----------------|--------|
| Judy Indorf | Absent |
| Jack Madison | Yes |
| Trish McCartney | Yes |
| Mike Shadoan | Yes |
| Betsy Slotnick | Yes |

Resolution 2024-07 2024 Parks and Trails Improvement Grant passed. A copy of the resolution is available in the resolution archive.

Each grant sheet was signed by the Park Board members.

An amendment was drafted for the Pitera Property purchase agreement in order to memorialize the naming rights plan. Jannah Wilson requested the board approve Resolution 2024-08 Purchase Agreement Amendment and Mike Shadoan read Resolution 2024-08 Purchase Agreement Amendment. A roll call vote was taken with the following results:

| | |
|-----------------|--------|
| Judy Indorf | Absent |
| Jack Madison | Yes |
| Trish McCartney | Yes |
| Mike Shadoan | Yes |
| Betsy Slotnick | Yes |

Resolution 2024-08 Purchase Agreement Amendment passed. A copy of the resolution is available in the resolution archive.

Jannah Wilson introduced a draft of the Park District of Ottawa County Rules and Regulations will be voted on at the board's February 20, 2024 meeting.

Jannah Wilson introduced a draft of the Strategic Project Program. The board agreed to continue discussing the concept of the Strategic Project Program development for the Park District.

Jannah Wilson stated that the RFPs for the Catawba Park Areas Master Plan will close at 10am on February 9th. The next step will include a review of all RFPs and initial scoring.

6. Old Business

- a. **North Coast Inland Trail Genoa/Elmore – February 8, 2024 Minutes** – No discussion.
- b. **North Coast Inland Trail Genoa/Millbury – February 8, 2024 Minutes** – No discussion.
- c. **Catawba Islander Trail and Greenway – February 8, 2024 Minutes** – The Park Board agreed to bring possible names for the newest property to be acquired to the next board meeting on February 20th. Jannah will bring a definitions list for parks, preserves, refuges, reservations, etc
- d. **Portage River Water Trail – February 8, 2024 Meeting Minutes** – No discussion.
- e. **Marblehead Peninsula – February 8, 2024 Meeting Minutes** - No discussion.
- f. **Oak Harbor Area – February 8, 2024 Meeting Minutes** – No discussion.

- f. **Oak Harbor Area – February 8, 2024 Meeting Minutes** – No discussion.
 - g. **Davis Besse Railroad Opportunity – February 8, 2024 Meeting Minutes** – No discussion.
 - a. **Friends of Ottawa County Parks – February 8, 2024 Meeting Minutes** – Dennis Patthoff reviewed the vision and goals the Friends group has assembled. Dennis requested additional insight from the Park Board regarding Friends and what is specifically needed from Friends such as volunteers, fundraising and property acquisition. Jack Madison stated the Friends should be working on fundraising. Mike Shadoan stated the Friends of Ottawa National Wildlife Refuge is a good model to follow as they appear to be very organized. Mike also stated clear directives for the Friends will be needed. A project list with specific projects prioritized would be beneficial. It may be helpful to target one specific project for fundraising in order to streamline things. Mike also asked about membership and stated developing a membership program will help Friends fundraise and harness volunteers. Jannah Wilson stated she will work the Friends of Ottawa County Parks with a specific donation.
7. **New Business**
- a. **Board Member Comments – February 8, 2024 Meeting Minutes** – Jack Madison stated the OPRA conference was exceptional and thanked Jannah and Sara for getting everyone registered to attend. Jack Madison stated he has a contact for phragmites control.
 - b. **Information Items – February 8, 2024 Meeting Minutes** – No discussion.
8. **Executive Session – February 8, 2024 Meeting Minutes** – No Executive Session.
9. **Adjournment – February 8, 2024 Meeting Minutes**
 Betsy Slotnick moved the meeting be adjourned at 7:46 PM
 Trish McCartney seconded the motion.
 A voice vote was held with 4 in favor, and 1 absent.
 The motion carries.

The next two meetings will be:

Thursday February 20, 2024 at 6:00 PM at the Port Clinton City Hall, 1868 East Perry St., Port Clinton, OH 43452

And

March 5, 2024 at 6:00 PM at the Ottawa County Agriculture Extension Office, 240 West Lake St. Oak Harbor, OH 43449


I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:



Mike Shadoan, Board Chairperson

2/20/2024

2/20/2024



Jannah Wilson, Executive Director-Secretary

2/20/2024

2/20/2024