



Meeting Minutes for Meeting of the Park District of Ottawa County

March 19, 2024

Meeting Location: Clay Township Hall
21774 Holts East Rd.
Genoa, OH 43430

The Park District of Ottawa County meeting was called to order by Mike Shadoan at 6:05 PM.

1. Roll Call

- a. Mike Shadoan Present – Yes
- b. Judy Indorf Absent
- c. Jack Madison Present - Yes
- d. Trish McCartney Absent
- e. Betsy Slotnick Present - Yes
- f. Jannah Wilson Present – Yes
- g. Others:
 - i. Tim Aldrich – Clay Twp. Resident
 - ii. Joe Badger – Clay Twp. Trustee and Resident
 - iii. Bob Desmond – Kleinfelder Engineer and Project Manager for the NCIT Martin Williston Rd. Project
 - iv. Chad Gargas – Clay Twp. Trustee and Resident
 - v. Lyndsay Gargas – Clay Twp. Resident
 - vi. Lisa Gargas – Clay Twp. Resident
 - vii. Richard Gargas – Clay Twp. Resident
 - viii. Craig Miller – Deputy Ottawa County Engineer
 - ix. Dillon Vail – Clay Twp. Resident

2. **Minutes for Approval – Meeting Minutes for March 19, 2024** – Betsy Slotnick stated that at the March 5, 2024 meeting, she had abstained from approving the February 20th meeting minutes because she was absent from the February 20th meeting. Jannah Wilson made the change to the meeting minutes to reflect Betsy’s abstention.

Jack Madison moved to approve the minutes for the March 5, 2024 Park District of Ottawa County Meeting.

Betsy Slotnick seconded the motion.

A voice vote was held with 3 in favor and 2 absent.

The motion carries.

3. **Fiscal Report – Meeting Minutes for March 19, 2024** – No discussion. Fiscal Report given at the first meeting of the month.
4. **Public Comment – Meeting Minutes for March 19, 2024** – Jannah Wilson explained the history of the Martin Williston Road improvement project and the involvement of the Park District in order to complete this missing link in the North Coast Inland Trail between Elmore and Genoa.
- Craig Miller discussed the road improvement project and the funds that were received in 2021 in order to widen and resurface Martin Williston Rd. With the North Coast Inland Trail project also within the area of improvement, the County, Township and Park District began discussions regarding the inclusion of a separated multi-use path to be constructed at the same time as the

road improvement. The Park District agreed to pay for the multi-use path project and has its own engineer retained for the multi-use path design.

- Bob Desmond explained the work he has done as the engineer with the Park District regarding the path design.
- Mike Shadoan explained that the Park District views this project as a safety initiative due to a pedestrian accident that did occur on Rt. 163 near the Martin Williston Rd intersection. It is important to get pedestrians off the roadway and keep pedestrians traveling on the designated NCIT path into Genoa.
- Dillon Vail explained that his house is on the North Coast Inland Trail where the trail will turn to go North. He expressed his concern regarding trees that are in the right-of-way and how the trees provide a natural buffer for him from the trail. He is concerned about one large maple tree being cut down. Maps were placed on the tables. Bob and Craig went through the plans to show where the trail will go near Dillon's property and discussed the vegetation that may need to be removed. The Park District agreed that we would like to save the Maple tree if possible and we will work to replant any trees/other vegetation that may be removed. Dillon also asked about his mailbox placement. Bob showed on the map the location of the mailbox and it will be placed in the strip of property between the trail and road so the mail delivery vehicle can access the mailbox.
- Tim Aldridge lives on the southwest corner of Martin Williston Rd and Rt. 163. He was concerned with the large ditch and how his property may be impacted with the trail. Bob and Craig explained that drainage piping will be placed and the ditch will be filled. The trail will be placed on top of the drainage infrastructure and will not impact the personal property. Other storm drainage features will also be installed. Tim Aldridge stated that the trail is well used, mostly by cyclists. He sees many people on bikes going up and down Martin Williston Rd.
- Bob Desmond explained that the sloping will be gradual off the trail in order to create even drainage.
- Rich Gargas asked about the farm loading zones and how those will be constructed. Bob Desmond explained there will be two loading zones and will have 8-inch concrete in order to support the heavy equipment.
- Craig Miller explained that the project will go out to bid in May but will provide a large window of time for completion with a deadline of October 31st. Providing a large window of time for completion allows for the best pricing of asphalt because it provides more flexibility.
- Jannah Wilson asked if the large maps of the multiuse path plan could be left at the Clay Township Hall so residents could reference the maps if additional questions arise. Joe Badger stated the maps could remain at the Township Hall.

5. **Executive Director Report – Meeting Minutes for March 19, 2024**

See Catawba Islander Trail and Greenway section for related discussion.

See North Coast Inland Trail Geno/Millbury section for related discussion.

6. **Old Business**

- a. **North Coast Inland Trail Genoa/Elmore – March 19, 2024 Minutes** – No discussion.
- b. **North Coast Inland Trail Genoa/Millbury – March 19, 2024 Meeting Minutes** – Jannah Wilson explained that the ODNR Clean Ohio Trails program may not time up appropriately with the Park District's ODOT TAP application, if the Park District does receive the ODOT funding. Jannah has been working with Paulette Mills with Kleinfelder and Paulette suggested applying for the Ohio Senate Capital Budget funding, the One-Time Strategic Capital Investment Fund. Jannah and Paulette are currently working on the application, due early April. Jack Madison asked if US Bike Route 30 is mentioned in the application and he stated it should be included. He also asked if we

should get letters of support from the Village of Genoa and County Commissioners. It was suggested to call DJ Swearingen, State Representative of the 89th Ohio House District, and Theresa Gavarone, State Senator of Ohio District 2. Jack mentioned other Park Districts with NCIT trail sections may also be able to support our request.

Mike Shadoan moved to approve resolution 2024-12 Application for Ohio Senate Capital Budget/OTSCIF.

Jack Madison seconded the motion.

A roll call vote was held with the following outcome:

Judy Indorf	Absent
Jack Madison	Yes
Trish McCartney	Absent
Mike Shadoan	Yes
Betsy Slotnick	Yes

Resolution 2024-12 Ohio Senate Capital Budget/OTSCIF passes. A copy of the resolution is available in the resolution archive.

- c. **Catawba Islander Trail and Greenway – March 19, 2024 Meeting Minutes** – Jannah Wilson explained that the consultants who submitted proposals for the Catawba Park Areas Master Plan have been scored and interviewed. Environmental Design Group is the selected consultant, with a focus strictly on the master plan development. The 30% preliminary engineering has been removed and Jannah is working to find a local firm to conduct the necessary field surveys and wetland delineation. If a local firm is not available, then the Park District will consider adding those services to the EDG contract.

Jack Madison moved to approve Resolution 2024-13 Catawba Park Areas Master Plan Consultant Approval.

Betsy Slotnick seconded the motion.

A roll call vote was held with the following outcome:

Judy Indorf	Absent
Jack Madison	Yes
Trish McCartney	Absent
Mike Shadoan	Yes
Betsy Slotnick	Yes

Resolution 2024-13 Catawba Park Areas Master Plan Consultant Approval passes. A copy of the resolution is available in the resolution archive.

- d. **Portage River Water Trail – March 19, 2024 Meeting Minutes** – No discussion.
- e. **Marblehead Peninsula – March 19, 2024 Meeting Minutes** - No discussion.
- f. **Oak Harbor Area – March 19, 2024 Meeting Minutes** – No discussion.
- g. **Davis Besse Railroad Opportunity – March 19, 2024 Meeting Minutes** – No discussion.
- h. **Friends of Ottawa County Parks – March 19, 2024 Meeting Minutes** – No discussion.
7. **New Business**
- a. **Board Member Comments – March 19, 2024 Meeting Minutes** –
- Betsy Slotnick asked if we had any additional information regarding Bob’s Pond and how it was formed and if it was manmade. Jack Madison stated it was a manmade pond. Betsy asked if the term “pond” is typically used for manmade water features. Jannah stated she would check into this and have an answer for the next meeting.
 - Jack Madison asked Craig Miller if the permits for the Park District driveways on property on NW Catawba Rd will need to go through the County Engineers Office. Craig Miller stated the County would need to provide these permits and would be best to start looking into that first before doing other parts of those park projects.

b. Information Items – March 19, 2024 Meeting Minutes – No discussion.

9. Adjournment – March 19, 2024 Meeting Minutes

Mike Shadoan moved the meeting be adjourned at 7:11 PM

Jack Madison seconded the motion.

A voice vote was held with 3 in favor, 2 absent.

The motion carries.

The next two meetings will be:

April 2, 2024 at 6:00 PM at the Ottawa National Wildlife Refuge Visitor Center, 14000 OH-2, Oak Harbor, OH 43449

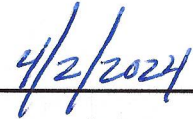
And

April 16, 2024 at 6:00 PM at the Village of Elmore Town Hall Council Room, 344 Rice St. Elmore, OH 43416

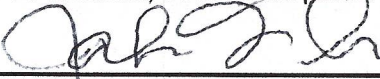
I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:



Mike Shadoan, Board Chairperson



4/2/2024



Jannah Wilson, Executive Director-Secretary



4/2/2024

Park District of Ottawa County Action List				
Action Owner	Action Description	Action Timeline		
		Action Created	Target Date	Action Status
Jannah Wilson	Jannah Wilson to ask the county if we can join the county GIS System	November 15, 2022	December 5, 2022	Open
Jannah Wilson	Jannah Wilson to determine who other public entities use as a financial advisor	September 20, 2022	October 4, 2022	Open
Jannah Wilson	Jannah Wilson to contact Mike Netz to inquire about his interest in volunteering to routinely monitor the NCIT for any needs	September 20, 2022	TBD	Open
Jannah Wilson	Jannah Wilson to ask Jason Lewis, ONWR Manager if they have an intern who may be able to work with the ONWR and the Park District to identify funding sources for jointly developing Marinewood	September 20, 2022	October 4, 2022	Open
Jannah Wilson	Jannah Wilson to determine if an ODOT Safety Grant could be used as a funding source for the improvements of the Martin Williston Rd. section of the NCIT	June 7, 2022	June 21, 2022	Open
Judy Indorf	Judy Indorf to investigate the property for sale at the corner of Church Rd. and Port Clinton Eastern Rd. in Danbury Twp. to determine if the property may present an opportunity for the Park District	December 21, 2021	January 18, 2021	Open
Mike Shadoan	At the appropriate time, Mike Shadoan to inquire about possible interest in enhancements to a new sidewalk to the grade school	September 21, 2021	-	Open