



Meeting Minutes for the Park District of Ottawa County

July 8, 2025

Meeting Location: Village of Genoa Town Hall
102 E. 6th St..
Genoa, Ohio 43430

The Park District of Ottawa County meeting was called to order by Mike Shadoan at 6:03 PM.

1. Roll Call

- | | |
|---|------------------------------|
| a. Judy Indorf | Present - Y |
| b. Jack Madison | Present – Y; arrived 6:04 PM |
| c. Trish McCartney | Present – Y |
| d. Mike Shadoan | Present – Y |
| e. Betsy Slotnick | Present – Y |
| f. Jannah Wilson | Present - Y |
| g. Others | |
| i. Quinton Babcock – Village of Oak Harbor Mayor | |
| ii. Tom Bergman – Village of Genoa Administrator | |
| iii. Chuck Mattimoe – Park District of Ottawa County Operations Assistant | |
| iv. Dennis Patthoff – Friends of Ottawa County Parks | |
| v. Logan Seggaard – Oak Harbor Development Group | |

2. Minutes for Approval – Meeting Minutes for July 8, 2025 –

Trish McCartney moved to approve the minutes for the June 10, 2025 Park District of Ottawa County Meeting.

Betsy Slotnick seconded the motion.

A voice vote was held with 5 in favor and 0 against.

The motion passes.

3. Financial Report – Meeting Minutes for July 8, 2025 –

Jannah Wilson reviewed the June 2025 Fiscal Report at a high level. Jannah noted that she purchased ~\$5,000 of office equipment and furniture for the new Park District office location. We owned very little of the office furniture/equipment at our previous location. Most of the furniture/equipment was purchased through Amazon as indicated in the fiscal report. Jannah also noted a couple charges for the development of the NCIT Genoa/Millbury, including the Phase 1 project through the Village of Genoa. She also noted we did not receive any revenue during the month of June 2025.

Judy Indorf moved to approve the June 2025 Park District of Ottawa County Fiscal Report.

Trish McCartney seconded the motion.

A voice vote was held with 5 in favor and 0 against.

The motion passes

4. Public Comments – Meeting Minutes for July 8, 2025 –

Jannah Wilson stated that Logan Seggaard would like to discuss the mural proposed for the NAPA building in the Village of Oak Harbor with the board. Quinton Babcock provided context for Logan's presentation, describing the Village of Oak Harbor as community focused with opportunities for hiking, biking, birding, fishing in the Portage River, agriculture and many outdoor opportunities across all four seasons. Quinton noted that recently, some are referring to Oak Harbor as the Gateway to the Bay

(Sandusky), noting that regional proposed Active Transportation routes run through the Village of Oak Harbor. Quinton introduced Logan Seggaard from the Oak Harbor Development Group to discuss the proposed mural with the board. Logan Seggaard re-emphasized that the Village of Oak Harbor is an important community in Ottawa County. He noted that the location of the proposed mural on the NAPA building on the corner of State Route 163 and State Route 19 is one of the busiest intersections in the county with an average of 14,000 cars passing through the intersection daily year round. Recognizing the high traffic flow through the intersection, the Oak Harbor Development Group would like to create a mural that both makes a statement and tells a story. With the help of members of the Friends of Ottawa Wildlife Refuge, Black Swamp Conservancy and an artist, a mural has been designed encompassing local and migratory birds, local fish and animals. Logan presented a rendition of the mural. The cost of the mural varies based on the design with a simplified design estimated at less than \$50,000, a mural with flat colors estimated at \$50,000 and a mural with rendered and highlighted colors estimated at \$60,000. Logan stated that to date they have donations totaling \$35,000. He showed an example of how the logo of sponsors will be included with the mural. He also informed the board that Kim Kaufman, Biggest Week in Birding Founder and Executive Director Black Swamp Bird Observatory, has confirmed that the mural location will be on the recommended birding tour route. The board asked about timing and Logan explained they would like to start the mural by the beginning of September in order to have it finished by this fall's Oak Harbor Apple Festival. The board held a discussion questioning if a donation to a mural was a wise use of Park District funds. Reasons to provide funding included the visibility the Park District of Ottawa County would receive from its logo on the mural showcasing the Park District's support of the community and community efforts. Some questioned the importance of this. A suggestion that our logo could include a QR code, directing a viewer to our website where information regarding parks, trails and Park District information could be found. It was also noted that the location is well placed for directing viewers to the Portage River Water Trail for which we are the facilitating organization. It was also noted that the mural could be used to educate viewers about the wildlife included in the mural, e.g year round resident or migratory, if migratory where they go after visiting Ottawa County and why they visit. The board agreed that there would be some benefit in the advertising aspect and a more significant benefit in the education aspect, both in educating the public through a QR code or other direction to our website and education of viewers on the wildlife in the mural. Logan took the board's comments and agreed to determine what would be possible and appropriate. The board also discussed our 2025 budget and if adequate money was appropriated to sponsor the mural while leaving adequate money for the remainder of the year. Jannah noted that since the sponsorship of the mural would provide both advertising/marketing for the park district and have an education component by directing the public to the Portage River Water Trail, pointing them to our website for park, trail and park district information and possibly educating viewers on wildlife, we could split our donation between our advertising budget line and education budget line.

Trish McCartney moved the board donate \$10,000 toward the proposed mural on the NAPA building at the corner of State Route 163 and State Route 19 in Oak Harbor with the understanding that the mural will include the Park District of Ottawa County logo, will be somewhat interactive in that it can direct viewers to the Park District of Ottawa County website through a QR code, direct the public to the Portage River Water Trail and it will be determined if the mural can be interactive to educate the public on the wildlife in the mural.

Betsy Slotnick seconded the motion.

A voice vote was taken with 4 in favor and 1 abstention by Mike Shadoan.

The motion passes.

Jannah Wilson recognized Dennis Patthoff who had requested to discuss a couple of project ideas with the board. Dennis explained one project involves ~5 acres of land across from his house that are owned by The Archaeological Conservancy, located in New Mexico. Dennis explained that during the development of the housing development in which the 5 acres is located, it was discovered that the land had been a summer destination for Native Americans. The developer agreed with The Archaeological Conservancy to preserve the 5 acres Denny described and not develop it. Denny proposed the Park District help provide the maintenance of the acres. The board and Jannah explained that the Park District does not have its own mower or personnel to conduct mowing. We contract mowing of our park areas. Additionally, the acres are within a private housing development not open to the public, so the Park District could not use taxpayer money to provide maintenance to property not open to the public. Denny also explained his second project idea. He explained that Cove on the Bay, a housing development in Danbury Twp., has land that he asserts is too low to be developed and he believes the owner/developer would be willing to sell it. Denny believes it would be appealing to the Park District as a trailhead should the Sandusky Bay Pathway be constructed. Denny had several maps he used to show the board and Jannah the location of the property. Jannah agreed to visit the property and request Neal Hess, Conservation Realty Group, visit the property with her to determine if it would be a viable and advantageous property for the Park District.

5. **Executive Director Report – Meeting Minutes for July 8, 2025** – Jannah Wilson introduced Resolution 2025-19 Park District Strategic Plan and Marketing Strategy, reporting that she had worked with Tom James from Environmental Design Group to make the recommended changes to the Park District Strategic Plan and Marketing Strategy. Jannah reported that Trish McCartney reviewed the Marketing Strategy and confirmed that her comments were addressed and Judy Indorf reviewed the Strategic Plan and confirmed the comments she had were addressed, including the rewriting of the financial discussion section. Jannah read and requested the board's approval of Resolution 2025-19 Park District Strategic Plan and Marketing Strategy.

Mike Shadoan moved the board approve Resolution 2025-19 Park District Strategic Plan and Marketing Strategy.

Judy Indorf seconded the motion.

A roll call vote was taken with the following result:

Judy Indorf seconded the motion	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Yes

Resolution 2025-19 Park District Strategic Plan and Marketing Strategy passes. A copy of the resolution is available in the resolution archive.

Jannah Wilson reported that the Park District's first Bike Safety Day of the year, held at Veteran's Memorial Park in Genoa, was a success with 30 kids in attendance and the second Bike Safety Day will be held on July 30, 2025 at Hopfinger Zimmerman Memorial Park with 25 kids currently registered.

Jannah Wilson reported that construction of the Park District's new office area at Shores and Islands Welcome Center has been completed. A ribbon cutting is scheduled for July 24, 2025 from 4:00 PM to 6:00 PM.

Chuck Mattimoe reported that mowing is going good at all of our locations. Mooney's Lawn Care is mowing at Islander Woods and Trailhead and at our West Harbor Preserve locations.

See NCIT Genoa/Elmore section for related discussion.

See Catawba Island Twp. section for related discussion.

6. New Business – Meeting Minutes for July 8, 2025 –

- a. **Board Member Comments – Meeting Minutes for July 8, 2025 –** See Catawba Island Township section for related discussion.

7. Old Business – Meeting Minutes for July 8, 2025 –

- a. **North Coast Inland Trail Genoa/Elmore - Meeting Minutes for July 8, 2025 –** Jannah Wilson reported that the multi-use path separated from Martin Williston Rd. is nearly complete. The RRFBs (Rectangular Rapid Flashing Beacons) are installed and the trail kiosks will be installed soon. A ribbon cutting for the multi-use separated trail will be scheduled soon.

Chuck Mattimoe reported that mowing along the NCIT is going good, with mowing being done under our agreements with the Village of Elmore and the Village of Genoa. Chuck noted that he believes we need to cut back trees and brush along the NCIT again this year. He believes this may be an annual effort. The county agreed to do the tree/brush cutting last year. Jannah is looking at options to have the trees/brush cut back again this year.

- b. **North Coast Inland Trail Genoa/Millbury – Meeting Minutes for July 8, 2025 –** Jannah Wilson reported that she is working with ODOT and Environmental Design Group to complete the engineering reviews of the Phase 2 design of the NCIT Genoa/Millbury Phase One project which traverses through the Village of Genoa from Washington Ave to 9th St.
- c. **Catawba Island Township - Meeting Minutes for July 8, 2025 –** Jannah Wilson reported that she and Chuck Mattimoe are working with one of our volunteers who is a retired landscape architect to plan trail routes through the Davenport Memorial Park area. Signs have also been ordered for the property and will be placed in the coming months.

Jannah Wilson reported that the construction bidding advertisement for the Islander Woods Phase 1 project is slated to go out in August and Environmental Design Group is currently working to get the plans to 100% completion.

- d. **Portage River Water Trail – Meeting Minutes for July 8, 2025 –** Chuck Mattimoe reported that he has installed several emergency/hazard signs along the Portage River Water Trail. He has stopped to talk to the Portage River Paddling Company and they agreed to allow him to place a sign on their property.
- e. **Marblehead Peninsula – Meeting Minutes for July 8, 2025 –** No discussion.
- f. **Oak Harbor Area – Meeting Minutes for July 8, 2025 –** See Public Comment section for related discussion.
- g. **Friends of Ottawa County Parks – Meeting Minutes for July 8, 2025 –** No discussion.

8. Executive Session – Meeting Minutes for July 8, 2025 – No Executive Session.

9. Information Items – Meeting Minutes for July 8, 2025 – No discussion.

- a. At our April 15, 2025 meeting, Jannah Wilson noted that there will be a volunteer event on Earth Day, April 22 from 4:00 – 6:00 to clean-up the NCIT starting in Elmore at the Depot. They have had a good response for volunteers to attend.

10. Adjournment – Meeting Minutes for July 8, 2025 –

Judy Indorf moved the meeting be adjourned at 7:34 PM.
Jack Madison seconded the motion.
A voice vote was held with 5 in favor and 0 against.
The motion carries.

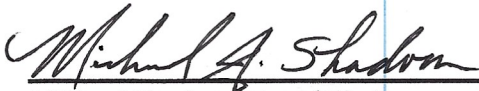
The next two meetings will be:

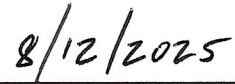
August 12, 2025 at 6:00 PM at the Portage Twp. Community Room 2501 E. State Rd. Port Clinton, OH 43452

AND

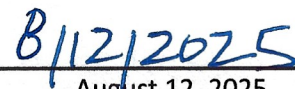
September 2, 2025 at 6:00 PM at the Ottawa County Agriculture Building, 240 W. Lake St., Oak Harbor, OH 43449

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:


Michael Shadoan, Board Chairperson


August 12, 2025


Jannah Wilson, Executive Director-Secretary


August 12, 2025