



Meeting Minutes for the Park District of Ottawa County

March 18, 2025

Meeting Location: Allen Township Hall
21030 W. Toledo St.
Williston, Ohio 43468

The Park District of Ottawa County meeting was called to order by Judy Indorf at 6:01 PM.

1. Roll Call

- | | | |
|----|-----------------|--|
| a. | Judy Indorf | Present - Y |
| b. | Jack Madison | Present – Y |
| c. | Trish McCartney | Present – Y |
| d. | Mike Shadoan | Present – Y; arrived 6:07 PM |
| e. | Betsy Slotnick | Present – Y |
| f. | Jannah Wilson | Present - Y |
| g. | Others | |
| | i. | Tom James – Environmental Design Group, Park Development Specialist; exited during Executive Session; exited board meeting 8:00 PM |
| | ii. | Chuck Mattimoe – Park District of Ottawa County, Operations Assistant; exited during Executive Session |

Executive Session – Meeting Minutes for March 18, 2025 – Jannah Wilson requested that the board go into Executive Session before starting our meeting agenda to accommodate our legal counsel's schedule.

Betsy Slotnick moved the board go into Executive Session at 6:02 PM and invite Jannah Wilson to join.

Jack Madison seconded the motion.

A roll call vote was held with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Absent
Betsy Slotnick	Yes

The motion passes.

Jack Madison moved the board exit Executive Session at 6:30 PM

Mike Shadoan seconded the motion.

A roll call vote was held with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion passes.

See NCIT Genoa/Millbury for related discussion.

2. Minutes for Approval – Meeting Minutes for March 18, 2025 –

Trish McCartney moved to approve the minutes for the March 4, 2025 Park District of Ottawa County Meeting.

Betsy Slotnick seconded the motion

A voice vote was held with 5 in favor and 0 against.

The motion passes.

3. Financial Report – Meeting Minutes for March 18, 2025 – No discussion. Fiscal Report given at the first meeting of the month.

4. Public Comments – Meeting Minutes for March 18, 2025 – No discussion.

5. Executive Director Report – Meeting Minutes for March 18, 2025 – Jannah Wilson introduced Tom James, Environmental Design Group, Park Development Specialist, and asked him to review the Park District of Ottawa County Strategic Plan which EDG is facilitating the development of. Tom reminded the board that Jannah had sent them an electronic draft of the Strategic Plan for the board's initial review and comment. Tom and Jannah also noted that the Marketing Plan portion of the Strategic Plan was provided to the board via a drop box in the fall 2024, again, for the board's review and comment. Tom indicated that the strategic plan includes a history of the Park District of Ottawa County, a benchmarking section in which the park district is compared to other Ohio park districts, particularly those park districts of similar size, a financial section and a discussion of the park district's 5 and 10 year goals. Tom and Jannah indicated they are also working on an update to our mission and vision. The board, Tom and Jannah discussed the difference between mission and vision and possible modifications to those proposed. Tom indicated that typically a mission describes what you as an entity "want to do" and a vision describes "your impact on the community". Jannah also stated she finds a tagline to be useful as she can include this on stationery, possibly the side of our park truck, etc. when a longer vision statement is not suitable. A financial discussion was also held with many options discussed. The board commented that they believe it would be beneficial to include a statement that the Ottawa County Auditor is our fiscal officer. Jannah indicated any comments/feedback the board members have can be sent to her and she will forward to Tom. Tom and Jannah indicated they expect the final draft of the strategic plan will be ready for the board's review and approval at the end of April.

Jannah Wilson read and requested the board's approval of Resolution 2025-11 Put-in-Bay Township Park District Memorandum of Understanding. Jannah explained the MOU outlines the expectations of the Put-in-Bay Township Park District on receipt of financial support from the Park District of Ottawa County for the acquisition and preservation of land by the Put-in-Bay Township Park District.

Trish McCartney moved the board approve Resolution 2025-11 Put-in-Bay Township Park District Memorandum of Understanding.

Betsy Slotnick seconded the motion.

A roll call vote was held with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

Resolution 2025-11 Put-in-Bay Township Park District Memorandum of Understanding passes. A copy of the resolution is available in the resolution archive.

Jannah Wilson noted that she included an update of the Project Update spreadsheet in the Board Packet for the board's information.

Jannah Wilson reported that we had a great turnout at the meeting for potential Park District of Ottawa County volunteers on March 6, 2025. She noted that potential volunteers are being asked to pay the \$30 fee for their background checks and will be reimbursed with a \$30 gift certificate to a local coffee shop of their choice.

See the Marblehead Peninsula section for related discussion.

See the Friends of Ottawa County Parks section for related discussion.

6. New Business – Meeting Minutes for March 18, 2025 – No discussion.

7. Old Business – Meeting Minutes for March 18, 2025 –

a. North Coast Inland Trail Genoa/Elmore - Meeting Minutes for March 18, 2025 – No discussion.

b. North Coast Inland Trail Genoa/Millbury – Meeting Minutes for March 18, 2025 –

Following Executive Session:

Mike Shadoan moved to approve Resolution 2025-12 Park District of Ottawa County Board of Park Commissioners, A Resolution Authorizing the Purchase of Approximately 54.247 Acres of Property from the Norfolk Southern Railway Company.

Jack Madison seconded the motion.

A roll call vote was held with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

Resolution 2025-12 Park District of Ottawa County Board of Park Commissioners, A Resolution Authorizing the Purchase of Approximately 54.247 Acres of Property from the Norfolk Southern Railway Company passes. A copy of the resolution is available in the resolution archive.

c. Catawba Island Township - Meeting Minutes for March 18, 2025 – No discussion.

d. Portage River Water Trail – Meeting Minutes for March 18, 2025 – No discussion.

e. Marblehead Peninsula – Meeting Minutes for March 18, 2025 – Jannah Wilson reported that OHM Advisors are in the process of making the requested changes to the Marblehead Peninsula Trail Feasibility Report and indicated she would move the board's approval of the report to our April meeting.

f. Oak Harbor Area – Meeting Minutes for March 18, 2025 – No discussion.

g. Friends of Ottawa County Parks – Meeting Minutes for March 18, 2025 – Jannah Wilson reported that the Friends of Ottawa County Parks are progressing well. They now have 7 board members and recently a new member who is very enthusiastic joined them.

8. Executive Session – Meeting Minutes for March 18, 2025 – See beginning of minutes for the Executive Session information.

9. Information Items – Meeting Minutes for March 18, 2025 –

a. Board Member Comments – Meeting Minutes for March 18, 2025 – The board asked if Jannah has met the new Ottawa County Engineer, Daniel Toris. Jannah indicated she has not and that Craig Miller, Ottawa County Chief Deputy Engineer was at the NCIT Martin Williston Rd. meeting. She will inquire whether the Ottawa County Engineer would like to attend one of our meetings to introduce the Park District to him and for the board members to meet him.

Jannah reported that the Park District of Ottawa County received a \$5,000 Destination Development grant from Shores and Islands for the Islander Woods trail loop.

10. Adjournment – Meeting Minutes for March 18, 2025 –

Trish McCartney moved the meeting be adjourned at 8:30 PM.

Betsy Slotnick seconded the motion.

A voice vote was held with 5 in favor and 0 against.

The motion carries.

The next two meetings will be:

April 1, 2025 at the Ottawa County Agriculture Building, 240 W. Lake St., Oak Harbor,
Ohio 43449

AND

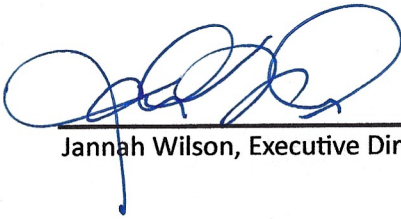
April 15, 2025 at the Salem Township Hall 11650 W. Portage River South Rd., Oak Harbor,
Ohio 43449

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:



Michael Shadoan, Board Chairperson

4/1/2025
April 1, 2025



Jannah Wilson, Executive Director-Secretary

4/1/2025
April 1, 2025