



Meeting Minutes for the Park District of Ottawa County

November 10, 2025

Meeting Location: Catawba Island Twp. Hall
3307 NW Catawba Rd.
Port Clinton, OH 43452

The Park District of Ottawa County meeting was called to order by Mike Shadoan at 6:01 PM.

1. Roll Call

- | | |
|---|------------------------------|
| a. Judy Indorf | Absent; arrived 7:31 PM |
| b. Jack Madison | Present – Y |
| c. Trish McCartney | Present – Y |
| d. Mike Shadoan | Present – Y |
| e. Betsy Slotnick | Present – Y; arrived 6:21 PM |
| f. Jannah Wilson | Present – Y |
| g. Others | |
| i. Jeff Collum – Ottawa County resident | |
| ii. Nicki Collum – Ottawa County resident | |
| iii. Chuck Mattimoe – Park District of Ottawa County Operations Assistant | |
| iv. Arielle Ortolani – Ottawa County resident | |
| v. Christian Ortolani – Ottawa County resident | |

2. Minutes for Approval – Meeting Minutes for November 10, 2025 –

Trish McCartney moved to approve the minutes for the October 21st, 2025
Jack Madison seconded the motion
A voice vote was held with 3 in favor, and 2 absent
The motion passes.

3. Financial Report – Meeting Minutes for November 10, 2025 – Jannah Wilson reviewed at a high level the expenses transactions for the month of October 2025, including the Waterworks Park splash pad grant payment of \$45,000.00 to the City of Port Clinton and the Village of Elmore grant payment for the development of their park plan at \$28,366.25. Jannah discussed the additional appropriations of \$131,000.00 for land acquisition.

Trish McCartney moved to approve the October 2025 Park District of Ottawa County Fiscal Report.
Jack Madison seconded the motion.
A voice vote was held with 4 in favor, and 1 absent.
The motion passes.

4. Public Comments – Meeting Minutes for November 10, 2025 – Christian Ortolani asked about the future plans for the North Coast Inland Trail route and how it may impact the adjacent property owners. He asked if the Park District would have our legal team review an ancient deed related to his property and he also asked if we could also ask our legal team about the process to petition against the trail project.

Arielle Ortolani explained that they recently built a new house on the property purchased adjacent to the railroad corridor. They did not know about the bike trail project prior to the property purchase and are concerned about safety and security. They would like to have more information about the

future plans and how the trail will be maintained and secured. They would also like to be able to continue to safely hunt on the property they own. Arielle asked the Park District to consider an alternative trail route along the roadway. Arielle also mentioned she has felt unsafe on other parts of the North Coast Inland Trail in Fremont.

Jeff Collum stated many property owners feel in the dark about the NCIT plans. He believes it is important to get more information out to the public and get perspectives from everyone. He stated an informational meeting in Genoa would be helpful.

Mike Shadoan mentioned it is important to consider the benefits of having a trail system. The Park District is at the beginning stages of the trail design, and we will be engaging with the public in more ways to get additional feedback.

Jack Madison stated that trails actually increase safety in areas and there are many factors to consider. He explained the Park District has invested extensively in title work and has not found any reversionary rights to adjacent property owners.

Jannah Wilson stated the Park District has had three title searches conducted. The most recent search was the most extensive and searched each of the adjacent property owners from present day back to 1851 or earlier. No reversionary clauses were found in any deeds. Jannah stated the Park District acquired the corridor from Norfolk Southern in July, 2025 and we are only beginning to approach the next phases of trail design, which includes more communication with the public. The Park District will be mailing letters to adjacent property owners within the next 1-2 weeks. A path was cleared from 9th St to Holt Harrigan in order to provide access for Park District staff and boundary surveyors.

5. **Executive Director Report – Meeting Minutes for November 10, 2025** – Jannah Wilson requested the following resolutions to be approved by the board: Resolution 2025-29 –Alexander Pike Preliminary Engineering, Resolution 2025-30 – Updated Clean Ohio Request and Authorization, Resolution 2025-31 – Approval of 2026 Board Meeting Dates and Locations. The board voted and approved the resolutions. Jannah stated the 2026 appropriations for the Park District will be put forth to the Park Board for final approval at the December 9th board meeting. Resolutions are available in the resolution archive.
6. **New Business – Meeting Minutes for November 10, 2025**
 - a. **Board Member Comments – Meeting Minutes for November 10, 2025** – The board reiterated that they would like Jannah to work with our legal counsel to develop and send a letter to the NCIT adjacent property owners.
7. **Old Business – Meeting Minutes for November 10, 2025** –
 - a. **North Coast Inland Trail Genoa/Elmore - Meeting Minutes for November 10, 2025** – No discussion
 - b. **North Coast Inland Trail Genoa/Millbury – Meeting Minutes for November 10, 2025** – The Park Board discussed the necessity of getting letter communications out to all the adjacent property owners. Jannah Wilson stated it is a top priority and is working to have the letter and other attachments completed.
 - c. **Catawba Island Township - Meeting Minutes for November 10, 2025** – Jannah Wilson discussed the Clean Ohio funding from the 2026 funding cycle that has been awarded to the Park District for the West Harbor Preserve addition. The acquisition will be completed by

June, 2026. Jannah also discussed the next steps with Islander Woods and Trailhead and stated a pre-construction meeting has been scheduled with D2 Excavating.

- d. **Portage River Water Trail – Meeting Minutes for November 10, 2025 – No discussion**
- e. **Marblehead Peninsula – Meeting Minutes for November 10, 2025 – Jannah Wilson** recommended OHM Advisors to be selected as the consultant to complete the preliminary engineering for the Alexander Pike Multi-Purpose Trail. The Park Board approved OHM Advisors through Resolution 2025-29. Work will begin upon the Ottawa County Prosecutors Office approving signature by the Park District. Jannah will execute the agreement. A copy of the resolution is available in the resolution archive.
- f. **Oak Harbor Area – Meeting Minutes for November 10, 2025 – No discussion.**
- g. **Friends of Ottawa County Parks – Meeting Minutes for November 10, 2025 – No discussion.**
- 8. **Executive Session – Meeting Minutes for November 10, 2025 – No Executive Session.**
- 9. **Information Items – Meeting Minutes for November 10, 2025 – No discussion.**
- 10. **Adjournment – Meeting Minutes for November 10, 2025 –**
 - Judy Indorf moved the meeting be adjourned at 7:54 PM.
 - Trish McCartney seconded the motion.
 - A voice vote was held with 5 in favor and 0 against.
 - The motion carries.

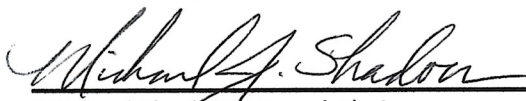
The next two meetings will be:

Tuesday December 9, 2025 at 6:00 PM at the Danbury Twp. Hall, 5972 Port Clinton Eastern Rd., Marblehead, OH 43440

AND

Tuesday January 13, 2026 at 6:00 PM at the Park District of Ottawa County Office, 770 SE Catawba Rd., Port Clinton, OH 43452

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:


Michael Shadon, Board Chairperson

12/9/25
December 9, 2025


Jannah Wilson, Executive Director-Secretary

12/9/25
December 9, 2025