



Meeting Minutes for the Park District of Ottawa County

September 16, 2025

Meeting Location: Ottawa National Wildlife Refuge
14000 OH-2
Oak Harbor, Ohio 43449

The Park District of Ottawa County meeting was called to order by Mike Shadoan at 6:06 PM.

1. Roll Call

- | | |
|--------------------|---|
| a. Judy Indorf | Present - Y |
| b. Jack Madison | Present – Part-time; joined remote 6:28 PM; arrived 7:09 PM |
| c. Trish McCartney | Present – Remote (ineligible to vote) |
| d. Mike Shadoan | Present – Y |
| e. Betsy Slotnick | Present – Y |
| f. Jannah Wilson | Present - Y |
| g. Others | |

i. Chuck Mattimoe – Park District of Ottawa County Operations Assistant

ii. Katie Weber – Legal counsel; Mansour Gavin, LPA; exit 7:15 PM

2. Minutes for Approval – Meeting Minutes for September 16, 2025 –

Betsy Slotnick moved to approve the minutes for the September 2, 2025 Park District of Ottawa County Meeting with a revision to indicate frequent meetings held at the Park District of Ottawa County office in Port Clinton would result in a relatively longer frequent drive to the meeting for board members who live in western Ottawa County.

Mike Shadioan seconded the motion.

A voice vote was held with 3 in favor, 1 abstention (due to remote attendance) and 1 absent.

The motion passes.

3. Financial Report – Meeting Minutes for September 16, 2025 – No Fiscal Report. Fiscal Report given at the first meeting of the month.

4. Public Comments – Meeting Minutes for September 16, 2025 – No discussion.

Executive Session – Meeting Minutes for September 16, 2025 – Jannah Wilson requested that the board go into Executive Session.

Mike Shadoan moved the board go into Executive Session at 6:08 PM for the purpose of the possible sale or purchase of property and pending litigation and also invite Jannah Wilson and Chuck Mattimoe to join.

Betsy Slotnick seconded the motion.

A roll call vote was held with the following results:

- | | |
|-----------------|---|
| Judy Indorf | Yes |
| Jack Madison | Absent; joined remote 6:28 PM and in person 7:09 PM |
| Trish McCartney | Remote (ineligible to vote) |
| Mike Shadoan | Yes |
| Betsy Slotnick | Yes |

The motion passes.

Mike Shadoan moved the board exit Executive Session at 7:31 PM

Betsy Slotnick seconded the motion.

A roll call vote was held with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Remote (ineligible to vote)
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion passes.

5. **Executive Director Report – Meeting Minutes for September 16, 2025** – Jannah Wilson requested the board approve Resolution 2025-23 2026 Parks and Trails Improvement Grant Application.

Jannah noted she made the changes requested at our September 2, 2025 meeting.

Betsy Slotnick moved the board approve Resolution 2025-23 2026 Parks and Trails Improvement Grant Application.

Judy Indorf seconded the motion.

A roll call vote was held with the following results.

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Remote (ineligible to vote)
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion passes.

Jannah Wilson reviewed her first pass of the Park District of Ottawa County 2026 budget which was included in the board packet and also handed out. She noted that with the number of properties the park district owns increasing, she created separate line items for many of the properties to increase granularity and the ability to track expenditures by property, noting specifically the North Coast Inland Trail and the Davenport Memorial Woodlands. The board and Jannah discussed the expected need to conduct maintenance on the NCIT to repair cracks. The board and Jannah agreed this would be contracted out and Jannah will begin to obtain a quote for the work, likely in 2026. Jannah also noted she included funds for property acquisition, including some not specified for a specific property. Jannah requested the board communicate any comments on the budget to her.

See the North Coast Inland Trail Genoa/Millbury section for related discussion.

See the Marblehead Peninsula section for related discussion.

See Catawba Island Township section for related discussion.

6. **New Business – Meeting Minutes for September 16, 2025** –

- a. **Board Member Comments – Meeting Minutes for September 16, 2025** – Trish McCartney reported that the site preparation has started for the Splash Pad in Port Clinton for which the Park District of Ottawa County awarded a Parks and Trails Improvement Grant.

7. **Old Business – Meeting Minutes for September 16, 2025** –

- a. **North Coast Inland Trail Genoa/Elmore - Meeting Minutes for September 16, 2025** – Jannah Wilson and the board discussed an idea for a maintenance shed/building near the NCIT.

Jannah Wilson reminded the board that the ribbon cutting for the Martin Williston separated trail is scheduled for Wednesday September 24, 2025.

- b. **North Coast Inland Trail Genoa/Millbury – Meeting Minutes for September 16, 2025 – No discussion.**
- c. **Catawba Island Township - Meeting Minutes for September 16, 2025 –** Jannah Wilson requested the board approve Resolution 2025-24 Application for Clean Ohio Conservation Fund Grant Funding. Jannah explained she intends to use any funding awarded, for the purchase and site improvements of the Quinstock Farms property in Catawba Island Twp. Jannah also noted that Resolution 2025-24 would also give her approval to enter into a grant agreement with the Ohio Public Works Commission as necessary.

Jack Madison moved the board approve Resolution 2026-24 Application for Clean Ohio Conservation Fund Grant Funding giving Jannah approval to apply for the Clean Ohio Conservation Fund Grant and to enter into a grant agreement with the Ohio Public Works Commission as necessary.

Betsy Slotnick seconded the motion.

A roll call vote was held with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Remote (ineligible to vote)
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion passes.

Jannah Wilson noted that she included the letter the Park District of Ottawa County received from the Ohio Department of Natural Resources, awarding the park district a \$30,210 Coastal Management Assistance Grant for use in constructing the Islander Woods and Trailhead Boardwalk Overlook in the board packet.

Jannah Wilson also reported that the request for bids to construct Phase 1 of the Islander Woods and Trailhead will be advertised beginning September 18, 2025 in the Fremont and Port Clinton News Herald and in an online builders exchange platform, Plan Room. Bids will be opened October 11, 2025 with Environmental Design Group who developed the bid request.

- d. **Portage River Water Trail – Meeting Minutes for September 16, 2025 – No discussion.**
 - e. **Marblehead Peninsula – Meeting Minutes for September 16, 2025 –** Jannah Wilson noted that she included a letter of support the Park District received from the Village of Marblehead in the board packet, communicating support for the Park District to conduct preliminary engineering to explore the feasibility and obtain a high level cost estimate to construct a multi-use trail along Alexander Pike. Jannah noted that she plans to issue a Request for Proposal soliciting firms to submit their proposal to conduct the study, noting that through the development of the RFP document, she can better define the scope of the study we desire.
 - f. **Oak Harbor Area – Meeting Minutes for September 16, 2025 – No discussion.**
 - g. **Friends of Ottawa County Parks – Meeting Minutes for September 16, 2025 – No discussion.**
- 8. **Executive Session – Meeting Minutes for September 16, 2025 –** Executive Session held at the beginning of the meeting. See Executive Session immediately following Meeting Minutes approval.
 - 9. **Information Items – Meeting Minutes for September 16, 2025 – No discussion.**
 - 10. **Adjournment – Meeting Minutes for September 16, 2025 –**
Betsy Slotnick moved the meeting be adjourned at 7:58 PM.

Jack Madison seconded the motion.

A voice vote was held with 4 in favor and 1 abstention (due to remote attendance).

The motion carries.

The next two meetings will be:

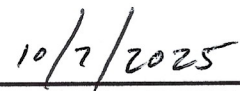
October 7, 2025 at 6:00 PM at the Ottawa County Agriculture Building, 240 W. Lake St.,
Oak Harbor, OH 43449

AND

October 21, 2025 at 6:00 PM at the Ida Rupp Library, 310 Madison St., Port Clinton, OH
43452

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:


Michael Shadoan, Board Chairperson


October 7, 2025


Jannah Wilson, Executive Director-Secretary


October 7, 2025