



Meeting Location

February 10, 2026

Park District of Ottawa County Office
240 W Lake St.
Oak Harbor, OH 43449

The meeting was called to order by Mike Shadoan at 6:06 PM

1. Roll Call

- a. Judy Indorf Present - Yes
- b. Jack Madison Present – Yes; arrived 6:17 PM
- c. Trish McCartney Present - Yes
- d. Mike Shadoan Present - Yes
- e. Betsy Slotnick Present - Yes
- f. Jannah Wilson Present - Yes
- g. Others:
 - i. Chuck Mattimoe – Park District of Ottawa County Operations Assistant
 - ii. Chris Celliar – Catawba Island Twp. Trustee

2. Minutes for Approval – Meeting Minutes for February 10, 2026 –

Trish McCartney moved to approve the minutes for the January 13, 2026 meeting

Betsy Slotnick seconded the motion.

A voice vote was held with 4 in favor, 0 against and 1 absent

The motion carried.

3. Financial Report – Meeting Minutes for February 10, 2026 –

Jannah Wilson reviewed the January 2026 Park District Ottawa County Fiscal Report. Jannah noted January is a busy month as we typically are paying and closing the previous year's invoices and purchase orders and setting up purchase orders for the new year. She noted that the Village of Oak Harbor was reimbursed for the two grants they were awarded for the Riverwalk with one remaining outstanding grant for the Friendship Park. Jannah also pointed out two entries in the Revenue report, one being the receipt of \$10,075 from the Clean Ohio Fund Grant we received and \$29,956.29 of interest paid on the balance of our money held in our account with the county. Judy Indorf asked why the Total Expenses in the Detail Expense Transactions by Fund does not equal the Total Expenses in the MTD/YTD Current Expense Report by Fund for Year 2026 Month 01. Jannah explained that the Detail Expense Transactions by Fund report includes expenses from 2025. Later in the meeting Jannah Wilson and Jack Madison reviewed the 4Q 2025 credit card report. Jack reported he did not have any concerns with the credit card expenses, noting we had purchased some tools and equipment we needed including a HazMat Storage cabinet we needed for the fuel and other chemicals in our storage unit.

Trish McCartney moved we approve the January 2026 Financial Report and the 4Q 2025 Credit Card Report.

Betsy Slotnick seconded the motion.

A voice vote was held with 5 in favor and 0 against.

The motion carried.

4. Public Comments – Meeting Minutes for February 10, 2026 –

Mike Shadoan asked Chris Cellier if he would like to talk. Chris introduced himself and asked if he could speak later in the meeting when the board was discussing the subject he was interested in speaking about. Mike responded that it would be fine.

See the Parks and Trails Improvement Grant discussion in the Executive Director section for the related discussion.

5. **Executive Director – Meeting Minutes for February 10, 2026** – Jannah Wilson reported that we received 8 grant applications for the 2026 Parks and Trails Improvement Grants. She was happy that the grant applications spanned the county, and was particularly happy that two applicants, Allen Twp. and Benton Twp. were first time applicants, increasing the grant recipients in the western part of Ottawa County. She reported that the Parks and Trails Improvement Grant applications had been reviewed by the review committee made up of Parks and Recreation professionals outside of Ottawa County. The summary of their scores and their recommendations for grant amounts was included in the board packet for the board's review. She suggested that we go through the scoring and recommendation results for each individual grant, she could answer any questions and the board could discuss the results. Following the board's review and discussion, she suggested we conduct a roll call vote on each grant and the grant amount the board would like to approve. Following the review and voting by project, she suggested we then approve Resolution 2026-02 Parks and Trails Improvement Grant Approval. The board agreed. Jannah referred the board to the Grant Review Team's scoring and grant award recommendation summary included in the board packet. The summary is shown below. The board discussed each applicant's score and discussed Catawba Island Twp.'s score with Chris Cellier, Catawba Island Twp. Trustee.

Applicant Organization	Project name	Project Location	Total Project Budget	Grant Request	Recommended Funding Amount
Catawba Island Township	Tennis Court Refinishing at Heigel Park	Heigel Park	\$74,500.00	\$50,000.00	\$20,000.00
Allen Township	Allen Township Playground Equipment	Allen Twp Park	\$54,548.46	\$42,547.79	\$42,000.00
Danbury Township	Lake Point Park Picnic Table Replacement	Lake Point Park (Lions Park)	\$10,066.00	\$5,033.00	\$5,000.00
Ottawa County Health Department	West End Park Community Improvement Project	West End Park (Port Clinton)	\$43,745.00	\$42,065.00	\$32,800.00
Benton Township	Pickleball Courts and Basketball Hoop	Benton Twp Park	\$66,762.00	\$46,733.40	\$46,700.00
Put-In-Bay Township Park District	Duff Homestead and Bayfront Preserve Agricultural History Improvement	Duff Homestead and Bayfront Preserve	\$58,601.00	\$50,000.00	\$23,500.00
Village of Genoa	Genoa Veterans Park Trail Improvements	Veterans Park	\$103,648.00	\$50,000.00	\$50,000.00
Village of Oak Harbor	Flat Iron Park Shared Use Path	Flat Iron Park	\$63,584.02	\$31,797.00	\$0.00
TOTAL				\$318,176.19	\$220,000.00

Following the discussions, the board conducted a roll call vote on each grant award with the following results:

A roll call vote was conducted for the approval of Grant 26-01 Catawba Island Twp. Tennis Court Refinishing at Heigel Park award recommendation of \$20,000 with the following results:

Judy Indorf	Yes
Jack Madison	Abstain
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Yes

Grant 26-01 Catawba Island Twp. Tennis Court Refinishing at Heigel Park award of \$20,000 approved with 4 in favor, 0 against and 1 abstain.

A roll call vote was conducted for the approval of Grant 26-02 Allen Twp. Playground Equipment award recommendation of \$42,000 with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Yes

Grant 26-02 Allen Twp. Playground Equipment award of \$42,000 approved with 5 in favor and 0 against.

A roll call vote was conducted for the approval of Grant 26-03 Danbury Twp. Lake Point Park Picnic Table Replacement award recommendation of \$5,000 with the following results:

Judy Indorf	Abstain
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Yes

Grant 26-03 Danbury Twp. Lake Point Park Picnic Table Replacement award of \$5,000 approved with 4 in favor, 0 against and 1 abstain.

A roll call vote was conducted for the approval of Grant 26-04 Ottawa County Health Dept. West End Park Community Improvement Project in Port Clinton award recommendation of \$32,800 with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Abstain
Mike Shadoan	Yes
Elizabeth Slotnick	Yes

Grant 26-04 Ottawa County Health Dept. West End Park Community Improvement Project in Port Clinton award of \$32,800 approved with 4 in favor, 0 against and 1 abstain.

A roll call vote was conducted for the approval of Grant 26-05 Benton Twp. Park Pickle Ball Courts and Basketball Hoop award recommendation of \$46,700 with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Yes

Grant 26-05 Benton Twp. Park District Pickle Ball Courts and Basketball Hoop award of \$46,700 approved with 5 in favor and 0 against.

A roll call vote was conducted for the approval of Grant 26-06 Put-in-Bay Twp. Park District Duff Homestead and Bayfront Preserve Agricultural History Improvement award recommendation of \$23,500 with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Yes

Grant 26-06 Put-in-Bay Twp. Park District Duff Homestead and Bayfront Preserve Agricultural History Improvement award of \$23,500 approved with 5 in favor and 0 against.

A roll call vote was conducted for the approval of Grant 26-07 Genoa Veterans Park Trail Improvements award recommendation of \$50,000 with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes

Mike Shadoan	Yes
Elizabeth Slotnick	Abstain

Grant 26-07 Genoa Veterans Park Trail Improvements award of \$50,000 approved with 4 in favor, 0 against and 1 abstain.

A roll call vote was conducted for the approval of Grant 26-08 Village of Oak Harbor Flat Iron Park Shared Use Path award recommendation of \$0 with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Abstain
Elizabeth Slotnick	Yes

Grant 26-08 Village of Oak Harbor Flat Iron Park Shared Use Path award of \$0 approved with 4 in favor, 0 against and 1 abstain.

Jannah then read and asked for the board's approval of Resolution 26-02 2026 Parks and Trails Improvement Grant Approval which approves the 2026 Parks and Trails Improvement Grants as approved individually above.

Mike Shadoan moved to approve Resolution 2026-02 Parks and Trails Improvement Grant Approval, approving the 2026 Parks and Trails Improvement Grants as approved individually above.

Trish McCartney seconded the motion.

A roll call vote was conducted with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Yes

Resolution 2026-02 Parks and Trails Improvement Grant Approval is approved.

A copy of the resolution is available in the resolution archive.

Jannah Wilson informed the board that we are putting a new Park District of Ottawa County sign up in front of the Shores and Islands Welcome Center West on SE Catawba Rd. Brady Sign Company will do the work beginning in the spring and our sign will replace the restroom sign currently in place. We will also be adding additional signs inside the Shores and Islands Welcome Center West.

Jannah Wilson informed the board that Rails to Trails is hosting its Celebrate Trails Day on April 25, 2026. The Park District is also co-hosting an Earth Day Bike Ride on Earth Day April 22, 2026 on the North Coast Inland Trail.

Jannah Wilson also reported that Rails to Trails would like to put a historical marker on the North Coast Inland Trail at the Elmore Depot in conjunction with the Elmore Historical Society.

See Catawba Island Twp. section for related discussion.

See North Coast Inland Trail Genoa/Millbury for related discussion.

See Friends of Ottawa County Parks section for related discussion.

6. New Business – Meeting Minutes February 10, 2026 – See Friends of Ottawa County Parks section for related discussion.

- a. Board Member Comments – Meeting Minutes for February 10, 2026 –** Betsy Slotnick asked Jannah Wilson if we had trashcans placed on the North Coast Inland Trail. Jannah responded we have not placed trashcans on the North Coast. Betsy suggested that whenever we place trashcans in places we should include recycle cans with them. Jannah indicated we will need to develop a plan for how we manage any trash and recyclables placed in the cans and that may be different depending on the location.

Betsy Slotnick commented that she saw a comment on Facebook from someone on the "Talk of Genoa" page, regarding how the North Coast Inland Trail had been plowed. The individual wondered if cross country skiing and other winter sports could be accommodated on the trail in the future.

7. Old Business

- a. North Coast Inland Trail Genoa/Elmore – Meeting Minutes February 10, 2026 –** No discussion.
- b. North Coast Inland Trail Genoa/Millbury – Meeting Minutes February 10, 2026 –** Jannah Wilson reported that through our Master Service Agreement with Environmental Design Group she plans to have Environmental Design Group execute Task #2, to write a grant application for an ODNR Clean Ohio Trails Fund grant application and conduct a feasibility study for the extension of the North Coast Inland Trail corridor project between 9th St. in Genoa to Holt Harrigan Rd. If funded, she believes we will be able to use the grant within its window for the construction work.

Mike Shadoan moved the board approve Jannah Wilson to request Environmental Design Group to conduct Task #2 as part of our Master Service Agreement with EDG, to write a grant application for an ODNR Clean Ohio Fund grant application and conduct a feasibility study for the extension of the North Coast Inland Trail corridor project between 9th St. in Genoa to Holt Harrigan Rd.

Trish McCartney seconded the motion.

A roll call vote was taken with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Betsy Slotnick	Yes

The motion passes.

- c. Catawba Island Twp. – Meeting Minutes February 10, 2026 –** Jannah Wilson reported that the Request for Proposals was sent out for work to be done at the Davenport Memorial Woodlands and five companies are interested and have requested a site visit. Work is to include clearing invasive species and reseeded around the land planned for a trail and on an outcropping area the public would likely find interesting. The area would be reseeded with reseeded continuing until a survival rate of 60% is reached. Judy Indorf asked if poison ivy would be removed during the clearing of invasives. Jannah responded that poison ivy is a native plant, so it would not be removed, but we would have the capability to treat for poison ivy and would plan to do so around the trail route and other publicly utilized areas. Jannah also showed the board a plot plan of the parking lot being planned for the Davenport Memorial Woodlands area. She noted that

the Davenport area will accommodate a larger parking lot than the Islander Woods and Trailhead area. She hopes this will enable birding tour groups and school field trips to visit the park. Jannah noted she plans to use ODOT Metroparks funding for the Davenport parking lot and has obtained a Project Identification Number for this work with ODOT. Jack Madison reported that he looked at the shed that is on the Davenport Memorial Woodlands property. It is approximately 10 ft X 16 ft and he believes we can move it to the desired location in the park area. He also believes he has some siding that we could repurpose for the shed. He has also marked some trees that would need to be removed to accommodate moving the shed. It was also noted there are various pieces of debris in the park area that need to be removed. Jannah noted that the ODOT Metroparks funds can only be used for materials and construction of the parking lot. The Park District would need to fund the engineering. She noted that we have \$90,000 budgeted for the Davenport Memorial Woodlands in our 2026 budget. She also noted we continue to hope that with the appropriate safety countermeasures we can put a crosswalk in between the Islander Woods and Trailhead, Davenport Memorial Woodlands and Heigel Park.

- c. **Portage River Water Trail – Meeting Minutes February 10, 2026 – No discussion.**
 - d. **Marblehead Peninsula – Meeting Minutes February 10, 2026 – No discussion.**
 - e. **Oak Harbor Area – Meeting Minutes February 10, 2026 – No discussion.**
 - f. **Friends of Ottawa County Parks – Meeting Minutes February 10, 2026 – Jannah Wilson shared a copy of the campaign fundraising letter that the Friends of Ottawa County Parks sent out to Catawba Island Twp. residents in December 2025. The board suggested the Friends consider creating an annual report similar to the annual report the Park District creates to document and advertise their work and accomplishments.**
- 8. Executive Session (if needed) – Meeting Minutes February 10, 2026 – No executive session.**
- 9. Information Items and Additional Business – Meeting Minutes February 10, 2026 – No discussion.**
- 10. Adjournment**

Trish McCartney moved the meeting be adjourned at 7:47 PM.

Jack Madison seconded the motion.

A voice vote was held with 5 in favor and 0 against.

The motion carries.

The next two meetings will be:

March 3, 2026 at 6:00 PM at the Park District of Ottawa County Office, 770 SE Catawba Rd., Port Clinton, OH 43452

AND

March 17, 2026 at 6:00 PM at the Genoa Town Hall and Opera House, 509 Main Street, Genoa, Ohio 43430

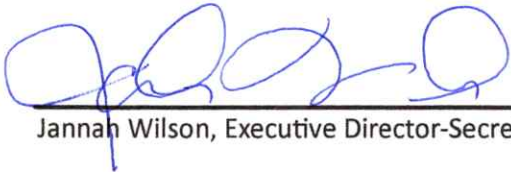
I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:



Michael Shadon, Board Chairperson

3/3/26

March 3, 2026



Jannah Wilson, Executive Director-Secretary

3/3/2026

March 3, 2026