



Meeting Location

March 17, 2026

Village of Genoa Town Hall and Opera House
509 Main Street
Genoa, OH 43430

The meeting was called to order by Judy Indorf at 6:03 PM.

1. Roll Call

Board Members:

Judy Indorf	Present - Yes
Jack Madison	Present – Yes
Trish McCartney	Present - Yes
Mike Shadoan	Present – Yes; arrived 6:07 PM
Elizabeth Slotnick	Present – Yes

Staff Members:

Chuck Mattimoe, Operations Assistant; exit 7:39 PM
Jannah Wilson, Executive Director

Guests/Public Attendees:

Tom Bergman – Village of Genoa Administrator; exit 7:39 PM
Jeff Collum – Ottawa County Resident; exit 6:40 PM
Nicki Collum – Ottawa County Resident; exit 6:40 PM
James Cornell – Ottawa County Resident; exit 6:40 PM
Connie Dickens – Ottawa County Resident; exit 6:40 PM
Jacob Diebert – Village of Genoa Council President; exit 7:39 PM
Holly Jester – Ottawa County Resident; exit 6:40 PM
Katy Krueger – Ottawa County Resident; exit 6:40 PM
Christian Ortolani – Ottawa County Resident; exit 6:40 PM

2. Minutes for Approval – Meeting Minutes for March 17, 2026 –

Trish McCartney moved to approve the minutes for the March 3, 2026 meeting with the revisions made per the requests made by her and Elizabeth Slotnick to Jannah Wilson. Jannah confirmed the revisions were made to the minutes being signed and archived.

Elizabeth Slotnick seconded the motion.

A voice vote was held with 4 in favor, 0 against and 1 absent.

The motion carried.

3. Financial Report – Meeting Minutes for March 17, 2026 – No discussion.

4. Public Comments – Meeting Minutes for March 17, 2026 –

Christian Ortolani informed the board that he had two separate sets of written comments he would like to read to the board, one set of comments from his wife and one set of comments of his own. He explained that his wife could not attend the meeting due to a prior commitment. He indicated he thought these comments would exceed the 3-minute time limit he recognized was set for public comments. Jannah indicated he could present his comments. Christian informed Jannah and the board that he had contacted TMACOG regarding the North Coast Inland Trail and TMACOG directed him to take the TMACOG Active Transportation Survey they had issued to the public several months ago. Christian noted that at a previous meeting when he voiced safety concerns with the NCIT adjacent to his property, Jannah indicated that the North Coast Inland Trail had not experienced crime incidents, however, he asked

local police chiefs and learned there had been some incidents. Christian also stated that he felt the Park District was not communicating effectively with the adjacent property owners and that Jannah had told him in November that the Park District would hold a meeting for Genoa area residents to attend in March where the NCIT could be discussed with them. He indicated that this had not occurred and he wasn't made aware of this meeting in Genoa, learning of it from our website. Jannah explained that we rotate our public meetings around the county to enable residents to attend a meeting close to them. She also explained that our meetings, locations and times are communicated to the public through our calendar on our website and are also posted on our Facebook page. Christian explained he was not on Facebook. Jannah also offered that we could hold a separate meeting for residents who live in the proximity of the NCIT where their questions and concerns could be addressed, however, in her response in November, she was referencing that we would hold one of our public meetings in March in Genoa, providing the opportunity for Genoa residents to attend and provide comments on the NCIT extension. Christian also asked about the Park District's purchase of the former railroad corridor from Genoa to Millbury, noting that he understood that one parcel had been transferred to an adjacent property owner through adverse possession, and he wondered if the adverse possession case had occurred. Jannah explained that the property owner had been awarded the property prior to the Park District purchasing all remaining parcels from Norfolk Southern. Christian asked what work is currently underway on the NCIT and voiced concern that work from 9th St. to Holt Harrigan was progressing without adjacent property owners awareness. He indicated that adjacent property owners were concerned when they saw trees being cleared and the Park District signs put up. Jannah responded that we were awarded an ODOT Transportation Alternative Program Grant to construct the extension of the NCIT from Genoa Memorial Park to 9th St. and construction was expected to begin in 2026 or 2027. Jannah also responded that design work had not begun on the extension from 9th St. to Holt Harrigan, indicating that Environmental Design Group is conducting a feasibility study and developing a cost estimate for that section. Christian again voiced his concern with the safety of those living on property adjacent to the trail, noted that there already was a NCIT section along State Route 51 and that section could be extended to Millbury where it would be out in the open. Jannah confirmed with Christian that she would contact the Elmore Police Department regarding problems and crime they have responded to. Jannah also responded to Christian, stating that she had sent a letter, maps and additional information to all adjacent property owners in November 2025.

James Cornell indicated he would like to reiterate Christian's comments regarding communication with the adjacent property owners. He did not feel that the Park District's one letter to the adjacent property owners was adequate prior to the start of construction. Jeff Collum also indicated that communication concerned him. Jannah responded that construction had not started in the section of the NCIT from 9th St. to Holt Harrigan. The Park District had only had some trees cleared and put boundary markers up on either end. Jannah confirmed the Park District is open to feedback, wants to work with the adjacent property owners and will work on improving communications, as feedback is beneficial to the project. Jeff Collum asked about the parcel on the opposite side of the railroad corridor from his property noting that parcel includes half of the railroad corridor adjacent to his property, and if the Park District does not own this parcel, the NCIT will be very close to his home. Jannah acknowledged Jeff's concerns and indicated that the Village of Genoa and the Park District are working together with the owner, but she could not discuss the details further.

Jack Madison noted that construction of the North Coast Inland Trail has been underway for many years. He noted that he attended the opening celebration for the Elmore to Genoa section and he

saw the excitement of community members on its opening, noting many attendees told him how much they like the NCIT.

Jannah offered that the Park District could walk the corridor with the adjacent property owners, discuss plans and privacy concerns and options in the near future. Attendees indicated they would like this. Jannah thanked the attendees for their honest feedback. Jannah also confirmed she will develop a means to communicate more regularly with the adjacent property owners.

5. **Executive Director – Meeting Minutes for March 17, 2026** – Jannah Wilson asked Chuck Mattimoe to discuss a John Deere gator and trailer he would like the Park District to purchase. Jannah passed a brochure which describes the gator around for the board to review. Chuck indicated that he would like to purchase a 3-person gator for several reasons:

- It accommodates 3 people in the cab
- It can transport approximately twice the amount of material in the bed
- It is the only size that accommodates a factory installed HVAC system, enabling the gator to be comfortably used in winter and summer

Jannah noted that in a couple of weeks we expect to hear from Clean Ohio regarding if we can modify the shed at the Davenport Memorial Woods park area. If it can be modified we could store the gator in the shed and we could purchase an open trailer rather than an enclosed trailer. Jack Madison responded that he still believes an enclosed trailer would be a better purchase so that the gator and tools can be stored and locked at job sites. Jack asked what the price difference is and Chuck indicated an open trailer was ~\$6,000 and an enclosed trailer ~\$12,000.

Mike Shadoan asked if any other gators had been considered and if not, he would like Chuck to look into a second brand of gator, e.g. Kubota. Chuck explained that if we purchase any gator other than a John Deere gator, we cannot purchase it through the state Ohio Buys program. In essence, the Ohio Buys program has already done the research on the items in its program to offer what Ohio Buys has found is the most economical/valued products. Mike agreed that we don't need to look outside of the Ohio Buys program. The board also asked if used models had been looked considered. Chuck responded that the salesman he is working with told them that used models are "very well used" and have high usage operating hours. To follow-up on this, Chuck asked Ethan Bomer, Intermittent Trail Technician, to confirm this. Ethan researched some used gators and responded the data he saw confirmed that used gators were fairly well beat up with high operating hours and only a couple thousand dollars less in cost. Jack thanked Chuck for looking into this.

Mike Shadoan moved that the board accept Chuck's recommendation to purchase a full size John Deere gator and enclosed trailer at a cost not to exceed \$30,000.

Jack Madison seconded the motion.

A voice vote was taken with 5 in favor and 0 against.

The motion carries.

Jack Madison offered that he could help with storage of the gator until we are able to revamp the shed. Jack Madison also noted that the speed limit on NE Catawba Rd. and NW Catawba Rd. is 45 mph so even if the gator is licensed as a Low Speed Vehicle, it could not travel on those two roads.

Following the discussion regarding the allocation of \$20,000 from the Capital Improvements Catawba - 2026 Budget Line Item to Catawba Island Twp. for their Heigel Park tennis court resurfacing project, Jannah indicated she would like to tighten up the review and scoring process for our Parks and Trails Improvement Grants. She would also like to give the board more time to consider the grant awards and suggested the grant awards be presented at the first meeting of the

P&TIG process and the vote on the grant awards be held at the second meeting. The board agreed with this timeline.

Jannah Wilson noted that Attorney John Kocher has been providing legal services to the Park District and he has very unfortunately passed away. Jannah contacted Angela LeForce to determine if she would be interested and have the space to provide legal services to the Park District when requested. Angela responded that she has space and has hired a paralegal who could also support this work. Jannah noted that Angela is familiar with the Park District which would be beneficial. Jannah recommended that the board enter into a legal service agreement with Angela LeForce for services when requested noting that the contract does not bind us to Angela for any length of time or any minimum amount of work. Mike Shadoan asked how Angela's hourly rate compares to John Kocher's hourly rate. Jannah responded that Angela's hourly rate would be \$250 per hour and John Kocher's was either \$300 or \$350 per hour.

Trish McCartney moved Jannah enter into the Legal Services Agreement with Angela LeForce setting an hourly rate of \$250 per hour but not setting a length of time for the agreement or minimum amount of work.

Jack Madison seconded the motion.

A voice vote was held with 4 in favor, 0 against and 1 abstention by Mike Shadoan due to Angela LeForce's legal services entity being a tenant in one of his buildings.

See North Coast Inland Trail Genoa/Millbury section for related discussion.

See Marblehead Peninsula section for related discussion.

See Catawba Island Township section for related discussion.

6. New Business – Meeting Minutes March 17, 2026 –

- a. **Board Member Comments – Meeting Minutes for March 17, 2026 –** No discussion.

See Friends of Ottawa County Parks section for related discussion.

7. Old Business

- a. **North Coast Inland Trail Genoa/Elmore – Meeting Minutes March 17, 2026 –** No discussion.
- b. **North Coast Inland Trail Genoa/Millbury – Meeting Minutes March 17, 2026 –** Jannah Wilson informed the board that the grant application for an ODNR Clean Ohio / Recreation Trails Grant has been submitted. Jannah expects to learn in November or December of this year if we are awarded a grant. Grant money, if received, would be used to construct Phase 2 of the NCIT Genoa/Millbury. Jannah will send the cost estimate and feasibility study that Environmental Design Group developed to the board for their review. Jannah noted there is one drainage ditch crossing in the extension which presents more of a challenge. She will begin working on next steps for detailed design work.
- c. **Catawba Island Twp. – Meeting Minutes March 17, 2026 –** Jannah Wilson discussed the Wildlife Observation Deck at the Islander Woods and Trailhead with the board. She reminded the board that we have an ODNR Coastal Management reimbursement grant with a 50:50 cost share for the observation deck and that ODNR requires that the deck sit on the floor of the area and not be installed using pilings. Judy Indorf asked about the stability of this design and Jannah confirmed it was a proven and acceptable design. Jannah received a quote of \$35,769.55 for a deck from Wickcraft Boardwalks with a delivery date of the end of June 2026. The remainder portions of the work at Islander Woods is on track for completion by the end of May 2026. Jannah explored other options for an observation deck to bring the delivery date forward and more in line with completion of the rest of the work being done at Islander Woods to enable an earlier opening of the park area to the public. Jannah

identified MTS Structures as an option. MTS Structures quoted a price of \$29,940.00 with a 2-month lead time rather than 4 month. Jack Madison asked if Jannah had explored any of the local businesses that build similar structures. Jannah indicated that to use the ODNR Coastal Management grant funds all of the materials used must be produced in the United States as required by the Build America Buy America Act. In the future we can explore whether local companies can meet the requirements of Build America Buy America. Jannah noted that the observation deck installation work would be conducted by D2 Excavating along with the other construction work at Islander Woods and Trailhead.

Mike Shadoan moved the Park District contract with MTS Structures for the fabrication of an observation deck for the Islander Woods and Trailhead observation deck on Bob's Pond at a cost not to exceed \$32,000.

Trish McCartney seconded the motion.

A voice vote was held with 5 in favor and 0 against.

The motion passes.

Jannah Wilson asked the board to consider the motion tabled at our March 3, 2026 meeting regarding additional support for the Heigel Park tennis court resurfacing project. The board held a discussion and agreed to support the tennis court resurfacing, however, did not agree with utilizing funds allocated for the Parks and Trails Improvement Grant program. Trish McCartney stressed the importance of isolating this support from our Parks and Trails Improvement Grant program. Jannah suggested the funds be drawn from the 2026 budget Capital Improvements Catawba line item. The board agreed with this and also stressed they look forward to working with the new leadership team of Catawba Island Twp.

Elizabeth Slotnick moved to take from the table the motion tabled at our March 3, 2026 meeting, that "\$20,000.00 in Park District funding to be allocated to the tennis court resurfacing project at Heigel Park".

Mike Shadoan seconded the motion.

A voice vote was held with 5 in favor and 0 against.

The motion passes.

Judy Indorf moved that \$20,000 from the Capital Improvements Catawba - 2026 Budget Line Item be allocated to Catawba Island Twp. for their Heigel Park tennis court resurfacing project.

Elizabeth Slotnick seconded the motion.

A voice vote was held with 4 in favor, 0 against and 1 abstention by Jack Madison.

- d. **Portage River Water Trail – Meeting Minutes March 17, 2026 – No discussion.**
- e. **Marblehead Peninsula -- Meeting Minutes March 17, 2026 –** Jannah Wilson reported that our Erie Metropolitan Planning Organization grant application is due April 30, 2026 and she is working on it with OHM Advisors on its completion. The grant would be used for construction of a multi-use linear park along Alexander Pike.
- f. **Oak Harbor Area – Meeting Minutes March 17, 2026 – No discussion.**
- g. **Port Clinton Area – Meeting Minutes March 17, 2026 – No discussion.**
- h. **Friends of Ottawa County Parks and Park District Volunteers – Meeting Minutes March 17, 2026 –** Jannah Wilson reported that 8 people attended the Volunteer Orientation held in Genoa on March 11, 2026 and 3 of those people have already submitted their background check documents. Jannah noted she has not talked to anyone from the Friends of Ottawa County Parks regarding their March 11, 2026 meeting.

8. Executive Session (if needed) – Meeting Minutes March 17, 2026 –

Mike Shadoan moved to enter executive session pursuant to ORC 121.22 for the purpose of purchase or sale of property at 7:39 PM.

Trish McCartney seconded the motion.

A roll call vote was held with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Yes

The motion passes.

Trish McCartney moved the board exit Executive Session at 8:36 PM.

Elizabeth Slotnick seconded the motion.

A roll call vote was taken with the following results:

Judy Indorf	Yes
Jack Madison	Yes
Trish McCartney	Yes
Mike Shadoan	Yes
Elizabeth Slotnick	Yes

The motion passes.

9. Information Items and Additional Business – Meeting Minutes March 17, 2026 – No discussion.

10. Adjournment

Judy Indorf moved the meeting be adjourned at 8:37 PM.

Jack Madison seconded the motion.

A voice vote was held with 5 in favor and 0 against.

The motion carries.

The next two meetings will be:

April 7, 2026 at 6:00 PM at the Park District Office, 770 SE Catawba Rd., Port Clinton, Ohio 43452.

AND

April 21, 2026 at 6:00 PM at the Oak Harbor Public Library, 147 W. Main St., Oak Harbor, OH 43449

I attest the meeting minutes have been approved by the Board of Park Commissioners in a public format:


Mike Shadoan, Board Chairperson


April 7, 2026


Jannah Wilson, Executive Director-Secretary


April 7, 2026