



Volunteer Application

Volunteer Information

Name: _____

Address: _____

City: _____ Zip: _____

I am over the age of 18:

- Yes
- No

Telephone: _____ Email: _____

Emergency Contact: _____

Emergency Contact's Telephone: _____

Preferred Method of Communication (circle preferred): Telephone Email No preference

Please share why you are interested in volunteering for the Park District of Ottawa County.

Hobbies, Interests, Special Skills, Certifications:

Please describe your availability (Weekly, Monthly, Occasionally As Needed). Include any service hour restrictions.

What volunteer opportunities interest you? Please check all that apply and/or fill in "Other."

- Special Events/Programs
- Clerical
- At-Home Projects
- Park Maintenance (trash/litter pickup, pulling weeds, planting, trimming, pruning, use of hand tools)
- Other: _____

T-shirt Size, Adult: Small Medium Large X-Large

Youth: Small Medium Large

Acknowledgements

Personal Background Check Consent and Waiver: *Criminal background checks are mandatory for anyone 18 years of age and older volunteering for the Park District of Ottawa County.* If I am identified as a potential volunteer, I will provide all identifying information needed for the Park District of Ottawa County to conduct a background check, which may include information like date of birth, social security number and driver's license number. I understand that a background screening report may include information from public or private sources

regarding my character, driving records, criminal history, court records (both civil and criminal), and/or other information relevant to my volunteer service. I understand that, if I am approved for volunteer service by the Park District of Ottawa County, this background check authorization will be kept on file and may be used at any time during my service to procure further information when, in the judgment of the Park District of Ottawa County, such may be necessary. I further agree to disclose promptly to the Park District of Ottawa County any arrests and criminal convictions that may occur during my volunteer service. I hereby release and discharge to the extent permitted by law, the Park District of Ottawa County, its employees, and any individual or agency obtaining information for the Park District of Ottawa County, from any and all claims, damages, losses, liabilities, costs, or other expenses arising from the retrieving, reporting and/or disclosure of information in connection with this background investigation. I understand that I am volunteering my services and declare in no way shall I be considered an employee or subcontractor or independent contractor of the Park District of Ottawa County. By signing below, I have read, understand and consent to the above. I further authorize that a photographic copy or a telephonic facsimile of this document shall be valid for purposes present and future.

I give the Park District of Ottawa County permission to conduct a background check if I am identified as a potential Volunteer and will provide the identifying information necessary to do so.

- Yes
- Not applicable because I am a minor
- No

Volunteer Consent and Release

If I am selected as a Volunteer, I will sign, date and return the *Consent and Release form attached.

- Yes
- No

Volunteer Code of Conduct

As a Volunteer for the Park District of Ottawa County, I agree:

- To read and adhere to the *Volunteer Handbook
- To familiarize myself with the written *Service Description for any position I choose to perform

*These documents will be sent to you via Sara Hill, administrative specialist for the Park District of Ottawa County, after the successful completion of a background check (if 18 or older) and orientation.

By signing below, I attest that the information contained in this Volunteer Application is true to the best of my knowledge and I agree to the terms stated.

Applicant's Name (printed): _____

Applicant's Signature: _____

Today's Date: _____

Your completed application can be mailed or emailed.

Mail to: Park District of Ottawa County, 3979 E Knoll Crest Dr., Port Clinton, 43452

Or email to: shill@ottawacountyparksandoh.org

Thank you for your interest in volunteering for the Park District of Ottawa County – Connecting People, Places and Parks.